
RULE OF THE CHAMBER

Any person wishing to address City Council shall step up to the lectern, state their name and address in an audible tone of voice for the record, and unless further time is granted by the presiding officer, shall limit their address to **three (3) minutes**. A person may not give up or relinquish all or a portion of their time to the person having the floor or another person in order to extend a person's time limit in addressing the Council.

Any person who does not wish to address Council from the lectern, may print their name, address and comment/question which he/she would like brought before Council on a card provided by the Clerk/Treasurer and return the card to the Clerk/Treasurer before the meeting begins. The Clerk/Treasurer will address the presiding officer at the start of Citizen Comments on the Agenda, notifying him of the card comment, and read the card into the record for response.

Those who want to use audio and image recording equipment in Council Chambers that requires a monopod, tripod or other auxiliary equipment for the audio and image devices shall notify the City Clerk before the meeting begins. Arrangements will be made to accommodate the request in a manner that minimizes the possibility of disrupting the meeting. No additional illuminating lights may be used in Council Chambers unless a majority of City Council members consent. Additionally, cell phones and pagers should be set to vibrate or silent mode when inside Council Chambers.

Should any person fail or refuse to comply with any Rules of the Chamber, after being informed of such noncompliance by the presiding officer, such a person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3 (6) of Open Meetings Act, Act 267 of 1976.

You will notice a numbering system under each heading. There is significance to these numbers. Each agenda item is numbered consecutively beginning in January and continues through December of each calendar year.

The City of Monroe will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon one week's notice to the City Clerk/Treasurer. Individuals with disabilities requiring auxiliary aids or services should contact the City of Monroe by writing or calling: City of Monroe, City Clerk/Treasurer, 120 E. First St., Monroe, MI 48161, (734) 384-9138. The City of Monroe website address is www.monroemi.gov.

**AGENDA - CITY COUNCIL REGULAR MEETING
MONDAY, OCTOBER 21, 2013**

7:30 P.M.

AMENDED

I. CALL TO ORDER.

II. ROLL CALL.

III. INVOCATION/PLEDGE OF ALLEGIANCE.

IV. PRESENTATION.

Presentation by John Patterson, President/CEO of the Monroe County Convention & Tourism Bureau, regarding the 2013 River Raisin Jazz Festival.

Presentation by Loretta LaPointe, Recreation Manager, regarding the City of Monroe Parks Volunteer Program.

V. PUBLIC HEARINGS.

241 Public hearing to receive and review comments on the Transfer of an Industrial Facilities Tax Exemption Certification for existing real property and for new real and personal property, pursuant to Public Act 198 of 1974, as amended, from PreBesto Homes, LLC to Hanwha L&C Alabama, LLC for the property located at 1530 E. Front Street, Monroe, Michigan, parcel #49-01498-003.

VI. COUNCIL ACTION.

226 Tabled at the October 7, 2013 meeting.

The communication from the Director of Human Resources, submitting a revised Vehicle Fleet Safety Policy, and recommending that Council approve the attached Vehicle Fleet Safety Policy, No. 21 and direct City administration to proceed with implementation. It was moved by Council Member Molenda and seconded by Council Member Hall that Item 226 be tabled until the next regular meeting on October 21, 2013.

VII. CONSENT AGENDA. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and will be approved by one motion, unless a Council member or citizen requests that an item be removed and acted on as a separate agenda item.)

- A. Approval of the Minutes of the Regular Council Meeting held on October 7, 2013.
 - B. Approval of payments to vendors in the amount of \$_____.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.
- 241 Approval of an Industrial Facilities Property Tax Exemption for Hanwha L&C Alabama, LLC for its Facility Located at 1530 East Front Street.
- 1. Communication from the Director of Economic & Community Development, submitting a proposed resolution to approve an application for transfer of Industrial Facilities Property Tax Exemption for Hanwha L&C Alabama, LLC for its facility located at 1530 East Front Street, and recommending that Council approve the transfer of Industrial Facilities Exemption Certificate #2002-466 for the existing property from PreBesto Homes, LLC to Hanwha L&C Alabama, LLC for the 2013 tax year in the form of the attached resolution: following consideration of any comments received at the public hearing, and further recommending that Council approve a new Industrial Facilities Exemption for Hanwha L&C Alabama, LLC for their facility located at 1530 E. Front Street for a period of 12-years, in the form of the attached resolution and authorize the Mayor and Clerk-Treasurer to complete the requisite documentation and Agreement; following consideration of any comments received at the public hearing.
 - 2. Supporting documents.
 - 3. Action: Accept, place on file and the resolution be adopted.
- 242 Huron Valley Sport Fishing Club Banner Request.
- 1. Communication from the City Manager's Office, submitting a request from the Huron Valley Sport Fishing Club for permission to display a banner across Monroe Street from January 20 – February 9, 2014 announcing their expo on February 8 & 9, 2014, and recommending approval of the request.
 - 2. Supporting documents.
 - 3. Action: Accept, place on file and the recommendation be carried out.
- 243 Monroe Catholic Elementary Schools PTO School Event.
- 1. Communication from the City Manager's Office, submitting a request from Kimberly Blackmore, MCESW Hospitality Coordinator, on behalf of the Monroe Catholic Elementary Schools PTO for permission to use St. Mary's Parking Lot for a school event on October 25, 2013, and recommending that Council approve the request contingent upon items being met as outlined by the administration, subject to no additional overtime on other costs to the city, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
 - 2. Supporting documents.
 - 3. Action: Accept, place on file and the recommendation be carried out.

244 Department of Public Services Vehicle Purchases.

1. Communication from the Director of Engineering & Public Services, submitting a request to replace four (4) full size pickup trucks used for regular DPS work activities, the Engineering Department's survey pickup and a unit for the Waste Water Treatment Department and three (3) one-ton dump trucks used by DPS for cold patching, and recommending that Council authorize the purchase of one (1) 2014 Ford F350 truck with custom body in the amount of \$27,746 and a total of six (6) 2014 Ford F250 trucks in the total amount of \$118,407 from Signature Ford of Owosso, and that the Director of Engineering & Public Services be authorized to prepare a purchase order for the above amount.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

245 Consider Awarding Community Development Block Grant FIX Projects to Williams Painting Co.

1. Communication from the Director of Economic & Community Development, submitting a request for the consideration of awarding two (2) Community Development Block Grant FIX Projects to Williams Painting Co., and recommending that Council award the Community Development Block Grant FIX contracts to Williams Painting for both projects with a budget of \$24,080 plus an additional \$919 in contingencies for the East Third Street project and a budget of \$20,058 plus an additional \$4,012 in contingencies for the Winchester Avenue project, and further recommending that Council authorize staff to take the necessary steps to complete each project in compliance with federal regulations, including drafting agreements to be signed by each homeowner and contractor.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

246 Refuse Collection Contract – Three-Year-Extension Award.

1. Communication from the Director of Engineering & Public Services, submitting a request to extend the current Refuse Collection Contract with Waste Management for a three-year term, and recommending that Council authorize a three-year extension of the Refuse Collection Contract through February 28, 2017 to Waste Management, Inc. as provided for in the attached documentation.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

247 Sawyer House Restoration Contractor Agreement.

1. Communication from the Finance Director, submitting an agreement for repairs to the Sawyer House, and recommending that Council authorize waiving the bid process and entering into a contract with Belfor Property Restoration for the repairs to the Sawyer House required as a result of the July 20, 2013 fire and water damage that will be covered by insurance, with the contract to be approved by the City Attorney, and that the City Manager be authorized to execute any necessary agreements related to the repair project.

2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

VIII. MAYOR'S COMMENTS.

IX. COUNCIL COMMENTS.

X. CITY MANAGER COMMUNICATION.

XI. CITIZEN COMMENTS.

XII. CLOSED EXECUTIVE SESSION TO DISCUSS POTENTIAL PROPERTY ACQUISITION.

XIII. ADJOURNMENT.

**CITY OF MONROE
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 7, 2013**

Regular meeting of the City Council of the City of Monroe, Michigan held on Monday, October 7, 2013 at 7:30 p.m. in the City Hall Council Chambers.

Present: Council Member Molenda, Kansier, Beneteau, Hensley, McKart, Hall and Mayor Clark.

Charles D. Evans, Clerk-Treasurer, gave the invocation.

Mayor Clark led the Pledge of Allegiance.

Presentation.

Presentation by Fire Chief Manuel Hoskins – Open House / National Fire Prevention Week.

Fire Chief Manuel Hoskins invited Mayor, Council and the public to the Open House at the main Fire Station on First and Scott Street on Saturday, October 12 from 12noon – 4:00 p.m.

Public Hearing.

214 This being the date set to hear public comments on proposed Ordinance No. 13-007, an ordinance to amend Chapter 680, Vehicles and Traffic, Article III, Section 680-18 of the Code of the City of Monroe, and there being no comments on file in writing in the Clerk-Treasurer's Office, the Mayor declared the hearing closed.

Council Action.

226 Tabled at the September 16, 2013 meeting.

The communication from the Director of Human Resources, submitting a revised Vehicle Fleet Safety Policy, and recommending that Council approve the attached Vehicle Fleet Safety Policy, No. 21 and direct City administration to proceed with implementation. It was moved by Council Member Molenda and seconded by Council Member Hensley that item 226 be tabled for further discussion.

It was moved by Council Member Molenda and seconded by Council Member Hensley that item 226 be placed on the floor for discussion.

Ayes: 7 Nays: 0

Motion carried.

Council Member Molenda noted that he submitted some suggested revisions to the policy and wondered if staff would like to comment or if Council has comments.

George Brown, City Manager noted that right now the proposed policy is still a work in progress and he recommended that Council table the item until the next regular Council meeting scheduled on October 21, 2013.

It was moved by Council Member Molenda and seconded by Council Member Hall that Item 226 be tabled until the next regular meeting on October 21, 2013.

Ayes: 7 Nays: 0

Motion carried.

214 It was moved by Council Member Molenda and seconded by Council Member Beneteau that proposed Ordinance No.13-007, an Ordinance to amend Chapter 680, Vehicles and Traffic, Article III, Section 680-18 of the Code of the City of Monroe, be placed on its final reading.

Ayes: 7 Nays: 0

Motion carried.

Proposed Ordinance No. 13-007, was then presented for the second time after which the Mayor asked, "Shall this ordinance pass?"

Ayes: 7 Nays: 0

Motion carried.

Consent Agenda. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and may be approved by one motion. Any item may be removed for separate discussion by a Councilperson or citizen.)

A. Approval of the Minutes of the Council Work Session held on September 16, 2013 and the Minutes of the Regular City Council Meeting held on September 16, 2013.

B. Approval of payments to vendors in the amount of \$1,772,828.20.

Action: Bills be allowed and warrants drawn on the various accounts for their payment.

231 Collection of Delinquent Summer Taxes and Other Delinquent Charges.

1. Communication from the Clerk-Treasurer, submitting a proposed resolution authorizing the addition of a 5% penalty to all delinquent taxes and assessments and then be collected on the winter tax bill, and recommending that the resolution be adopted.

2. Supporting documents.

3. Action: Accept, place on file and the resolution be adopted.

232 Addition of 10% Interest on Unpaid Special Assessment.

1. Communication from the Clerk-Treasurer, submitting a proposed resolution authorizing the addition of a 10% interest to all delinquent special assessments and then be reassessed and added onto the winter tax bill, and recommending that the resolution be adopted.

2. Supporting documents.

3. Action: Accept, place on file and the resolution be adopted.

233 Michigan Municipal League – Liability and Property Pool.

1. Communication from the City Manager's Office, submitting an official ballot for the MML Liability and Property Pool Board of Directors, and recommending that Council cast their vote for Penny Hill, Michelle Van Wert, and Jean Stegman.

2. Supporting documents.

3. Action: Accept, place on file and the recommendation be carried out.

234 Lease Agreement of the Water Department House at 6369 Point Aux Peaux Road.

1. Communication from the Director of Water & Wastewater Utilities, submitting a lease agreement between the City of Monroe and William Anderson for the Water Department House at 6369 Pointe Aux Peaux Road, Newport, MI, and recommending that the City of Monroe lease the house at 6369 Pointe Aux Peaux Road to William Anderson and that the Mayor and City Clerk-Treasurer be authorized to sign the attached lease on behalf of the City of Monroe.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

235 Retiree Health Care Plan Actuarial Valuation.

1. Communication from the Finance Director, submitting a proposal for an Actuarial Valuation to calculate the annual required contribution and the total liability related to the Retiree Health Care Plan, and recommending that Council approve the proposal submitted by Gabriel, Roeder, Smith & Company for the performance of an Actuarial Valuation of the Post-Retirement Health Care Plan for the City of Monroe as of December 31, 2012 in the amount of \$16,000.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

236 Sunset Pump Station Controller Replacement - Wastewater.

1. Communication from the Director of Water & Wastewater Utilities, submitting a quote from EMICC, Inc. for the replacement of the pump speed controllers at the Sunset Pump Station, and recommending that a purchase order in the amount of \$17,700 be issued to EMICC, Inc. out of Perry, GA to replace the existing speed controllers at the Sunset Pump Station by purchasing from EMICC, Inc., two (2) MP/F1708/G402 DCRS-8 Regutron 3 controllers and for the removal / installation / commissioning be included of the new controllers to re-establish the intended pump station operation and efficiencies in accordance with their quote dated 9/26/2013 and that the bid process be waived, and further recommending that the Director of Water & Wastewater or his designee be authorized to sign all necessary documents on behalf of the City of Monroe (if needed).
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

237 Traffic Committee Meeting.

1. Communication from the Director of Engineering & Public Services, submitting the minutes of the Traffic Committee meeting held on September 25, 2013, and recommending that Council place on file the minutes from the September 25, 2013 Mayor's Traffic Committee meeting, and that Traffic Control Orders 038-002, 042-003, 044-003, 049-002, 050-005, 095-002, 097-002 and 190-002 be approved.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

238 Pavement Markings Award.

1. Communication from the Director of Engineering & Public Services, submitting a request for pavement markings award and recommending that Council award a purchase order for City-wide

pavement markings to P.K. Contracting, Inc. in the amount of \$25,596.44, that a total of \$30,000 be encumbered to include a 17% project contingency, and that the competitive bidding process be waived for this work, and further recommending that the Director of Engineering & Public Services be authorized to issue a purchase order on behalf of the City of Monroe.

2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

239 Munson Park Ball Diamond Restroom Rehabilitation Bid.

1. Communication from the Director of Engineering & Public Services, reporting back on bids received for the Munson Park Ball Diamond Restroom Rehabilitation, and recommending that Council award a contract for the Munson Park Ball Diamond Restroom Rehabilitation project to Pranhams Global Tech in the amount of \$49,000 and that a total of \$53,000 be encumbered to include a 8% contingency, and further recommending that the Mayor and Clerk-Treasurer be authorized to sign the contracts on behalf of the City of Monroe.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

240 Approval for the Port of Monroe to Convey up to 70 acres of Land Generally Located on E. Elm Avenue to the National Parks Service and the U.S. Fish and Wildlife Service.

