
RULE OF THE CHAMBER

Any person wishing to address City Council shall step up to the lectern, state their name and address in an audible tone of voice for the record, and unless further time is granted by the presiding officer, shall limit their address to **three (3) minutes**.

A person may not give up or relinquish all or a portion of their time to the person having the floor or another person in order to extend a person's time limit in addressing the Council.

Any person who does not wish to address Council from the lectern, may print their name, address and comment/question which he/she would like brought before Council on a card provided by the Clerk/Treasurer and return the card to the Clerk/Treasurer before the meeting begins. The Clerk/Treasurer will address the presiding officer at the start of Citizen Comments on the Agenda, notifying him of the card comment, and read the card into the record for response.

Those who want to use audio and image recording equipment in Council Chambers that requires a monopod, tripod or other auxiliary equipment for the audio and image devices shall notify the City Clerk before the meeting begins. Arrangements will be made to accommodate the request in a manner that minimizes the possibility of disrupting the meeting. No additional illuminating lights may be used in Council Chambers unless a majority of City Council members consent. Additionally, cell phones and pagers should be set to vibrate or silent mode when inside Council Chambers.

Should any person fail or refuse to comply with any Rules of the Chamber, after being informed of such noncompliance by the presiding officer, such a person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3 (6) of Open Meetings Act, Act 267 of 1976.

You will notice a numbering system under each heading. There is significance to these numbers. Each agenda item is numbered consecutively beginning in January and continues through December of each calendar year.

The City of Monroe will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon one week's notice to the City Clerk/Treasurer. Individuals with disabilities requiring auxiliary aids or services should contact the City of Monroe by writing or calling: City of Monroe, City Clerk/Treasurer, 120 E. First St., Monroe, LA 70111, (734) 384-9138. The City of Monroe website address is www.monroemi.gov.

**AGENDA - CITY COUNCIL REGULAR MEETING
TUESDAY, SEPTEMBER 3, 2013
7:30 P.M.**

I. CALL TO ORDER.

II. ROLL CALL.

III. INVOCATION/PLEDGE OF ALLEGIANCE.

IV. CONSENT AGENDA. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and will be approved by one motion, unless a Council member or citizen requests that an item be removed and acted on as a separate agenda item.)

A. Approval of the Minutes of the Council Work Session held on August 19, 2013 and the Minutes of the Regular City Council Meeting held on August 19, 2013, the Minutes of the Council Work Session held on August 26, 2013, and the minutes of the Special Meeting held on Wednesday, August 28, 2013.

B. Approval of payments to vendors in the amount of \$_____.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.

203 Landscaping of City Property at Intersection of Front, Third and Union Streets – Funding Allocation.

1. Communication from the Director of Engineering & Public Services, submitting a request for the landscaping of City property located at the intersection of West Front Street, West Third Street and Union Street, and recommending that up to \$7,425 be appropriated from General Fund contingencies to provide for the complete installation of a sprinkler system for this project.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

204 Professional Services Agreement with Beckett & Reader Inc. for the Recreation Plan Update.

1. Communication from the Director of Economic & Community Development, reporting back on the City of Monroe Recreation Plan update, and recommending that Council award a professional services agreement to Beckett & Reader Inc. for the update of the City of Monroe Recreation Plan (a.k.a. Recreation Systems Plan) in an amount not to exceed \$14,000, and authorize the City Manager to execute the agreement, and further recommending that Council approve a budget amendment in the amount of \$3,000 to cover public meeting, advertising and printing costs; for a total project budget of \$17,000.

2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

205 Computer Network Upgrade.

1. Communication from the Finance Director, submitting a proposal from Sentinel Technologies for the computer network upgrade plan, and recommending that Council approve the Network Upgrade proposal submitted by Sentinel Technologies in the total amount of \$81,764.42 and that a total amount of \$86,000 be encumbered to allow for any contingencies that may arise, and further recommending that the City Manager be approved to execute the agreement on the City's behalf.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

206 New Public Safety Building – Professional Services Award for Run Time Analysis.

1. Communication from the Director of Engineering & Public Services, submitting a change order to the new Public Safety Building Professional Services Award for Run Time Analysis, and recommending that Council award a change order to the original service agreement to Redstone Architects, Inc., for the above work at a fixed fee of \$1850, and that the City Manager, Director of Engineering & Public Services, or their designee be authorized to execute any necessary and appropriate agreements on behalf of the City.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

207 Traffic Committee Meeting.

1. Communication from the Director of Engineering & Public Services, submitting the minutes of the Traffic Committee meeting held on August 28, 2013, and recommending that Council place on file the August 28, 2013 Mayor's Traffic Committee meeting, and direct the Engineering Department to coordinate with the City Attorney to develop an ordinance to lower the speed limit on North Dixie Highway to 35 miles per hour for its entire length within the City of Monroe.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

208 Amendments to Building Department Plan Review Fee Schedule.

1. Communication from the Director of Economic & Community Development, submitting amendments to the Building Department Plan Review Fee Schedule, and recommending that Council adopt the amended Building Department Plan Review Fee Schedule.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

V. MAYOR'S COMMENTS.

VI. COUNCIL COMMENTS.

VII. CITY MANAGER COMMUNICATION.

VIII. CITIZEN COMMENTS.

IX. CLOSED EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION AND POTENTIAL REAL ESTATE ACQUISITION.

X. ADJOURNMENT.