1. Communication from the Director of Economic & Community Development, submitting a resolution granting approval for the Port of Monroe to convey up to 70 acres of land generally located on E. Elm Avenue to the National Parks Service and the U.S. Fish and Wildlife Service, and recommending that Council adopt the attached Resolution, approving the request from the Port Commission of the Port of Monroe to convey up to 70 acres of land generally located on East Elm Avenue subject to the condition that easements are retained for the future extension of public roads and utilities, and final approval of the terms and conditions by the Port Commission.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

It was moved by Council Member Hall and seconded by Council Member Molenda that item 231, 232, 234, 235, 236, 237, 238, 239 and 240 of the Consent Agenda be approved as indicated and item A and 233 be removed and considered separately.

Ayes: 7 Nays: 0

Motion carried.

A. Approval of the Minutes of the Council Work Session held on September 16, 2013 and the Minutes of the Regular City Council Meeting held on September 16, 2013.

Council Member Molenda noted that the Minutes of the Council Work Session held on September 16, 2013 do not have a time recorded for the adjournment.

Mayor Clark also noted that the "0" in the start time of 6:30 p.m. is missing also.

Tom Ready, Attorney said that he attended that meeting but did not have any notes but he believes the meeting adjourned at 7:25 p.m.

Mayor Clark said that he remembered the meeting was adjourned with enough time to convene to the regular Council meeting at 7:30 p.m. and noted that was his recollection as well.

It was moved by Council Member Molenda and seconded by Council Member Hall to amend item A to reflect the adjournment time of 7:25 p.m. in the Council Work Session Minutes.

Ayes: 7 Nays: 0

Motion carried.

233 The communication from the City Manager's Office, submitting an official ballot for the MML Liability and Property Pool Board of Directors, and recommending that Council cast their vote for Penny Hill, Michelle Van Wert, and Jean Stegman.

Council Member Hensley noted that the Michigan Municipal League requires this item to be acted on from the Consent Agenda and that he has no concern with any of the Property Pool Board of Directors and invited Council Members to voice their comments if desired.

It was moved by Council Member Hensley and seconded by Council Member Molenda that item 233 be accepted, placed on file and the recommendation be carried out.

Ayes: 7 Nays: 0

Motion carried.

Council Comments.

Council Member Hensley asked for an update from staff on the demolition's that was approved in April this year. He said he believes only 2 or 3 have been demolished since Council approval.

Dan Swallow, Director of Economic & Community Development gave Council an update on the properties that have been demolished and on those that will be demolished shortly.

George Brown, City Manager offered information on the bid process and how it affects the demolition timeline.

Mayor's Comments.

Mayor Clark announced that this is Custer Week and listed the activities that will take place during the week and the weekend. He also announced that the Crop Hunger Walk will take place on Sunday, October 13 and The Monroe Dog Run and Auction will be held at St. Mary's Catholic Church on Saturday, October 12.

City Manager's Comments.

George Brown, City Manager announced that leaf bags will be available at City Hall beginning Monday, October 14, 2013, Monday through Friday from 8 a.m. – 4:30 p.m. at the Public Services and Engineering Departments on the first floor and at the City Police Station on East Second Street, Monday through Friday from 6 a.m. to 5 p.m. and on Saturday's from 6 a.m. to 1:30 p.m.

Citizens Comments.

Adam Yeager, 1833 South Custer Road asked about citizens rights while they are on the sidewalk. He said last winter he was shoveling snow when a snow plow drove by and the snow from the plow hit him in the face. He said it almost knocked him down. He also commented about a drunk driver who ran off the road onto his property and damaged his tree.

Mayor Clark explained that citizens have a right to walk down the sidewalk and that the sidewalks need to be clear of ice and snow. He said that if Mr. Yeager has an issue with vehicle speed he should contact the state because the speed limit on South Custer Road is mandated by the State and if Mr. Yeager has a problem with a snow plow he should contact the Road Commission. He also noted that Mr. Yeager should contact the Police Department and make a police report for damages to his property.

Closed Executive Session.

It was moved by Council Member McKart and seconded by Council Member Hall that Council convene to Closed Executive Session to discuss Property Acquisition at 8:00 p.m.

Ayes: 7 Nays: 0

Motion carried.

It was moved by Council Member Hall and seconded by Council Member Kansier that Council reconvene to Open Session at 8:26 p.m.

Ayes: 7 Nays: 0

Motion carried.

Adjournment.

It was moved by Council Member Kansier and seconded by Council Member Hall that the meeting adjourn at 8:27 p.m. until the next Regular Meeting on Monday, October 21, 2013 at 7:30 p.m.

Ayes: 7 Nays: 0

Motion carried.

Charles D. Evans
City Clerk-Treasurer

Robert E. Clark
Mayor



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: CITY POLICIES AND PROCEDURES – VEHICLE FLEET SAFETY POLICY NO. 21.

DISCUSSION: The purpose of the above referenced policy is to revise and include language regarding the State's ban on texting while driving and to provide further guidance and direction for those employees who possess a Commercial Drivers License (CDL) and medical certification.

After review and input from Administration, I am recommending that the Mayor and City Council approve the attached policy and direct City administration to proceed with implementation.

CITY MANAGER RECOMMENDATION:

- [Signature]*
- For
 - For, with revisions or conditions
 - Against
 - No Action Taken/Recommended

REVISED
10-21-13

226

APPROVAL DEADLINE: None

REASON FOR DEADLINE:

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Peggy A. Howard, Human Resources Director

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: ALL EMPLOYEES OF THE CITY OF MONROE

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$ N/A
Cost of This Project Approval	\$ N/A
Related Annual Operating Cost	\$ N/A
Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
			\$ N/A
	<u>Other Funds</u>		\$ N/A
			\$ N/A
			\$ N/A
			\$ N/A

Budget Approval: _____

FACT SHEET PREPARED BY: Peggy A. Howard, Human Resources Director *P. Howard* **DATE:** 9/10/13

REVIEWED BY: _____ **DATE:** _____

COUNCIL MEETING DATE: 9/16/13

Section Name: Employee Relations
Section Number: 400
Policy Number: 021
Page: 1 of 5

Effective Date: September 20, 2010
Date of Revision: October 21, 2013

Subject: ~~State of Michigan Operator's~~ Driver's and Commercial Driver's License Policy

1. Purpose. This policy sets the standards for those employees who are required to maintain a valid State of Michigan driver's license, Commercial Driver's License (CDL), and CDL medical certification when operating City fleet vehicles, as well as personal vehicles, when used for "City business".

2. Statement of Policy.

The City of Monroe has full authority to determine who shall drive a vehicle, to establish vehicle operator standards, and to revoke the right to drive for failure to meet the standards. This policy defines the minimum standards for all employees. Nothing herein shall limit individual departments from setting higher standards that may be needed to meet their particular needs.

3. Definitions.

City Vehicle: Any owned, leased or rented passenger car, pick-up, truck, trailer or other similar type vehicle in or by which a person or property is or may be transported or drawn on public highways or roads. This definition includes personal vehicles when operated on "City business".

Driver: An individual who is authorized and/or required to use a city vehicle as a part of their job duties.

Commercial Vehicle: Is defined for this purpose by the Michigan Motor Vehicle Code, Act 300 of 1949, Section 257.7, as all motor vehicles constructed or used for transportation of goods, wares or merchandise, and/or all motor vehicles designed and used for drawing other vehicles and not so constructed as to carry any load thereon either independently or any part of the weight of a vehicle or load so drawn.

Commercial Motor Vehicle: Is defined for this purpose by the Michigan Motor Vehicle Code, Act 300 of 1949, Section 257.7a, as all motor vehicles having a gross vehicle weight rating of 26,001 or more pounds; a motor vehicle with a gross combination weight rating of 26,001 pounds or more including a towed unit with a gross vehicle weight rating of more than 10,000 pounds, or a motor vehicle carrying hazardous material.

4. Application. This policy applies to all employees of the City of Monroe who have reason to operate a City vehicle or who operate personal vehicles on employer-related business or who are required to drive as a necessary part of their job responsibilities.
5. Responsibility. The City's Driver's and Commercial Driver's License policy depends on the participation and cooperation of employees at all levels of the organization. The specific responsibilities of the employees are identified below.

Department Heads and designated Supervisors – Department Heads or their designees shall:

- Ensure that all employees are informed of this policy.
- Ensure the safe maintenance and operation of all City vehicles.
- Ensure that all vehicle operators are trained in the safe operation of all assigned motor vehicles.
- Enforce City-wide and departmental vehicle operating standards and procedures.
- Ensure that all assigned vehicles are inspected as prescribed by the administration and any applicable State or Federal requirements.
- Ensure that thorough and timely accident investigations are conducted and reported.
- Identify all employees who operate a vehicle on the job and those who must possess a Commercial Driver's License (CDL).
- In cooperation with the HR Department, ensure that all employees who operate vehicles have a valid State of Michigan driver's license.
- In cooperation with the HR Department, ensure that all employees who **are required to** possess a CDL for the vehicle types driven have a valid and appropriate Commercial Driver's License with any necessary endorsements, and a current CDL medical certification card.
- Ensure that any individual departmental policies that define how unsafe vehicle operators will be disciplined are consistent with the overall intent of this policy.
- Promptly report in writing to the department head and the HR Department any situation, event or circumstances that might constitute a violation or deviation from this policy.

Employees – All vehicle operators shall:

- Safely operate their assigned City vehicles.
- Not operate City vehicles when their license and/or any associated medical certification has been lost, suspended, revoked or expired.
- ~~Maintain and provide the Employer with a valid Commercial Driver's License (CDL) and a valid State of Michigan driver's license (correct license/endorsement for the type of vehicle(s) driven as part of job duties.)~~
- ~~Maintain and provide the Employer with a copy of a current Commercial Driver's License medical certification card. Drivers are required to carry a current copy of his/her medical certification card on their person at all times while on duty.~~
- ~~Advise the supervisor and the Human Resource Department in writing within thirty (30) days when his/her CDL medical certification is due to expire and to coordinate the scheduling of the required medical exam with the supervisor and the HR Department, prior to the expiration. Failure to comply may result in discipline up to and including dismissal.~~
- Perform safety checks on vehicles at the beginning of each work-shift as described in departmental policies.
- Promptly report in writing to the supervisor and the HR Department any physical or medical condition that would prohibit, disqualify, or may interfere with the safe operation of a ~~commercial motor~~ vehicle. Failure to report such impairments may result in discipline up to and including employee dismissal.
- Promptly report to a supervisor any vehicle safety defect found during inspection. Failure to report safety defects found during inspection may result in discipline up to and including employee dismissal.
- Properly use furnished seat belts and/or other vehicle safety restraints.

- Avoid using cellular telephones and other electronic devices while driving or at times when such use might be distracting to the user or otherwise cause a dangerous situation.
- Employees shall not read, manually type, or send a text message on a wireless 2-way communication device that is located in the employee's hand or in the employee's lap, including a wireless telephone used in cellular telephone service or personal communication service while operating a motor ~~or commercial~~ vehicle that is moving on a highway or street, including while temporarily stationary due to traffic, a traffic control device, or other momentary delays. Exceptions include drivers who: 1) report a traffic accident, medical emergency, or serious road hazard; 2) report a situation in which the person believes his/her personal safety is in jeopardy; 3) report or avert the perpetration or potential perpetration of a criminal act against the individual or another person; and 4) carry out official duties as a police officer, public safety officer, law enforcement official, firefighter, or operator of an emergency vehicle.
- Employees compelled to use cellular telephones while driving are required to use a "hands-free" apparatus or safely pull to the side of the road and stop to conduct a phone call.
- Employees are expected to follow applicable state or federal laws or regulations regarding the use of cell phones or electronic devices at all times.
- Avoid using tobacco products while in any city vehicle.

All employees who must possess a CDL for the types of vehicles driven shall:

- Maintain and provide the Employer with a valid Commercial Driver's License (CDL) and a valid State of Michigan driver's license (correct license/endorsement for the type of vehicle(s) driven as part of job duties.)
- Maintain and provide the Employer with a copy of a current Commercial Driver's License medical certification card. Drivers are required to carry a current copy of his/her medical certification card on their person at all times while on duty.
- Advise the supervisor and the Human Resource Department in writing within thirty (30) days when his/her CDL medical certification is due to expire and to coordinate the scheduling of the required medical exam with the supervisor and the HR Department, prior to the expiration. Failure to comply may result in discipline up to and including dismissal.

Human Resources Department – The Human Resources Department shall:

- In cooperation with other departments and affected employees, ensure that all employees who operate vehicles have a valid State of Michigan driver's license, and when required for the types of vehicles driven, a valid Commercial Driver's License with the proper endorsements and a current medical certification card for the vehicle types driven.
- Assist with scheduling required medical, training and testing appointments or programs.
- Assist with maintaining files, databases and schedules related to vehicle operator licensing.
- Report driving record activity to the City's Safety Committee and the employee's supervisor for review and policy compliance.

- Provide consultation and training to the departments as needed.

6. Administrative Procedures:

General

- All individuals who operate City vehicles or operate personal vehicles on employer-related basis and who receive payment related to vehicle expenses, and/or are required to drive as a necessary part of their job must possess and maintain a valid State of Michigan driver's license, and when required for the types of vehicles driven, a valid Commercial Driver's License and a current CDL medical certification card, as required, when operating City fleet vehicles.
- Individuals who drive City vehicles or are required to drive, as a necessary part of their job must notify their immediate supervisor in writing if they receive a ticket/citation that affects and/or restricts their right to operate a motor vehicle. Such notification must take place immediately upon reporting for work after receipt of the citation.
- Individuals are prohibited from operating a City vehicle or personal vehicle on business when their driving ability has been impaired for any reason, including but not limited to the ingestion of drugs, medication, or alcoholic beverages; physical impairment or restrictions; or other situations/conditions within the individual's control. Any illegal use of controlled substances is strictly prohibited.
- All employees shall use seatbelts or other safety restraints provided whenever they are operating or riding in a vehicle.
- Only those employees who are determined to be safe operators will be allowed to drive a vehicle on behalf of the City.
- All federal, state, and local laws or DOT Motor Carrier Safety Regulations must be obeyed.

Vehicle Use

- Use of City vehicles shall be for official City business only. Use of City vehicles at conventions, conferences and training programs shall be considered official City business.
- Department Heads will specify, by position title, which employee may take City vehicles home, and specify the reasons for approval. A copy of all approvals will be provided to the Finance Director and the City Manager.
- Employees who live outside the city limits are prohibited from taking City vehicles home, unless specifically approved by the City Manager.
- Employees who operate their own vehicles on City business will be reimbursed at the established IRS mileage rate.
- The Human Resources Director will request that the Secretary of State conduct driving record review of all employees who operate City vehicles or personal vehicles on City business.
- City vehicles should not be utilized to transport non-employees who are not on City business.

Corrective Action, Including Discipline

The City's HR Director is responsible for reviewing the overall driver safety record to determine if there should be changes in policy or procedure; or if other corrective

action (such as training, equipment changes, etc.), should be implemented to enhance the safe operation of the City's vehicles, and/or personal vehicles on City business. The HR Director shall also provide the City's Safety Committee with a copy of the accident/injury report, along with his/her recommendations. The goal of corrective action is to ensure that employees who are entrusted with the operation of vehicles are properly licensed and safe drivers. Awareness and knowledge through training are the keys to safe driving. Whenever possible, training should be a first step in a corrective action program. Discipline may also be an appropriate form of corrective action.

The Human Resources Director will identify employees who develop unacceptable driving records and will be responsible for notifying the Department Head.

Failure to properly notify the supervisor or the HR Department in writing of driving convictions or loss of driving privileges or failure to comply with any part of this policy will result in discipline, up to including termination. This applies any time driving privileges are revoked, suspended or limited in any way by any court, the Michigan Department of Motor Vehicles, any Administrative agency of the State of Michigan, any state jurisdiction, or the City's physician.

Any supervisor who fails to report the information outlined herein will be subject to appropriate disciplinary action.

7. Legislative History of Authority for Creation or Revision:

Adopted pursuant to action of the Monroe City Council, dated September 20, 2010.

Revised pursuant to action of the Monroe City Council, dated October 21, 2013.



CITY COUNCIL AGENDA FACT SHEET

Public Hearing
New Business

RELATING TO: Approval of an Industrial Facilities Property Tax Exemption for Hanwha L& C Alabama, LLC for its facility located 1530 East Front Street.

DISCUSSION: Hanwha L&C Alabama, LLC, whose parent company is Hanwha L&C Corporation of South Korea, has submitted an application for an Industrial Facilities Exemption (IFE) as provided for in Michigan Public Act 198 of 1974. Hanwha Group is one of the largest business conglomerates in South Korea. Founded in 1952 as a fireworks and explosives manufacturer, the group has grown into a large multi-profile business conglomerate, and is a leading manufacturer of automotive components made from Glass Fiber Mat Reinforced Thermoplastics (GMT) and Expanded Polypropylene (EPP) Foam. Hanwha purchased the vacant industrial building at 1530 East Front Street which was most recently utilized to assemble manufactured homes by PreBesto Homes, LLC in January of this year. The Company has begun renovations to transform this site into a state of the art EPP manufacturing facility. This site will service Hanwha's existing automotive customers in the upper Midwest, with plans to expand its customer base among the automobile original equipment manufacturers.

This proposed IFE was part of a business attraction package that was assembled by the City and our partners at the Michigan Economic Development Corporation (MEDC). The exemption allows for granting of a 50% abatement of property taxes on new real and personal property for a period of 1 to 12 years. The length of the abatement is subject to review and approval by the local unit of government in which the facility is located. The State Tax Commission then makes the final decision on whether or not the application is appropriate and if a certificate of exemption should be granted. When determining the term of the abatement, the local unit should take into consideration factors such as the level of investment (\$ amount invested), type of investment (i.e. permanency), number of jobs retained and/or created, pay scale of the jobs, type of business (i.e. high technology), potential for secondary or spin-off benefits in the community, impacts to the community infrastructure and environment, and likelihood of future investments and/or job creations.

Level of Investment- The current application includes \$8.2 million in new investment that will upgrade the building (real property) and includes significant equipment (personal property) associated with EPP manufacturing and forming. The equipment includes the latest technology in EPP manufacturing that has been perfected by the Hanwha Group. Hanwha EPP components are currently used as energy absorbers, tool cases and various spacers; with the potential to expand the product line manufactured at this facility.

Type of Investment- The majority of the proposed investment is in very complex, fixed equipment and machinery that cannot be easily disassembled and relocated. Therefore, this is a very permanent investment that indicates the company plans to operate this facility for a longer period of time to recoup the investment.

Number of Jobs Retained and/or Created- After the facility starts production and planned increase production over the next few years is expected to lead to the creation of 70 new, permanent jobs at this location. This does not include the temporary construction jobs needed to complete the proposed improvements.

Pay Scale of the Jobs Retained and/or Created- A majority of the jobs retained and the new jobs created are in the skilled trades, with an hourly rate averaging \$17.00/hour. These wage rates exceed the benchmarks set by the City in the living wage ordinance. There will also be administrative jobs added to handle material management, shipping, billing and human resources.

Type of Business- Hanwha L&C's mission is to be a leading provider of engineered systems and quality products utilizing its mastery of thermoplastic material development and manufacturing processes. As the use of plastics in the automotive industry continues to grow, Hanwha is well situated to expand in grow with that trend.

Potential for Secondary Benefits- The higher wage scale jobs created by this facility create significant secondary benefits by supporting commercial development and providing home buyers for the residential market. Additionally, the maintenance services needed by this facility augment business for local building, trades, and service contractors. There is a strong technology cluster surrounding the automotive suppliers that continues to expand here in Monroe. Adding Hanwha to this mix of international automotive supply chain companies should make Monroe even more attractive for future investments in this industry.

Impacts on Community Infrastructure and Environment- The facility will initially rely on convenient access to I-75 for the import raw plastics and the export of finished product. This area of the community is zoned and planned to support general industrial land uses with reliance on truck routes and enhances public infrastructure. While the anticipated business will result in a modest increase in truck traffic, the increase will not exceed the capacity of the current infrastructure. The company is making improvements that should mitigate this impact including improvements to the truck loading and unloading areas. There is also the potential to redevelop rail access to the site to become less dependent on truck deliveries.

Likelihood of Future Investments and/or Job Creation- The Company has demonstrated that this investment will likely lead to future expansions as their customer base grows.

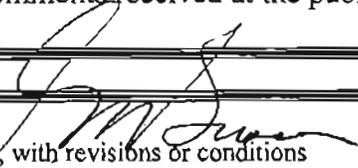
During the review of this proposed tax abatement, it was noted that there is an existing IFE in place for the previous improvements made by PreBesto homes, LLC that expires on December 30, 2013. While it is possible to simply carry the property on the IFE tax roll through the end of the 2013 tax year under the former taxpayer's name, it is more in line with the State statute provisions to transfer the exemption to Hanwha L&C Alabama, LLC. The new abatement that is the subject of this review would then go into effect for the 2014 tax year.

Initially, Hanwha L&C Alabama, LLC applied for a new personal property exemption under public Act 328 of 1998. However, after review of the State statutes and subsequent changes to the State personal property tax laws, City staff recommended that Hanwha submit its application for an Industrial Facilities Exemption in lieu of the personal property tax exemption. The Economic Development Review Committee (EDRC) met on July 30, 2013 to review Hanwha's request for a property tax abatement based on the above noted criteria. Based on the high level of investment, high technology aspects of the EPP manufacturing process, the significant number of jobs that will be created, high likelihood for future expansion, above average wage rates, strong secondary benefits, and potential for future investment at the site; the EDRC voted unanimously to recommend a 12-year Industrial Facilities Exemption.

IT IS RECOMMENDED that City Council, approve the transfer of Industrial Facilities Exemption Certificate #2002-466 for the existing property from PreBesto Homes, LLC to Hanwha L&C Alabama, LLC for the 2013 tax year in the form of the attached resolution; following consideration of any comments received at the public hearing.

IT IS FURTHER RECOMMENDED that the City Council approve a new Industrial Facilities Exemption for Hanwha L& C Alabama, LLC for their facility located at 1530 E. Front Street for a period of 12-years, in the form of the attached resolution and authorize the Mayor and Clerk/Treasurer to complete the requisite documentation and Agreement; following consideration of any comments received at the public hearing.

CITY MANAGER RECOMMENDATION:

- For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended
- 

APPROVAL DEADLINE: October 21, 2013

REASON FOR DEADLINE: 6-month deadline from initiation of the project in PA 198 of 1974 and October 31 review cutoff at the State Tax Commission for the 2014 tax year.

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N.A.

INITIATED BY: Hanwha L&C Alabama, LLC Application, Department of Economic and Community Development

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Assessing Department, Clerk/Treasurer's Office, Department of Economic and Community Development, Other Taxing Jurisdictions (LET, Monroe Public Schools, ISD, Library, Monroe County, Community College)

FINANCES

COST AND REVENUE PROJECTIONS:		
	Cost of Total Project	\$ 0
	Cost of This Project Approval	\$ 0
	Related Annual Operating Cost	\$ 0
	Increased Revenue Expected/Year, Year 1:	\$ (21,262.00)*
		Year 12: \$ (4,677.00)*
	Total for ALL 12-Years	\$ (83,520.00)*

* *ESTIMATED* difference between projected City property tax revenues with and without the abatement. Based on type and value of improvements submitted by the applicant. Personal property depreciates during the term of the abatement.

SOURCE OF FUNDS:	City	Account Number	Amount
	Other Funds		

Budget Approval: 

FACT SHEET PREPARED BY: Dan Swallow, Director of Economic and Community Development

DATE: 10/15/2013

REVIEWED BY: George Brown, City Manager



DATE:

COUNCIL MEETING DATE: October 21, 2013

**CITY OF MONROE
RESOLUTION**

1 **WHEREAS**, an Application for transfer of Industrial Facilities Exemption Certificate No.
2 2002-466, pursuant to Act No. 198 of the Public Acts of 1974, as amended, was filed by
3 Hanwha L&C Alabama, LLC (a Delaware LLC) with respect to a facility located at 1530
4 East Front Street, Monroe, Michigan, within a designated Industrial Development District
5 more particularly described in Exhibit A; and

6 **WHEREAS**, Industrial Facilities Exemption Certificate No. 2002-466 was held by
7 PreBesto Homes, LLC for previous real and personal property improvements to the
8 facility located at 1530 East Front Street, and is set to expire on December 30, 2013;
9 and

10
11 **WHEREAS**, Hanwha L&C Alabama, LLC purchased the facility on January 7, 2013; and

12
13 **WHEREAS**, the City of Monroe Economic Development Review Committee reviewed
14 the application and recommended approval of the transfer; and

15 **WHEREAS**, before acting on said application, the Monroe City Council held a duly
16 noticed public hearing on October 21, 2013 at 7:30 PM at Monroe City Hall, for which
17 hearing the applicant, the City Assessor, and representatives of the affected taxing units
18 were given advance written notice and afforded an opportunity to be heard on said
19 application; and

20
21 **WHEREAS**, the aggregate SEV of real and personal property exempt from ad valorem
22 taxes within the City of Monroe, after granting this transfer, will not exceed 5% of an
23 amount equal to the sum of the SEV of the unit, plus the SEV of personal and real
24 property thus exempted.

25 **NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Monroe
26 hereby approves the application for transfer of Industrial Facilities Exemption Certificate
27 No. 2002-466 from PreBesto Homes, LLC to Hanwha L&C Alabama, LLC for property
28 located at 1530 East Front Street, Monroe, Michigan.

29
30 **BE IT FURTHER RESOLVED**, that the City of Monroe finds and determines that the
31 granting the transfer of this Industrial Facilities Exemption Certificate considered
32 together with the aggregate amount of certificates previously granted and currently in
33 force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of
34 1978, as amended, shall not have the effect of substantially impeding the operation of
35 the City of Monroe or impairing the financial soundness of a taxing unit which levies ad
36 valorem taxes in the City of Monroe.

38

EXHIBIT A

39 (Please see attached Resolution dated July 22, 1996 establishing the Industrial
40 Development District)

41

42 Motion:

43 Seconded By:

44

45 Ayes:

46 Nays:

47 Absent:

48

49 **RESOLUTION DECLARED ADOPTED**

50

51 I, Charles D. Evans, City Clerk-Treasurer of the City of Monroe, County of Monroe, State
52 of Michigan, do hereby certify that the foregoing is an exact copy of a Resolution
53 adopted by the City Council of said City, at a regular meeting thereof held on the 21st
54 day of October 2013.

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Charles D. Evans
City Clerk-Treasurer

**CITY OF MONROE
RESOLUTION**

1 **WHEREAS**, an Application for Industrial Facilities Exemption Certificate, pursuant to Act
2 No. 198 of the Public Acts of 1974, as amended, was filed by Hanwha L&C Alabama,
3 LLC (a Delaware LLC) on October 11, 2013 with respect to a new facility located at 1530
4 East Front Street, Monroe, Michigan, within a designated Industrial Development District
5 more particularly described in Exhibit A; and

6 **WHEREAS**, the City of Monroe Economic Development Review Committee reviewed
7 the application and recommended approval of the application for real and personal
8 property improvements requested for a period of twelve (12) years; and

9 **WHEREAS**, before acting on said application, the Monroe City Council held a duly
10 noticed public hearing on October 21, 2013 at 7:30 PM at Monroe City Hall, for which
11 hearing the applicant, the City Assessor, and representatives of the affected taxing units
12 were given advance written notice and afforded an opportunity to be heard on said
13 application; and

14
15 **WHEREAS**, construction of the facility and installation of the new machinery and
16 equipment had not begun earlier than six (6) months before October 11, 2013, the date
17 of acceptance of the application for the Industrial Facilities Exemption Certificate; and

18
19 **WHEREAS**, completion of the facility is calculated to and will at the time of issuance of
20 the certificate have the reasonable likelihood to retain, create, or prevent the loss of
21 employment in the City of Monroe; and

22
23 **WHEREAS**, the aggregate SEV of real and personal property exempt from ad valorem
24 taxes within the City of Monroe, after granting this certificate, will not exceed 5% of an
25 amount equal to the sum of the SEV of the unit, plus the SEV of personal and real
26 property thus exempted.

27 **NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Monroe
28 hereby approves the application from Hanwha L&C Alabama, LLC for an Industrial
29 Facilities Exemption Certificate for property located at 1530 East Front Street, Monroe,
30 Michigan and more particularly described in its Application dated October 11, 2013 for
31 real property improvements in the amount of nine hundred thousand dollars
32 (\$900,000.00) and personal property improvements in the amount of seven million three
33 hundred one thousand dollars (\$7,301,000.00), for a period of twelve (12) years and
34 subject to the following conditions which are to be enumerated in a separate Agreement
35 by and between the City of Monroe and Hanwha L&C Alabama, LLC to be executed
36 pursuant to Act No. 334 of the Public Acts of 1993, Section 22:

- 37 1. That Hanwha L&C Alabama, LLC shall invest a sum not less than eight
38 million two hundred one thousand dollars (\$8,201,000.00) for certain real
39 and personal property improvements located at 1530 East Front Street,
40 which is more particularly identified in its Application for Industrial
41 Facilities Exemption Certificate dated October 11, 2013; and

83 **RESOLUTION DECLARED ADOPTED**

84

85 I, Charles D. Evans, City Clerk-Treasurer of the City of Monroe, County of Monroe, State
86 of Michigan, do hereby certify that the foregoing is an exact copy of a Resolution
87 adopted by the City Council of said City, at a regular meeting thereof held on the 21st
88 day of October 2013.

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Charles D. Evans
City Clerk-Treasurer

RESOLUTION

WHEREAS, the Plant Rehabilitation and Industrial Development Act, Act 198 of the Public Acts of 1974, as amended, provides for the establishment of industrial development districts and the exemption from certain ad valorem property taxes for facilities located within such districts for the purpose of assisting industrial enterprises in locating, constructing, and equipping manufacturing facilities within the State of Michigan; and

WHEREAS, the City of Monroe finds and has made a determination that more than 50% of the state equalized valuation of the property proposed for the district is obsolete for industrial development; and

WHEREAS, the Port of Monroe has made application for an Industrial Development district in accordance with the provisions of Act 198 which encompasses property located in the Port of Monroe Industrial Park within the City of Monroe; and

WHEREAS, the City's Economic Development Review Committee reviewed the application on July 2, 1996 and recommends to City Council the establishment of an Industrial Development District for said property; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Monroe hereby establishes an Industrial Development District encompassing the following property in the Port of Monroe Industrial Park:

A parcel of land located on Private Claims 161, 166, 346, 347, 348, and 349, and Sections 9, 10, 15 and 16, T.7.S., R.9.E., City of Monroe, Monroe County, Michigan described as follows:

From the intersection of the north line of 100 foot wide East Front Street with the west line of 80 foot wide Port Avenue, northwesterly along the north line of East Front Street north 55° 01' 00" west, 69.40 feet to the Point-of-Beginning;

thence; southwesterly across a 100 foot wide East Front Street and a 42 foot wide railroad right-of-way south 34° 59' 60" west, 142.00 feet to a point on a curve to the right, and on the north property line of North Star Steel;

thence, continuing along this property line the following ten courses: 794.87 feet on a 5804.65 foot radius to the right, said curve having a chord bearing and distance of north 51° 05' 37" west, 794.25 feet;

thence; south 42° 49' 45" west, 7.47 feet;

thence; north 52° 55' 35" west, 191.11 feet;

thence; 320.40 feet on a 686.78 foot radius curve to the left, said curve having a chord bearing distance of north 66° 17' 28" west, 317.50 feet;

thence; south 44° 19' 30" west, 542.61 feet;

thence; south 22° 27' 57" west, 1642.05 feet;

thence; south 51° 26' 01" east, 409.25 feet;

thence; south 80° 26' 56" east, 2102.11 feet;

thence; south 55° 10' 30" east, 2073.99 feet;

thence; north 23° 32' 00" east, 1295.07 feet to a point on the south line of the railroad right-of-way adjacent to East Front Street;

thence; south 55° 10' 30" east, 101.55 feet to a point on the property line common to the Port of Monroe and the Detroit Edison Company;

thence; south 23° 32' 00" west, 2393.50 feet along this common property line adjacent to the Detroit Edison Company Monroe Power Plant cooling water channel to a point located within the waters of Plum Creek;

thence; along a line proceeding through the waters of Plum Creek the following six courses;

north 66° 28' 00" west, 860.32 feet;

thence; south, 18.55 feet;

thence; north 73° 00' 00" west, 1485.00 feet;

thence; north 55° 46' 30" west, 1286.52 feet;

thence; north 19° 04' 09" east, 396.90 feet;

thence; north 70° 36' 50" west, 3574.89 feet to the easterly right-of-way line of Interstate 75;

thence; continuing along the shoreline of Plum Creek the following twenty courses;

north 70° 36' 50" west, 316.73 feet across the right-of-way of Interstate 75, to the westerly right-of-way line of Interstate 75;

thence; north 70° 36' 50" west, 816.21 feet;

thence; north 65° 10' 00" west, 173.18 feet;

thence; north 42° 42' 00" west, 150.11 feet;

thence; north 19° 50' 00" west, 108.25 feet;

thence; north 06° 55' 00" west, 338.16 feet;

thence; north 44° 59' 00" west, 118.88 feet;

thence; north 64° 07' 00" west, 183.24 feet;

thence; south 88° 39' 00" west, 291.86 feet;

thence; north 52° 45' 00" west, 770.95 feet;

thence; south 58° 05' 00" west, 268.00 feet;

thence; north 57° 10' 00" west, 119.00 feet;

thence; north 36° 32' 00" west, 76.00 feet;

thence; north 11° 55' 00" west, 240.00 feet;

thence; north 20° 03' 00" east, 35.00 feet;

thence; north 56° 44' 00" east, 350.00 feet;

thence; north 24° 35' 00" east, 285.00 feet;

thence; north 00° 32' 00" west, 176.00 feet;

thence; north 18° 18' 00" west, 215.00 feet;

thence; north 60° 05' 00" west, 117.53 feet;

thence; north 34° 26' 40" east, 417.25 feet to a point on a curve on a railroad easement;

thence; along the railroad easement the following five courses:

222.04 feet on a 482.53 foot radius curve to the right, said curve having a chord bearing and distance of south 83° 57' 56" east, 220.09 feet;

thence; north 19° 13' 02" east, 7.00 feet;

thence; south 70° 46' 58" east, 158.53 feet to a point on a curve;

thence; 240.73 feet on a 978.62 foot radius curve to the right, said curve having a chord bearing and distance of south 63° 44' 09" east, 240.12 feet;

thence; south 58° 41' 20" east, 136.64 feet;

thence; north 34° 26' 40" east, 342.34 feet to a point on the south right-of-way line of Wood Street;

thence; south 55° 33' 20" east, 837.66 feet;

thence; north 34° 28' 03" east, 29.55 feet;

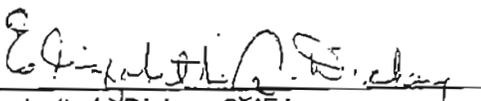
thence; south 55° 38' 32" east, 590.64 feet;
thence; south 55° 34' 10" east, 244.00 feet;
thence; south 34° 26' 47" west, 283.00 feet;
thence; south 55° 34' 10" east, 393.83 feet to the southeast corner of "Consolidated Land Company Plat No. 1" (recorded in Liber 5, Page 15 Monroe County Records);
thence; north 34° 26' 42" east, 1403.00 feet to the northeast corner of "Consolidated Land Company Plat No. 1"
thence; north 55° 38' 42" west, 1224.58 feet;
thence; north 34° 03' 20" east, 1039.88 feet;
thence; north 55° 39' 10" west, 229.00 feet;
thence; north 34° 03' 13" east, 80.00 feet to the northerly right-of-way line of East First Street;
thence; north 55° 39' 10" west, 485.35 feet;
thence; north 32° 54' 06" east, 21.91 feet to the south line of a 30 foot wide railroad right-of-way adjacent to East Front Street;
thence; 176.94 feet on a 1445.19 foot radius curve to the left to a point of tangency, said curve having a chord bearing and distance of south 73° 57' 43" east, 176.83 feet;
thence; south 77° 28' 10" west, 381.59 feet;
thence; south 60° 55' 40" east, 391.54 feet;
thence northeasterly across a 30 foot wide railroad right-of-way and a 66 foot wide East Front Street north 31° 29' 10" east, 108.06 feet;
thence; north 60° 55' 40" west, 201.05 feet;
thence; north 38° 47' 20" east, 19.00 feet to a point on the shoreline of the River Raisin;
thence; along the shoreline of the River Raisin the following seven courses;
south 47° 09' 18" east, 49.26 feet;
thence; south 57° 06' 49" east, 30.07 feet;
thence; south 63° 48' 45" east, 201.83 feet;
thence; south 78° 59' 51" east, 69.33 feet;
thence; south 75° 09' 24" east, 158.03 feet;
thence; south 65° 18' 42" east, 134.57 feet;
thence; south 46° 43' 40" east, 75.00 feet;
thence; south 34° 16' 20" west, 94.89 feet;
thence; south 56° 04' 40" east, 48.38 feet;
thence; south 34° 16' 20" west, 17.69 feet to a point on the north right-of-way line of East Front Street;
thence; north 50° 49' 40" west, 27.47 feet;
thence; southwesterly across a 66 foot wide East Front Street and a 30 foot wide railroad right-of-way south 36° 32' 50" west, 108.06 feet;
thence; 482.49 feet on a 1417.69 foot radius curve to the right to a point of tangency, said curve having a chord bearing and distance of south 41° 04' 40" east, 480.17 feet;
thence; north 31° 19' 40" west, 240.40 feet to a point of intersection of the southerly line of the 30 foot wide railroad right-of-way and the westerly right-of-way line of Interstate 75;
thence; continuing along the southerly line of the railroad right-of-way, across the Interstate 75 right-of-way and under the Interstate 75 roadway to a point of intersection of the southerly line of a 42 foot wide railroad right-of-way and the easterly right-of-way line of Interstate 75 (the 30 foot wide railroad right-of-way increases to a 42 foot wide right-of-way as it crosses the Interstate 75 right-of-way);
thence; 63.94 feet on a 1446.69 foot radius curve to the left to a point of tangency, said curve having a chord bearing and distance of south 55° 43' 11.5" east, 63.94 feet;
thence; south 56° 59' 10" east, 700.39 feet;

thence; northeasterly across a 42 foot wide railroad right-of-way and a 100 foot wide East Front Street north 33° 00' 50" east, 142.00 feet;
thence; 515.03 feet on a 5798.65 foot radius curve to the right, said curve having a chord bearing and distance of south 54° 26' 27" east, 514.80 feet;
thence; north 38° 08' 05" east, 512.51 feet to a point on the shoreline of the River Raisin;
thence; along the shoreline of the River Raisin the following four courses;
south 63° 41' 34" east, 240.09 feet;
thence; south 49° 17' 58" east, 52.46 feet;
thence; south 60° 32' 19" east, 249.20 feet;
thence; south 78° 54' 52" east, 179.64 feet to a point on the westerly line of the River Raising Turning Basin;
thence; along a line common with the westerly line of the River Raisin Turning Basin south 06° 56' 40" east, 783.65 feet;
thence; south 45° 03' 53" west, 212.45 feet to a point on the northerly right-of-way line of East Front Street;
thence; 529.63 feet on a 5662.65 foot radius curve to the left said curve having a chord bearing and distance of south 52° 20' 14" east, 526.51 feet to the Point-of-Beginning.

Supported by: Councilwoman Gartz
Ayes: 5 Nays: 0
RESOLUTION DECLARED ADOPTED

I, Elizabeth A. Dickey, City Clerk/Treasurer of the City of Monroe, County of Monroe, State of Michigan, do hereby certify that the foregoing is an exact copy of a Resolution adopted by the City Council of said City, at a regular meeting thereof held on the 22nd day of July, 1996.

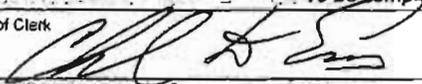



Elizabeth A. Dickey, CMFA
City Clerk-Treasurer

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk 	Date received by Local Unit 10-11-13
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Hanwha L&C Alabama, LLC (a Delaware LLC)		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Dign Code) 3086	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 1530 E. Front Street, Monroe, MI 48161		1d. City/Township/Village (indicate which) City of Monroe	1e. County Monroe
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(8))		3a. School District where facility is located Monroe Public Schools	3b. School Code 58010
4. Amount of years requested for exemption (1-12 Years) 12			

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Hanwha is planning a geographical expansion in Michigan in order to meet the growing Expanded Polypropylene (EPP) demand in this Northern Region. Hanwha has selected the Monroe-based existing facility for projected future growth. This new investment in Michigan will bring \$12 million for Building and Equipment and create 70 new jobs.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	\$900,000.00 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	\$7,301,000.00 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	\$8,201,000.00 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	6/27/13	9/30/13	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	9/1/13	3/1/14	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. NA	10. No. of new jobs at this facility expected to create within 2 years of completion. 70
---	---

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	_____
b. TV of Personal Property (excluding inventory)	_____
c. Total TV	_____

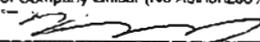
12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) 7/22/96	12c. Is this application for a speculative building (Sec. 2(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	---

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisites to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Gibeum (Tony) Kim	13b. Telephone Number (810) 626-8961	13c. Fax Number (734) 457-9894	13d. E-mail Address tony.kim@hanwhacomposites.
14a. Name of Contact Person Gibeum (Tony) Kim	14b. Telephone Number (810) 626-8961	14c. Fax Number (734) 457-9894	14d. E-mail Address tony.kim@hanwhacomposites.
▶ 15a. Name of Company Officer (No Authorized Agents) Moon Tae (Martin) Kim			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (334) 741-7796	15d. Date
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 4400 Northpark Drive, Opelika, AL 36801		15f. Telephone Number (334) 364-1701	15g. E-mail Address martin.kim@hanwhacomposite

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input checked="" type="checkbox"/> Abatement Approved for <u>12</u> Yrs Real (1-12), <u>12</u> Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input checked="" type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input checked="" type="checkbox"/> 2. Resolution establishing district <input checked="" type="checkbox"/> 3. Resolution approving/denying application. <input checked="" type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input checked="" type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input checked="" type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
18a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input checked="" type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input checked="" type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input checked="" type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code 58203	16d. School Code 58010
17. Name of Local Government Body City of Monroe	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk Charles D. Evans	19c. E-mail Address charles.evans@monroemi.gov
19d. Clerk's Mailing Address (Street, City, State, ZIP Code) 120 E First Street, Monroe, MI 48161		
19e. Telephone Number (734) 384-9137	19f. Fax Number (734) 384-9108	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

Code	Machine name	Vendor	Qty	Estimated	PO	Date of Beginning Installation	Note
HB	Reactor	SC Engineering	2	\$ 1,416,000	Mar	Oct	
HB	Centrifugal dryer	DABO	2	\$ 241,000	Apr		
HB	Dry silo	Local	4	\$ 193,000	May		
HB	Storage silo 100m3	Local	32	\$ 241,000	Apr		
HB	Weighing Silo	Local	1				
HB	Pre-Expander System	DABO	1	\$ 241,000	Apr		
HB	Pre-Expander Alging tank	DABO	3				
HB	Elboe seperator		2				
HB	downstream panel	Bointech	2				
HB	waste water treatment system	Siemens	1	\$ 193,000	Mar		
HB	Waste water pund aigitator		2				
HB	Pure Water Tank	Micro-fab inc	1	\$ 161,000	Jul		
HB	Dry silo Hear exchanger		1	\$ 22,000	Mar		
HB	Co2 Store tank 20ton	Local	1				220kg/batch
HB	Co2 Gas compressor	Local	1				
HB	Co2 High-pressure gas pipe(50k)	Local	1	\$ 123,000	Jul		
HB	Co2 gas heating system	Local	1				
HB	Floor office 30'*30'	Local	1				
HB	Holst mine pallet	Local	1				
HB	Accessory(HB)			\$ 80,000			
HB	Try out cost(HB)			\$ 80,000			
HB	Extra expenses(HB)			\$ 201,000			
HB	Transport cost (HB)			\$ 145,000			
HB	Total			\$ 3,335,000			

EPP	Molding Machine	DABO	2	\$ 510,000	Apr	Nov	
EPP	vacuum system	DABO	1				
EPP	Mlad lifting	DABO	1				
EPP	processure tank 3set	DABO	1	\$ 330,000	Apr		
EPP	Curing room(264m3)	local	1	\$ 300,000	Apr		
EPP	Process rack	local	24	\$ 96,000	Apr		
EPP	Storage sila(6)100m3	Local	6				
EPP	Accessory(EPP)			\$ 41,000			
EPP	Try out cost(EPP)			\$ 41,000			
EPP	Extra expenses(EPP)			\$ 201,000			
EPP	Transport cost (EPP)			\$ 145,000			
EPP	Total			\$ 1,664,000			

Code	Machine name	Vendor	Qty'	Esmimated	PO	Date of Beginning Installation	Note
MP	Mini pellet			\$ 1,062,000		Nov	
MP							
MP							
MP							
MP	Total			\$ 1,062,000			
Compd	Twin Screw Extruder	KMB	1	\$ 360,000	May	Dec	
Compd	Auxiliary Equipment	Local	1	\$ 20,000	Aug		
Compd	Dehumidifying Dryer	Local	1	\$ 20,000	Aug		
Compd	Lab Blender	Local	1	\$ 15,000	Aug		
Compd	Electric Conductivity Tester	Local	1	\$ 5,000	Aug		
Compd	Melt Flow Index	Local	1	\$ 12,000	Aug		
Compd	Flammability Tester	Local	1	\$ 13,000	Aug		
Compd	Furnace	Local	1	\$ 10,000	Aug		
Compd	Lab Press		1	\$ 5,000	Aug		
Compd							
Compd	Total			\$ 460,000			
Util	Boiler(500hp, 185psi)	Adco	1	\$ 487,000	Mar	Sep	
Util	Boiler bowndown separtor	Adco	1				
Util	Accumulator		1				
Util	Boiler chem. Eqip		1				
Util	Deareator tank(DA)	Adco	1				
Util	Air compressor(150hp)	Atlas copco	2	\$ 97,000	Apr		
Util	Air dryer		2				
Util	Air Tank(5,000gal)		2	\$ 12,000	Jul		
Util	cooling tower(EPP)300RT	Evapco	1	\$ 44,000	Jun		
Util	cooling tower(Cooling water)200RT	Evapco	1	\$ 44,000	Jun		
Util	cooling tower pump(EPP)		2				
Util	Cooling water pump(EPP)25hp		2				
Util	Cooling water pump(Cooling water)50hp		2				
Util	Utility control panel+MCC+pipng		1	\$ 96,000	Apr		
Util	Total			\$ 780,000			
Building	Boiler room		1	\$ 459,000	Mar	June	
Building	waste water pund(100m3)		1				
Building	Reactor foundation		1				
Building	Cooling water pund(100m3*3)		1				
Building	Piping main line Sterm(30Dmm)		1	\$ 133,000	May		
Building	Piping main line Air(150mm)		1				
Building	Piping main line Cooling water(150mm)		1				
Building	Piping main line purewater(50mm)		1				
Building	Sprinkler w Recator, Floor office curing room		1				
Building	Electric supply		1	\$ 220,000	Apr		
Building	Electric work		1	\$ 88,000	Apr		
Building	Total			\$ 900,000			
Total				\$ 8,201,000			

INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE AGREEMENT

City of Monroe, Michigan – Hanwha L&C Alabama, LLC

This agreement between the City of Monroe, Monroe County, Michigan, a Michigan municipal corporation whose address is 120 East First Street, Monroe, Michigan 48161, and Hanwha L&C Alabama, LLC, a Delaware Limited Liability Company, whose address is 4400 Northpark Drive, Opelika, Alabama, 36801, is entered into by and between the parties to comply with the provisions of P.A. No. 334 of the Public Acts of 1993.

The City Council of the City of Monroe by resolution adopted October 21, 2013, approves the granting of an Industrial Facilities Exemption Certificate to Hanwha L&C Alabama, LLC for a twelve (12) year period for real and personal property components at their facility located at 1530 E. Front Street, which is identified with particularity in its Application for Industrial Facilities Exemption Certificate dated October 11, 2013, and incorporated by reference, subject to the terms and conditions hereinafter stated. In accepting the Industrial Facilities Exemption Certificate, Hanwha L&C Alabama, LLC agrees to the following terms and conditions:

IMPROVEMENTS: INVESTMENT COSTS TO PROPERTY

1. That Hanwha L&C Alabama, LLC shall invest a sum not less than eight million two hundred one thousand dollars (\$8,201,000.00), for the installation of certain real and personal property improvements at the site, more particularly described in its Application for Industrial Facilities Exemption Certificate;

IMPROVEMENTS: COMPLIANCE

2. That the City of Monroe shall have the right to request that the State Tax Commission withdraw the abatement if Hanwha L&C Alabama, LLC fails to install certain real and personal property improvements as stated in its Application for Industrial Facilities Exemption Certificate. Within six (6) months following the completion of the installation of the real and personal property improvements as set out in the Application, the applicant shall provide the City of Monroe Assessor's Office with proof of the actual costs of the improvements. If the costs of the construction of the real and personal property improvements are less than the amount set out herein, the City of Monroe may request that the State Tax Commission change the terms of the Industrial Facilities Exemption Certificate after a hearing;

JOB RETENTION / CREATION

3. That Hanwha L&C Alabama, LLC shall create at minimum seventy (70) new jobs at this site and that it shall maintain the positions retained and created for the remainder of the abatement period. Demonstration by Hanwha L&C Alabama, LLC of the need for reduction of jobs due to non-controllable economic or casualty conditions may be considered an exemption from this requirement subject to provisions found in Section 7;

LIVING WAGE

4. That Hanwha L&C Alabama, LLC will receive tax abatements from the City of Monroe, and therefore shall pay their employees a “living wage” as outlined in Ordinance 04-016 of the City of Monroe (Attachment A). Hanwha L&C Alabama, LLC shall pay each of its employees no less than a living wage as established, herein:
 - (a) For a Contractor or Grantee that provides employee Health Benefits to its Employees, the living wage shall be \$9.06 an hour or the adjusted amount established in Section 4(d).
 - (b) For a Contractor of Grantee that does not provide Health Benefits to its Employees, the Living Wage shall be \$10.56 an hour, or the adjusted amount hereinafter established under 4(d).
 - (c) In order to qualify to pay the Living Wage rate for Contractors or Grantees providing Employee Health Benefits, a Contractor or Grantee shall furnish proof of said Employee Health Care Benefits and the payment therefore to the City Manager or his/her designee.
 - (d) The amount of the Living Wage established herein shall be adjusted on January 1 annually to coincide with the federal poverty guidelines for a family of four as published by the United States Department of Health and Human Services. Notice of adjustments shall be posted conspicuously by the City, Contractors and Grantees.

LOCATION OF FACILITY

5. That Hanwha L&C Alabama, LLC shall maintain its facility within the boundaries of the City of Monroe during the entire period of time contemplated by the Industrial Facilities Exemption Certificate. Should Hanwha L&C Alabama, LLC fail to do so, they shall agree to pay the taxing units affected by the Industrial Facilities Exemption Certificate an amount equal to the sum abated under the terms of the agreement as well as any required administrative fees. Demonstration by Hanwha L&C Alabama, LLC of the need for closure of the facility due to non-controllable economic or casualty conditions may be considered an exemption from this requirement subject to provisions found in Section 7;

VALUATIONS BY THE CITY OF MONROE ASSESSOR'S OFFICE

6.
 - A. That Hanwha L&C Alabama, LLC shall file personal property statements with the City of Monroe no later than February 20 of each year relative to the personal property component of the property which is the subject of this abatement as well as other personal property acquired by Hanwha L&C Alabama, LLC in the City of Monroe.
 - B. That during the period of this abatement, Hanwha L&C Alabama, LLC shall not appeal the valuations placed by the City of Monroe on the personal property component of the property which is the subject of this abatement providing the City of Monroe applies Michigan State Tax Commission personal property multipliers to respective acquisition costs new to arrive at such valuations.
 - C. That during the period of this abatement, Hanwha L&C Alabama, LLC shall not appeal the valuation placed by the City of Monroe on the real property component of the property which is the subject of this abatement on the basis that such real property suffers from any form of obsolescence.

PERIODIC REVIEW / NON-COMPLIANCE HEARING

7. That the City of Monroe shall have the right to periodically review the business and facilities of Hanwha L&C Alabama, LLC to assure compliance with the terms of this Agreement. Should any such review identify any non-compliance with the terms of this Agreement, the City of Monroe reserves the right to request that the State Tax Commission amend the Industrial Facilities Exemption Certificate or revoke it in its entirety after a hearing is conducted by the City of Monroe. The hearing will provide the opportunity to explain why there may be non-compliance with the terms of this Agreement.

It is agreed by and between the parties that the above conditions shall remain in effect for the life of the tax abatement.

In witness hereof, the parties have thus caused this Agreement to be properly executed as of the ____ day of _____ 2013.

DRAFT

WITNESSES:

CITY OF MONROE

By: _____
Robert E. Clark, Mayor

By: _____
Charles D. Evans, City Clerk/Treasurer

WITNESS:

HANWHA L&C ALABAMA, LLC

By: _____
Moon Tae (Martin) Kim

DRAFT

INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
AFFIDAVIT OF FEES

In accordance with the State Tax Commission Bulletin No. 3 dated January 1998, the Local Unit and Applicant for Industrial Facilities Exemption Certificate do hereby swear and affirm that no payment of any kind, whether they be referred to as "fees," "payments in lieu of taxes," "donations," or other like terms, such payments are contrary to the legislative intent of Act 198 that exemption certificates have the effect of abating all ad valorem property taxes levied by taxing units with the unit of local government which approves the certificate.

We do swear and affirm by our signatures that "no payment of any kind in excess of the fee allowed, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certificate application."

Local Unit: City of Monroe

By: _____
Robert E. Clark, Mayor

By: _____
Charles D. Evans, City Clerk/Treasurer

Applicant: Hanwha L&C Alabama, LLC

By: _____
Moon Tae (Martin) Kim

City of Monroe, MI
Tuesday, October 15, 2013

Chapter 427. LIVING WAGE

[HISTORY: Adopted by the Mayor and City Council of the City of Monroe 1-18-2005 by Ord. No. 04-016. Amendments noted where applicable.]

GENERAL REFERENCES

Purchasing and contracts — See Ch. 114.

§ 427-1. Purpose.

The purpose of this chapter is to improve the lives of working people and their families by requiring employers that contract with the City of Monroe and grantees which receive financial assistance or tax abatements from the City of Monroe to pay their employees a wage sufficient to meet their basic subsistence needs, defined herein as a "living wage."

§ 427-2. Definitions.

For the purposes of this chapter, the following definitions shall apply:

CONTRACTOR

A person or entity who enters into a professional service contract with the City where the total amount of the contract or contracts with the City exceeds \$15,000 during any twelve-month period.

COVERED EMPLOYEE

A person who provides no less than 30 hours of personal services per average workweek to a contractor or grantee while in the employment of said contractor or grantee.

EMPLOYEE

An individual who provides personal services performed for wages under any contract calling for the performance of personal services, whether written or oral, express or implied.

EMPLOYEE HEALTH BENEFITS or HEALTH BENEFITS

Providing health care benefits for employees (or employees and their dependents) at employer cost or making an employer contribution for the purchase of such health care benefits for employees (or employees and their dependents), provided that the employer cost or contribution equals no less than \$1 an hour for the average workweek of such employee, and provided further that the employee payment or contribution toward health care shall not exceed \$0.50 an hour for the average workweek for each such employee.

GRANT

Any form of financial assistance given to a "grantee" as set forth and defined in the definition of that term in this section.

GRANTEE

A person who is the recipient of any financial assistance from the City in the form of any federal, state or local grant program administered by the City, including but not limited to tax increment financing, tax abatement, tax credit, direct grant or any other form of financial assistance. Grantees shall be further divided into the following two categories:

A. INDUSTRIAL GRANTEE — A person who is the recipient of an industrial facilities tax certificate, obsolete property tax certificate or tax abatement regardless of the dollar amount of such industrial facilities tax certificate, obsolete property tax certificate or tax abatement.

B. NONINDUSTRIAL GRANTEE — A person who is the recipient of a tax credit or direct grant where such grant funds are used for the purchase of equipment, working capital or the construction of or improvements to a building in an amount that exceeds \$10,000 in any twelve-month period.

LIVING WAGE

A wage equal to no less than the levels established in § 427-4.

PERSON

Any individual, partnership, corporation, association, club, joint venture, organization, estate, trust, entity and any other group or combination acting as a unit, and the individuals constituting such group or unit.

PROFESSIONAL SERVICE

A type of personal service that requires as a condition precedent to the rendering of the service the obtaining of a license or other legal authorization. Professional service includes, but is not limited to, services rendered by a certified or other public accountant, professional engineer, land surveyor, architect and attorney-at-law.

§ 427-3. Applicability.

- A. This chapter shall apply to any person that is a contractor or grantee as defined in § 427-2.
- B. This chapter shall not be retroactively applied to any contract, subcontract or grant awarded or entered into prior to the effective date of this chapter. This chapter shall only apply to any contract, subcontract or grant awarded to or entered into with a contractor or grantee after the effective date of this chapter and to the extension or renewal after the effective date of this chapter of any contract, subcontract or grant with a contractor or grantee.

§ 427-4. Living wages required.

- A. Every contractor or grantee shall pay its covered employees no less than a living wage as established in this subsection.

- (1) For a contractor or grantee that provides employee health benefits to its employees, the living wage shall be \$9.06 an hour or the adjusted amount established in § 427-4C.
 - (2) For a contractor or grantee that does not provide health benefits to its employees, the living wage shall be \$10.56 an hour or the adjusted amount hereinafter established under § 427-4C.
- B. In order to qualify to pay the living wage rate for contractors or grantees providing employee health benefits, a contractor or grantee shall furnish proof of said employee health care benefits and the payment therefor to the City Manager or his/her designee.
- C. The amount of the living wage established in this section shall be adjusted on January 1 annually to coincide with the federal poverty guidelines for a family of four as published by the United States Department of Health and Human Services. Notice of adjustments shall be posted conspicuously by the City, contractors and grantees.

§ 427-5. Employees covered.

A contractor or grantee shall pay each of its employees no less than a living wage as defined in § 427-4.

§ 427-6. Monitoring and enforcement.

- A. Every contractor or grantee shall agree to the payment of a living wage as a condition of accepting, entering into or renewing a covered contract or grant with the City, and shall agree to provide payroll records or other documentation as deemed necessary within 10 business days from the receipt of the City's request. All City contracts and grants covered by this chapter shall provide that a violation of the living wage requirements of this chapter shall be a material breach of the contract. The City Manager shall monitor the compliance of each contractor or grantee. Every contractor or grantee shall post a copy of this chapter in a conspicuous place.
- B. Each contractor or grantee shall submit to the City Manager information regarding number of employees and applicable wage rates of its employees covered by this chapter in such manner as requested by the City Manager. At the request of the City Manager, any contractor or grantee shall provide satisfactory proof of compliance with the living wage provision of this chapter.
- C. Only an employee aggrieved by a violation of the requirements of this chapter, or the employee's agent or representative, may submit a complaint or report of a violation of this chapter to the City Manager. Upon receipt of such a complaint or report, the City Manager shall investigate to determine if there has been a violation. The investigation shall be completed within 45 days of receipt of the complaint.
- D. No contractor or grantee shall reduce the compensation, wages, hours of work, fringe benefits or leave available to any covered employee or personnel contracted for employment in order to pay the living wage required by this chapter.

§ 427-7. Remedy.

A contractor or grantee who violates the living wage requirement shall pay to each covered employee affected the amount of the deficiency for each day the violation continues. A violation of the terms and provisions of this chapter may be grounds for the City to void and terminate the contractual relationship or grant with the violating contractor or grantee.

§ 427-8. Miscellaneous.

- A. The provisions of this chapter shall be incorporated into and made a part of the City purchasing, and grant, policies.
- B. The terms and provision of this chapter shall apply to all contracts and grants entered into subsequent to the effective date of this chapter.



CITY COUNCIL AGENDA FACT SHEET

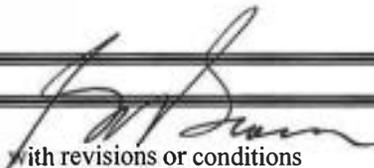
RELATING TO: REQUEST FROM THE HURON VALLEY SPORT FISHING CLUB FOR PERMISSION TO DISPLAY A BANNER ACROSS MONROE STREET FROM JANUARY 20 – FEBRUARY 9, 2014

DISCUSSION: The City received a request from the Huron Valley Sportfishing Club for permission to display a banner. Specifically the request is to display a banner across Monroe Street from January 20 – February 9, 2014, announcing their expo on February 8 & 9, 2014.

The request has been sent to the various departments for their review and there were no objections. After Council approval, advance notification will be sent to MDOT.

Manager: The City Manager recommends approval of the request subject to meeting qualifications outlined in the banner policy.

CITY MANAGER RECOMMENDATION:

- For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended
- 

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

<u>SOURCE OF FUNDS:</u>	<u>City</u>	Account Number	Amount
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office **DATE:** 10/14/13

REVIEWED BY: **DATE:**

COUNCIL MEETING DATE: 10/21/13



RECEIVED

SEP 27 2013

CITY MANAGER'S OFFICE

CITY OF MONROE, MICHIGAN BANNER APPLICATION

Name of Applicant STEVE GARDINER
 Name of Organization HURON VALLEY SPORTFISHING CLUB
 Applicant's Affiliation with Organization DIRECTOR / TREASURER
 Applicant's Home Address 11035 N. CUSTER MONROE MI 48162
 Mailing Address (if different) _____
 Day Phone 734 586 2438 Evening Phone SAME

Type of Banner Overhead Banner (\$150)

Overhead Banner Locations: (List as 1 for first choice, 2 for second...)

_____ E. Front St. Dates Requested Jan 20 - Feb 9, 2013
 _____ W. First St.
 Monroe St.

Type of Banner Vertical Pole Banner (\$25/banner)

Vertical Pole Banner Locations: (List the total number of banners to be displayed and choice of placement location.) Dates Requested _____

No. of Banners: _____ Monroe St. (42) Spring (March-May)
 _____ Elm St. (8) Summer (June-Aug.)
 _____ First St. (8) Fall (Sept.-Nov.)
 _____ Macomb St. (8) Winter (Dec.-Feb.)

Company Fabricating Banners: _____

Please provide a sketch complete with banner specifications and message to be displayed for City Council Review. Applications will be accepted up to eleven (11) months in advance and no later than four (4) weeks prior to proposed installation date.

On behalf of the organization listed above, I, as applicant, hereby acknowledge receipt of the Banner Policy of the City of Monroe.

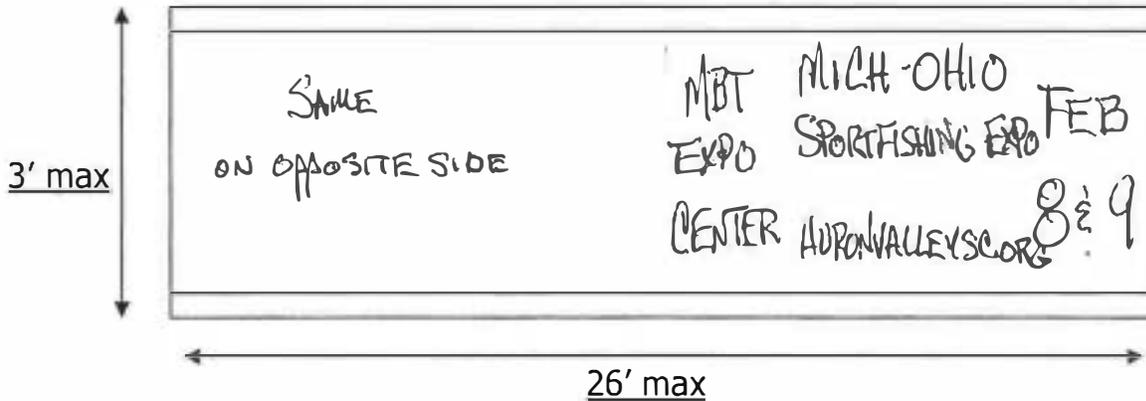
Applicant covenants and agrees to hold harmless from, indemnify and defend the City, its agents, officers and employees against all suits, demands, claims, judgments, liens, cost of repair or replacement of any damaged poles or electrical equipment, costs, attorney fees and expenses which may arise out of, result from or be caused by Applicant's banner installation.

Applicant covenants and agrees to strictly comply with all terms and conditions of the Banner Policy, and further understands and agrees that the City Council, in its sole and absolute discretion, may approve, deny or set any conditions or limitations on any banner(s) which may be approved, or may at any time alter, amend, modify, rescind or revoke any approval, all without recourse or remedy by the Applicant, or liability of the City.

Applicant Stephen M. Gardiner

Date 9-27-13

CITY OF MONROE
OVERHEAD BANNER SPECIFICATIONS



Banners still have a top and bottom hem with grommets spaced not more than 5' on center. Grommets shall have a minimum 1/2" ID hole.

All unlettered areas shall be of a netting type material

Corners of banners shall be reinforced.

Banners must be lettered on both sides for placement on Monroe St.

Banners shall be delivered to Engineering/DPS, 120 E. First Street three (3) business days prior to scheduled installation date.

Banners must be picked up within one (1) week of being taken down.



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REQUEST FROM THE MONROE CATHOLIC ELEMENTARY SCHOOLS PTO FOR PERMISSION TO USE ST. MARY'S PARKING LOT FOR A SCHOOL EVENT

DISCUSSION: The City received a request from Ms. Kimberly Blackmore, MCES Hospitality Coordinator, on behalf of the Monroe Catholic Elementary Schools PTO for permission to use St. Mary's Parking lot for a private trunk-or-treat event for their elementary school students on October 25, 2013. Last year the three schools, St. Michael's, St. John's and St. Mary's, collaborated into Monroe Catholic Elementary Schools (MCES). Since the collaboration they have out grown all of their three campus parking lots. Specifically the request is to use St. Mary's Parking lot and to close the parking lot entrance on Monroe Street from 6:00 p.m. – 9:00 p.m. for this elementary school trunk-or-treating event.

The request has been sent to the administrative staff for their review and consideration and there were no objections subject to emergency vehicle access being maintained and that they provide an insurance certificate that names the City as an additional insured.

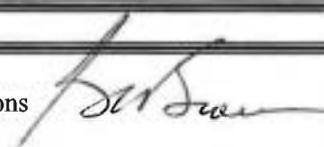
DPS has no objections to the event and staff will supply barricades on straight time prior to event and event organizers can set up. MCES should be advised that the City's resurfacing contractor may be resurfacing the tennis courts at the west end of the park at this time. **Restroom facilities should be made available from the school**, as we may be winterizing the restrooms and they won't be available.

The Police Department has no objections to this event as planned. The night shift squad will be made aware of event and monitor it. The event will not entail any overtime or extra costs from the Police Department.

Therefore, it is recommended, that City Council approve the request contingent upon items being met as outlined by the administration, subject to no additional overtime or other costs to the city, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.

CITY MANAGER RECOMMENDATION:

For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended



APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY: City Manager's Office

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: D.P.S., Police, Engineering, Fire, Finance, and Manager

FINANCES

<u>COST AND REVENUE PROJECTIONS:</u>	Cost of Total Project	\$
	Cost of This Project Approval	\$
	Related Annual Operating Cost	\$
	Increased Revenue Expected/Year	\$

<u>SOURCE OF FUNDS:</u>	<u>City</u>	Account Number	Amount
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: 10/15/13

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 10/21/13



MCES PTO

October 8, 2013

Mayor Clark
City of Monroe Council
City of Monroe Police
City of Monroe Department of Public Services
Monroe City Hall
120 E. First Street
Monroe, Michigan 48161

Dear City of Monroe Officials,

I'm writing to you on behalf of the Monroe Catholic Elementary Schools PTO to inquire the possibility of reserving the St. Mary's Park Parking Lot (corner of Elm and Monroe Streets behind the Custer statue) for a private event for our elementary school students.

As you may know, the three Catholic schools St. Michael's, St. John's and St. Mary's, collaborated into Monroe Catholic Elementary Schools (MCES) last year. The Trunk-or-Treating event has been a tradition for our students. Since the collaboration we have out grown all of our three campus parking lots!

MCES is formally requesting the use of the St. Mary's Park Parking Lot on Friday, October 25, 2013 from 6 p.m. until 9 p.m.

The outline of the event would be:

- Arrival and set up time of 6 pm – 7 pm
- Trunk-or-treating of 7 pm – 8 pm
- Clean up and departure of 8 pm – 9 pm.

We would also like to request the possibility of a road barricade for the East driveway off Monroe Street to ensure one way of entrance from the Elm Street driveway. Most of the participants will be lower elementary grade children, siblings and families. Maybe it could be a possibility to have our patrolling police officers pass by during this time .

Our hope is to secure a venue allowing all of our MCES families to be able to participate with our Trunk-or-Treating PTO Event! I've tried to provide as much information as possible for your consideration. Should you require any additional information, please contact me at 734 777 5186 or blackmore@charter.net.

Thank you for your time and consideration. I look to hear from you soon.

Sincerely,

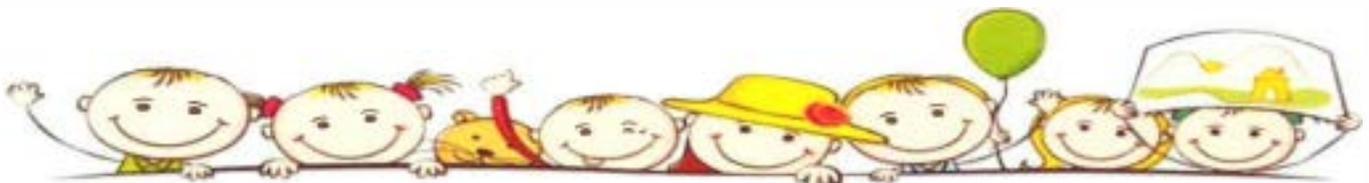
Kimberly Blackmore
MCES Hospitality Coordinator

RECEIVED

OCT 11 2013

MAYOR'S OFFICE

+



*Karen Hutchinson, President
Claire Schafer, Vice-President
Julie Dull, Treasure
Becky Cheff, Secretary*

*Kim Blackmore, Hospitality Coordinator
Nicole Kidd, St. Michael's Campus Leader
Amanda Teper, St. John's Campus Leader
Crystal Purdy, St. Mary's Campus Leader*



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: DEPARTMENT OF PUBLIC SERVICES VEHICLE PURCHASES

DISCUSSION: The City's Stores and Equipment Fund, an Internal Service Fund, is responsible for the maintenance and purchase of most City vehicles and equipment, including all in the Building, Engineering, Police, Planning, Assessing, and Public Services Department, and selected vehicles in the Water, Wastewater Departments. The Stores and Equipment Fund is managed by the Department of Public Services, and like most City functions, has been attempting to focus on capital replacement of its assets in an appropriate and timely fashion. Fortunately, over the last few years, the fund is beginning to show a positive trend due to right-sizing of the staffing levels and promoting efficiency through incorporation of the Police vehicles to the fleet while maintaining the same staffing level as before.

As a part of the budget process, the Department sets aside monies for replacement of various units and replaces them throughout the year as needed. This year, we have budgeted to replace four (4) of the full size pickup trucks used for regular DPS work activities, the Engineering Department survey pickup, a unit for the Wastewater Department with a lift arm for castings, and the last of three (3) one-ton dump trucks used by DPS for cold patching. The pickups within DPS that are being replaced are the trucks used by the supervisory staff plus one used for plowing dead ends and parking lots, and those older units will then be rotated to the work crews, whose high-mileage trucks will ultimately be sold. The units to be replaced range in mileage from 81,322 to 110,512 but as mentioned, most of these will remain in service and replace even higher-mileage units. Given that one of these should be replaced before winter, the one-ton truck is in critical condition, and the survey truck has been recently experiencing significant maintenance issues, we would like to replace all of our vehicles budgeted for replacement this fiscal year at this time.

The Stores and Equipment Supervisor has investigated various alternatives for purchase of these units, as always. She has determined, as has been the case in past years for a variety of vehicles, that the pooled bids for the Urban counties and the State of Michigan are by far the greatest advantage due to their massive volume. For the one-ton dump truck, the lowest bid obtained for this particular truck type is available through the State's MiDeal contract. The lowest of the three (3) available domestic models researched is the 2014 Ford F350, at a price of \$19,983.00 for the cab and the chassis from Signature Ford in Owosso. In addition, since a custom body is required, we have also obtained the attached quotation for our needed items, and this additional work in the amount of \$7,781.00 will also be performed by a State-approved subcontractor (Truck & Trailer Specialties of Caledonia) and billed through Signature Ford at no additional markup, for a total price of \$27,746.00. The low bids on the remaining units are through the 2014 Macomb County contract, also through Signature Ford in Owosso for the staff's domestic model of choice, the Ford F250 pickup. The variations of this model to be purchased range in price from \$17,793.00 to \$22,345.00. As always, while we would welcome the opportunity to purchase from the local Ford dealership, they have repeatedly indicated in the past that they cannot come close to the aforementioned bid pricing. The quotations from the vendor are attached to this Fact Sheet for all units to be purchased.

IT IS RECOMMENDED that the City Council authorize the purchase of one (1) 2014 Ford F350 truck with custom body in the amount of \$27,746.00 and a total of six (6) 2014 Ford F250 trucks in the total amount of \$118,407.00 from Signature Ford of Owosso, and that the Director of Engineering and Public Services be authorized to prepare a purchase order for the above amount.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

244

APPROVAL DEADLINE: As soon as possible

REASON FOR DEADLINE: One of the trucks to be purchased will be used for plowing snow

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Council, Department of Public Services, Wastewater Department

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$146,153.00
	Cost of This Project Approval	\$146,153.00
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
	Vehicles – Stores & Equip.	641-60.521-981.000	\$146,153.00*

*Requires a transfer of \$10,690 from 641-60.521-991.000 and / or 641-60.521-995.00, as some of the monies for these purchases was budgeted in line items intended for long-term financing.

Other Funds

Budget Approval: 

FACT SHEET PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering and Public Services **DATE:** 10/14/13

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: October 21, 2013





October 3, 2013

City of Monroe
Attn: Shana Hayter
120 First Street
Monroe, MI 48161

Dear Shana Hayter:

Price on 2014 Vehicle Macomb County Contract Bid:

(1) 2014 Ford F250 Super Cab 4x4 Pickup 6½' Box	\$22,345.00 ea
(1) 2014 Ford F250 Regular Cab 4x4 Pickup 8' Box	\$21,022.00 ea
(1) 2014 Ford F250 Super Cab 4x2 Pickup 8' Box	\$19,812.00 ea
(2) 2014 Ford F250 Regular Cab 4x2 Pickup 8' Box	\$17,793.00 ea
(1) 2014 Ford F250 Super Cab 4x2 Pickup 6½' Box	\$19,642.00 ea
Total Delivered Price	\$118,407.00

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: December 31st, 2013.

Ford Motor Company does not guarantee delivery—Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

W. K. Walker
#20,345.00

2014 F-250 Reg. Cab, SuperCab, Crew Cab Major Standard Equipment

Powertrain/Functional

- Alternator, Heavy Duty – 157-amps
- Alternator, Extra Heavy Duty – 200-amps (Diesel)
- Battery, Diesel engine, 750 CCA, 78-AH, dual
- Battery, Gas engine, 650 CCA, 72-AH
- Brakes – 4-Wheel Anti-lock Braking System
- Engine – 6.2L 2-Valve SOHC EFI modular V8 gas (Flex Fuel)
- Fuel Tank, 35 Gallon (Gas Engine)
- Fuel Tank, 26 Gallon (Diesel Engine) – 137", – 142" & 156" Wheelbase
- Fuel Tank, 37.5 Gallon (Diesel Engine) – 158" & 172" Wheelbase
- Rear axle – Non-Limited Slip
- Stationary Elevated Idle Control
- Stabilizer bar – front
- Stationary Elevated Idle Control (SEIC)
- Steering – power
- Steering damper
- Tire Pressure Monitoring System (TPMS)
- Trailer Tow Package – 7-wire harness w/relays & 7/4-pin connector
- Transmission – 6-speed SelectShift™ Automatic O/D

Exterior

- "3-Blink" lane change signal
- Bumpers – front & rear, black painted
- Fender vents – front
- Front License Plate Bracket
- Glass – solar tinted
- Grille – Black painted
- Handles – door & tailgate, black
- Headlamps – dual beam jewel effect
- Jack – 2-Ton mechanical
- Mirrors – Manual Telescoping Trailer Tow Mirrors w/Manual Glass
- Moldings, tailgate and box rail
- Pickup box – partitionable & stackable
- Spare tire, wheel, lock & frame-mounted carrier
- Stop light – high-mounted
- Tailgate – removable w/key lock, black handle and TailGate Assist™
- Tie-down hooks – pickup box (four w/6 ¾' box; six w/8' box)
- Tires – LT245/75Rx17E BSW A/S (5)
- Tow Hooks-Front (2)
- Wheels – 17" Argent painted steel w/painted hub covers/center ornaments

- Underhood service light

- Window – rear, fixed

Interior

- Air conditioning – manual
- Audio – AM/FM stereo/digital clock & 2-speakers
- Coat hooks – LH/RH color coordinated
- Dash-top tray
- Dome Lamp – LH/RH door activated I/P switch operated w/delay
- Door trim – armrest/grab handle & reflector
- Floor covering – Black, full length vinyl
- Headliner – color coordinated cloth
- Instrument panel – color coordinated w/glove box, 4 air registers w/positive shutoff, power point, storage bin & trash bag hook
- Instrumentation – Multifunction switch message center with ice blue lighting (three button message control on steering wheel)
- Map lights – dual (front and rear w/Crew Cab)
- Mirror – rearview 11.5" day/night
- Overhead console with dual storage bins and map lights (Super Cab and Crew Cab)
- Power point – auxiliary (2)
- Scuff plates – color coordinated
- Seats – Front, HD vinyl, 40/20/40 split bench w/center armrest, cupholder and storage (manual lumbar – driver side), front center seat includes integrated restraint
- Steering wheel – Black vinyl, with telescoping and raking steering column
- Sunvisors – color coordinated vinyl, single driver w/pocket, single passenger w/mirror insert
- Windshield wipers – interval control

Safety/Security

- Air bags – Driver and Passenger frontal and side air bag/curtain
- Air bag deactivation switch – passenger side (not incl. w/Crew Cab)
- Belt-Minder®
- MyKey®
- Safety belts – color coordinated w/height adjustment D-ring
- SecuriLock® Anti-Theft Ignition
- SOS Post Crash Alert System
- AdvanceTrac® with Roll Stability Control®
- Trailer Sway Control and Hill Assist Control

10000#GVWR, Regular Cab 8 Ft. Box, 137" WB, 10000# GVWR

[] Base Price 4x2 (F2A/600a)

\$17,743.00

[] Base Price 4x4 (F2B/600a)

\$20,332.00

10000#GVWR, SuperCab Short Box 6.5 Ft., 142"WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (X2A/600a)	\$19,592.00
<input checked="" type="checkbox"/>	Base Price 4x4 (X2B/600a)	\$22,185.00

10000#, GVWR SuperCab Long Box 8 Ft. Box, 158"WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (X2A/600a)	\$19,762.00
<input type="checkbox"/>	Base Price 4x4 (X2B/600a)	\$22,350.00

10000# GVWR, Crew Cab Short Box 6.5 Ft., 156" WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (W2A/600a)	\$20,675.00
<input type="checkbox"/>	Base Price 4x4 (W2B/600a)	\$23,264.00

10000# GVWR, Crew Cab 8 Ft. Long Box, 172"WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (W2A/600a)	\$20,845.00
<input type="checkbox"/>	Base Price 4x4 (W2B/600a)	\$23,433.00

<u>Available Standard Options</u>	<u>Option</u>	<u>Price</u> <u>Reg.&Super/Crewcab</u>
<input type="checkbox"/> 6.7L Power Stroke 4V Diesel V8 (B20)/TorqShift 6-Spd Auto.	99T/44W	7,188.00
<input type="checkbox"/> Seats, 40/20/40 Split Bench Cloth	1S	95.00/275.00
<input type="checkbox"/> Seat, Vinyl 40/Mini-Console/40 (Regular Cab only)	LS	307.00
<input type="checkbox"/> Seats, Cloth 40/Mini-Console/40	2S	450.00/535.00
<input type="checkbox"/> Tires, LT245/75Rx17E All-Terrain (5)	TBM	110.00
<input type="checkbox"/> Tires, LT265/70R17E OWL All-Terrain (4)(Spare is BSW)	TCD	395.00
<input type="checkbox"/> 17" Aluminum Wheels	64W	600.00
<input type="checkbox"/> Engine Idle Shutdown (avail. w/6.7L diesel Only)	63T	250.00
<input type="checkbox"/> Operator Commanded Regeneration (OCR) (6.7L Diesel Only)	98R	250.00
<input type="checkbox"/> Power Locks, Windows, Mirrors, (Manual Telescoping w/Power Heated Glass, Inter. Clearance Lamps/turn signals), and Remote Keyless Entry	90L/54K	758.00/933.00cc
<input type="checkbox"/> Extra Heavy Duty Alternator 200 amp	67D	75.00
<input type="checkbox"/> Dual Alternators, Diesel only (total of 320 amps)	67A	325.00
<input type="checkbox"/> Electric Shift on the fly (4x4 only)	213	160.00
<input checked="" type="checkbox"/> Keys Extra for SecuriLock Anti-Theft Ignition	Sig	50.00 EA
<input type="checkbox"/> Trailer Brake Controller	52B	200.00
<input type="checkbox"/> 5th Wheel/Gooseneck Hitch Prep Package (One Frame under-bed cross member, Five pickup bed attachment points with plugs, & One integrated 7-pin connector on driver's side pick-up bed wall. 8' Box only)	53W	315.00
<input type="checkbox"/> Transmission Power Take-Off Provision , Diesel Only	62R	235.00
<input type="checkbox"/> Cab Steps Molded Black	18B	275.00/315.00
<input type="checkbox"/> Window, Rear Sliding w/Privacy Glass(Deep Tint)	433	107.00
<input type="checkbox"/> Reverse Vehicle Aid Sensor	76R	210.00
<input type="checkbox"/> Rear View Camera (NA w/Pickup Box Delete)	76V	405.00
<input type="checkbox"/> Roof Clearance Lights	592	55.00
<input type="checkbox"/> Tailgate Step, Incl. Tailgate Assist, Step & Handle	85G	320.00
<input type="checkbox"/> AM/FM w/Single CD/MP3 Player/Clock w/4 speakers	585	235.00
<input type="checkbox"/> Speed Control	525	205.00

<input type="checkbox"/>	Upfitter Switches (4) located on I/P	66S	115.00
<input type="checkbox"/>	Rapid-Heat Supplemental Cab Heater, Req. Diesel and 67D or 67A Alternators	41A	220.00
<input type="checkbox"/>	4x4 Off-Road Pkg (Incl.Skid Plates, E-Locking Axle & AT Tires)	17X/X3E/TBM	701.00
<input type="checkbox"/>	9,900 GVWR Package	68D	N/C
<input type="checkbox"/>	Camper Package	471	140.00
<input checked="" type="checkbox"/>	Suspension Package, Heavy Service(N/A with 473)	67H	110.00
<input type="checkbox"/>	Snow Plow Prep Package(N/A with 67H)	473	75.00
<input type="checkbox"/>	CNG/LPG Prep Fuel Capable Engine	98F	271.00
<input type="checkbox"/>	XL Decor Group (Chrome front and rear step bumper, Bright chrome hub covers and center ornaments)	17F	193.00
<input type="checkbox"/>	XL Value Pkg (Chrome front and rear step bumper, AM/FM Stereo/Single CD w/4 Speakers, Bright chrome hub covers and center ornaments, & Cruise Control	96V	505.00
<input type="checkbox"/>	XL Value Pkg with SYNC System (All of the above listed & SYNC Entertainment & Bluetooth Technology System)	96V/91M/62D	895.00
<input type="checkbox"/>	Crew Chief(Telematics) by Microlise	87T	800.00
<input type="checkbox"/>	Cable Lock by Master Lock™ (Factory Invoiced Accessory; Replaces Cargo Tie Down Hooks; NA w/ 66D Pickup Box Delete)	87C	120.00
<input type="checkbox"/>	Pickup Box Delete(8' box only, NA 76V Rear View Camera)	66D	(465.00)
<input type="checkbox"/>	DELETE Air Conditioning-Credit	572	(540.00)
<input type="checkbox"/>	Heavy Service Package for Pickup Box Delete Only	63R	110.00
<input type="checkbox"/>	Spare Tire & Rim (for Box delete only)	512	245.00
<input type="checkbox"/>	Axle, Electronic Locking	X3_	338.00
<input type="checkbox"/>	Daytime running Lights	942	45.00
<input type="checkbox"/>	Skid Plate Package	41P	93.00
<input type="checkbox"/>	Tough Bed(Spray-in-bedliner)	85S	430.00
<input type="checkbox"/>	Bed Mat(N/A w/85S Tough Bed Spray-in-Bedliner)	85M	123.00
<input type="checkbox"/>	Powercode Remote Start System(Req. Power Equip. Grp.)	76S	170.00
<input type="checkbox"/>	Bug Shield	61B	108.00
<input type="checkbox"/>	Splash Guards/Mud Flaps	61S	108.00
<input type="checkbox"/>	Wheel Well Liner	61L	161.00
<input type="checkbox"/>	Exterior Backup Alarm	76C	114.00

Total \$22,345.00 ea

Colors for F-250

Exterior Colors

Sterling Grey Metallic
 Vermillion Red
 Blue Jeans Metallic
 Green Gem Metallic
 Ingot Silver Metallic
 Tuxedo Black
 Oxford White
 Pale Adobe Metallic

Interior Steel (Grey)

[UJ] []
 [F1] []
 [N1] []
 [W6] []
 [UX] []
 [UH] []
 [Z1] []
 [LQ] []

SPECIAL PAINT

School Bus Yellow Add \$595.00 [84S53] []
Omaha Orange Add \$465.00 [W5684E] []

replace 559
21,500

2014 F-250 Reg. Cab, SuperCab, Crew Cab Major Standard Equipment

Powertrain/Functional

- Alternator, Heavy Duty – 157-amps
- Alternator, Extra Heavy Duty – 200-amps (Diesel)
- Battery, Diesel engine, 750 CCA, 78-AH, dual
- Battery, Gas engine, 650 CCA, 72-AH
- Brakes – 4-Wheel Anti-lock Braking System
- Engine– 6.2L 2-Valve SOHC EFI modular V8 gas (Flex Fuel)
- Fuel Tank, 35 Gallon (Gas Engine)
- Fuel Tank, 26 Gallon (Diesel Engine) – 137", – 142" & 156" Wheelbase
- Fuel Tank, 37.5 Gallon (Diesel Engine) – 158" & 172" Wheelbase
- Rear axle – Non-Limited Slip
- Stationary Elevated Idle Control
- Stabilizer bar – front
- Stationary Elevated Idle Control (SEIC)
- Steering – power
- Steering damper
- Tire Pressure Monitoring System (TPMS)
- Trailer Tow Package – 7-wire harness w/relays & 7/4-pin connector
- Transmission – 6-speed SelectShift™ Automatic O/D

Exterior

- "3-Blink" lane change signal
- Bumpers – front & rear, black painted
- Fender vents – front
- Front License Plate Bracket
- Glass – solar tinted
- Grille – Black painted
- Handles – door & tailgate, black
- Headlamps – dual beam jewel effect
- Jack– 2-Ton mechanical
- Mirrors – Manual Telescoping Trailer Tow Mirrors w/Manual Glass
- Moldings, tailgate and box rail
- Pickup box – partitionable & stackable
- Spare tire, wheel, lock & frame-mounted carrier
- Stop light – high-mounted
- Tailgate – removable w/key lock, black handle and TailGate Assist™
- Tie-down hooks – pickup box (four w/6 ¾' box; six w/8' box)
- Tires–LT245/75R17E BSW A/S (5)
- Tow Hooks-Front (2)
- Wheels– 17" Argon painted steel w/painted hub covers/center ornaments

- Underhood service light
- Window – rear, fixed

Interior

- Air conditioning – manual
- Audio – AM/FM stereo/digital clock & 2-speakers
- Coat hooks – LH/RH color coordinated
- Dash-top tray
- Dome Lamp – LH/RH door activated I/P switch operated w/delay
- Door trim – armrest/grab handle & reflector
- Floor covering – Black, full length vinyl
- Headliner – color coordinated cloth
- Instrument panel – color coordinated w/glove box, 4 air registers w/positive shutoff, power point, storage bin & trash bag hook
- Instrumentation – Multifunction switch message center with ice blue lighting (three button message control on steering wheel)
- Map lights – dual (front and rear w/Crew Cab)
- Mirror – rearview 11.5" day/night
- Overhead console with dual storage bins and map lights (Super Cab and Crew Cab)
- Power point – auxiliary (2)
- Scuff plates – color coordinated
- Seats – Front, HD vinyl, 40/20/40 split bench w/center armrest, cupholder and storage (manual lumbar – driver side), front center seat includes integrated restraint
- Steering wheel – Black vinyl, with telescoping and raking steering column
- Sunvisors – color coordinated vinyl, single driver w/pocket, single passenger w/mirror insert
- Windshield wipers – interval control

Safety/Security

- Air bags – Driver and Passenger frontal and side air bag/curtain
- Air bag deactivation switch – passenger side (not incl. w/Crew Cab)
- Belt-Minder®
- MyKey®
- Safety belts – color coordinated w/height adjustment D-ring
- SecuriLock® Anti-Theft Ignition
- SOS Post Crash Alert System
- AdvanceTrac® with Roll Stability Control®
- Trailer Sway Control and Hill Assist Control

10000#GVWR, Regular Cab 8 Ft. Box, 137" WB, 10000# GVWR

[] Base Price 4x2 (F2A/600a)

\$17,743.00

[x] Base Price 4x4 (F2B/600a)

\$20,332.00

10000#GVWR, SuperCab Short Box 6.5 Ft., 142"WB, 10000# GVWR

- Base Price 4x2 (X2A/600a) **\$19,592.00**
- Base Price 4x4 (X2B/600a) **\$22,185.00**

10000#, GVWR SuperCab Long Box 8 Ft. Box, 158"WB, 10000# GVWR

- Base Price 4x2 (X2A/600a) **\$19,762.00**
- Base Price 4x4 (X2B/600a) **\$22,350.00**

10000# GVWR, Crew Cab Short Box 6.5 Ft., 156" WB, 10000# GVWR

- Base Price 4x2 (W2A/600a) **\$20,675.00**
- Base Price 4x4 (W2B/600a) **\$23,264.00**

10000# GVWR, Crew Cab 8 Ft. Long Box, 172"WB, 10000# GVWR

- Base Price 4x2 (W2A/600a) **\$20,845.00**
- Base Price 4x4 (W2B/600a) **\$23,433.00**

<u>Available Standard Options</u>	<u>Option</u>	<u>Price</u> <u>Reg.&Super/Crewcab</u>
<input type="checkbox"/> 6.7L Power Stroke 4V Diesel V8 (B20)/TorqShift 6-Spd Auto.	99T/44W	7,188.00
<input type="checkbox"/> Seats, 40/20/40 Split Bench Cloth	1S	95.00/275.00
<input type="checkbox"/> Seat, Vinyl 40/Mini-Console/40 (Regular Cab only)	LS	307.00
<input type="checkbox"/> Seats, Cloth 40/Mini-Console/40	2S	450.00/535.00
<input type="checkbox"/> Tires, LT245/75Rx17E All-Terrain (5)	TBM	110.00
<input type="checkbox"/> Tires, LT265/70R17E OWL All-Terrain (4)(Spare is BSW)	TCD	395.00
<input type="checkbox"/> 17" Aluminum Wheels	64W	600.00
<input type="checkbox"/> Engine Idle Shutdown (avail. w/6.7L diesel Only)	63T	250.00
<input type="checkbox"/> Operator Commanded Regeneration (OCR) (6.7L Diesel Only)	98R	250.00
<input type="checkbox"/> Power Locks, Windows, Mirrors, (Manual Telescoping w/Power Heated Glass, Inter. Clearance Lamps/turn signals), and Remote Keyless Entry	90L/54K	758.00/933.00cc
<input type="checkbox"/> Extra Heavy Duty Alternator 200 amp	67D	75.00
<input type="checkbox"/> Dual Alternators, Diesel only (total of 320 amps)	67A	325.00
<input checked="" type="checkbox"/> Electric Shift on the fly (4x4 only)	213	160.00
<input checked="" type="checkbox"/> Keys Extra for SecuriLock Anti-Theft Ignition	Sig	50.00 EA
<input type="checkbox"/> Trailer Brake Controller	52B	200.00
<input type="checkbox"/> 5th Wheel/Gooseneck Hitch Prep Package (One Frame under-bed cross member, Five pickup bed attachment points with plugs, & One integrated 7-pin connector on driver's side pick-up bed wall. 8' Box only)	53W	315.00
<input type="checkbox"/> Transmission Power Take-Off Provision , Diesel Only	62R	235.00
<input type="checkbox"/> Cab Steps Molded Black	18B	275.00/315.00
<input type="checkbox"/> Window, Rear Sliding w/Privacy Glass(Deep Tint)	433	107.00
<input type="checkbox"/> Reverse Vehicle Aid Sensor	76R	210.00
<input checked="" type="checkbox"/> Rear View Camera (NA w/Pickup Box Delete)	76V	405.00
<input type="checkbox"/> Roof Clearance Lights	592	55.00
<input type="checkbox"/> Tailgate Step, Incl. Tailgate Assist, Step & Handle	85G	320.00
<input type="checkbox"/> AM/FM w/Single CD/MP3 Player/Clock w/4 speakers	585	235.00
<input type="checkbox"/> Speed Control	525	205.00

<input type="checkbox"/>	Upfitter Switches (4) located on I/P	66S	115.00
<input type="checkbox"/>	Rapid-Heat Supplemental Cab Heater, Req. Diesel and 67D or 67A Alternators	41A	220.00
<input type="checkbox"/>	4x4 Off-Road Pkg (Incl.Skid Plates, E-Locking Axle & AT Tires)	17X/X3E/TBM	701.00
<input type="checkbox"/>	9,900 GVWR Package	68D	N/C
<input type="checkbox"/>	Camper Package	471	140.00
<input type="checkbox"/>	Suspension Package, Heavy Service(N/A with 473)	67H	110.00
<input checked="" type="checkbox"/>	Snow Plow Prep Package(N/A with 67H)	473	75.00
<input type="checkbox"/>	CNG/LPG Prep Fuel Capable Engine	98F	271.00
<input type="checkbox"/>	XL Decor Group (Chrome front and rear step bumper, Bright chrome hub covers and center ornaments)	17F	193.00
<input type="checkbox"/>	XL Value Pkg (Chrome front and rear step bumper, AM/FM Stereo/Single CD w/4 Speakers, Bright chrome hub covers and center ornaments, & Cruise Control	96V	505.00
<input type="checkbox"/>	XL Value Pkg with SYNC System (All of the above listed & SYNC Entertainment & Bluetooth Technology System)	96V/91M/62D	895.00
<input type="checkbox"/>	Crew Chief(Telematics) by Microlise	87T	800.00
<input type="checkbox"/>	Cable Lock by Master Lock™ (Factory Invoiced Accessory; Replaces Cargo Tie Down Hooks; NA w/ 66D Pickup Box Delete)	87C	120.00
<input type="checkbox"/>	Pickup Box Delete(8' box only, NA 76V Rear View Camera)	66D	(465.00)
<input type="checkbox"/>	DELETE Air Conditioning-Credit	572	(540.00)
<input type="checkbox"/>	Heavy Service Package for Pickup Box Delete Only	63R	110.00
<input type="checkbox"/>	Spare Tire & Rim (for Box delete only)	512	245.00
<input type="checkbox"/>	Axle, Electronic Locking	X3_	338.00
<input type="checkbox"/>	Daytime running Lights	942	45.00
<input type="checkbox"/>	Skid Plate Package	41P	93.00
<input type="checkbox"/>	Tough Bed(Spray-in-bedliner)	85S	430.00
<input type="checkbox"/>	Bed Mat(N/A w/85S Tough Bed Spray-in-Bedliner)	85M	123.00
<input type="checkbox"/>	Powercode Remote Start System(Req. Power Equip. Grp.)	76S	170.00
<input type="checkbox"/>	Bug Shield	61B	108.00
<input type="checkbox"/>	Splash Guards/Mud Flaps	61S	108.00
<input type="checkbox"/>	Wheel Well Liner	61L	161.00
<input type="checkbox"/>	Exterior Backup Alarm	76C	114.00

Total \$21,022.00 ea

Colors for F-250

Exterior Colors

Sterling Grey Metallic
 Vermillion Red
 Blue Jeans Metallic
 Green Gem Metallic
 Ingot Silver Metallic
 Tuxedo Black
 Oxford White
 Pale Adobe Metallic

[UJ]
 [F1]
 [N1]
 [W6]
 [UX]
 [UH]
 [Z1]
 [LQ]

Interior Steel (Grey)

[]
 []
 []
 []
 []
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 []

SPECIAL PAINT

School Bus Yellow Add \$595.00

[84S53]

[]

Omaha Orange Add \$465.00

[W5684E]

[]

Mark
\$19,810

2014 F-250 Reg. Cab, SuperCab, Crew Cab Major Standard Equipment

Powertrain/Functional

- Alternator, Heavy Duty – 157-amps
- Alternator, Extra Heavy Duty – 200-amps (Diesel)
- Battery, Diesel engine, 750 CCA, 78-AH, dual
- Battery, Gas engine, 650 CCA, 72-AH
- Brakes – 4-Wheel Anti-lock Braking System
- Engine– 6.2L 2-Valve SOHC EFI modular V8 gas (Flex Fuel)
- Fuel Tank, 35 Gallon (Gas Engine)
- Fuel Tank, 26 Gallon (Diesel Engine) – 137", – 142" & 156" Wheelbase
- Fuel Tank, 37.5 Gallon (Diesel Engine) – 158" & 172" Wheelbase
- Rear axle – Non-Limited Slip
- Stationary Elevated Idle Control
- Stabilizer bar – front
- Stationary Elevated Idle Control (SEIC)
- Steering – power
- Steering damper
- Tire Pressure Monitoring System (TPMS)
- Trailer Tow Package – 7-wire harness w/relays & 7/4-pin connector
- Transmission – 6-speed SelectShift™ Automatic O/D

Exterior

- "3-Blink" lane change signal
- Bumpers – front & rear, black painted
- Fender vents – front
- Front License Plate Bracket
- Glass – solar tinted
- Grille – Black painted
- Handles – door & tailgate, black
- Headlamps – dual beam jewel effect
- Jack– 2-Ton mechanical
- Mirrors – Manual Telescoping Trailer Tow Mirrors w/Manual Glass
- Moldings, tailgate and box rail
- Pickup box – partitionable & stackable
- Spare tire, wheel, lock & frame-mounted carrier
- Stop light – high-mounted
- Tailgate – removable w/key lock, black handle and TailGate Assist™
- Tie-down hooks – pickup box (four w/6 ¾' box; six w/8' box)
- Tires–LT245/75Rx17E BSW A/S (5)
- Tow Hooks-Front (2)
- Wheels– 17" Argent painted steel w/painted hub covers/center ornaments

- Underhood service light
- Window – rear, fixed

Interior

- Air conditioning – manual
- Audio – AM/FM stereo/digital clock & 2-speakers
- Coat hooks – LH/RH color coordinated
- Dash-top tray
- Dome Lamp – LH/RH door activated I/P switch operated w/delay
- Door trim – armrest/grab handle & reflector
- Floor covering – Black, full length vinyl
- Headliner – color coordinated cloth
- Instrument panel – color coordinated w/glove box, 4 air registers w/positive shutoff, power point, storage bin & trash bag hook
- Instrumentation – Multifunction switch message center with ice blue lighting (three button message control on steering wheel)
- Map lights – dual (front and rear w/Crew Cab)
- Mirror – rearview 11.5" day/night
- Overhead console with dual storage bins and map lights (Super Cab and Crew Cab)
- Power point – auxiliary (2)
- Scuff plates – color coordinated
- Seats – Front, HD vinyl, 40/20/40 split bench w/center armrest, cupholder and storage (manual lumbar – driver side), front center seat includes integrated restraint
- Steering wheel – Black vinyl, with telescoping and raking steering column
- Sunvisors – color coordinated vinyl, single driver w/pocket, single passenger w/mirror insert
- Windshield wipers – interval control

Safety/Security

- Air bags – Driver and Passenger frontal and side air bag/curtain
- Air bag deactivation switch – passenger side (not incl. w/Crew Cab)
- Belt-Minder®
- MyKey®
- Safety belts – color coordinated w/height adjustment D-ring
- SecuriLock® Anti-Theft Ignition
- SOS Post Crash Alert System
- AdvanceTrac® with Roll Stability Control®
- Trailer Sway Control and Hill Assist Control

10000#GVWR, Regular Cab 8 Ft. Box, 137" WB, 10000# GVWR

[] Base Price 4x2 (F2A/600a)

\$17,743.00

[] Base Price 4x4 (F2B/600a)

\$20,332.00

10000#GVWR, SuperCab Short Box 6.5 Ft., 142"WB, 10000# GVWR

- Base Price 4x2 (X2A/600a) **\$19,592.00**
- Base Price 4x4 (X2B/600a) **\$22,185.00**

10000#, GVWR SuperCab Long Box 8 Ft. Box, 158"WB, 10000# GVWR

- Base Price 4x2 (X2A/600a) **\$19,762.00**
- Base Price 4x4 (X2B/600a) **\$22,350.00**

10000# GVWR, Crew Cab Short Box 6.5 Ft., 156" WB, 10000# GVWR

- Base Price 4x2 (W2A/600a) **\$20,675.00**
- Base Price 4x4 (W2B/600a) **\$23,264.00**

10000# GVWR, Crew Cab 8 Ft. Long Box, 172"WB, 10000# GVWR

- Base Price 4x2 (W2A/600a) **\$20,845.00**
- Base Price 4x4 (W2B/600a) **\$23,433.00**

<u>Available Standard Options</u>	<u>Option</u>	<u>Price</u> <u>Reg.&Super/Crewcab</u>
<input type="checkbox"/> 6.7L Power Stroke 4V Diesel V8 (B20)/TorqShift 6-Spd Auto.	99T/44W	7,188.00
<input type="checkbox"/> Seats, 40/20/40 Split Bench Cloth	1S	95.00/275.00
<input type="checkbox"/> Seat, Vinyl 40/Mini-Console/40 (Regular Cab only)	LS	307.00
<input type="checkbox"/> Seats, Cloth 40/Mini-Console/40	2S	450.00/535.00
<input type="checkbox"/> Tires, LT245/75Rx17E All-Terrain (5)	TBM	110.00
<input type="checkbox"/> Tires, LT265/70R17E OWL All-Terrain (4)(Spare is BSW)	TCD	395.00
<input type="checkbox"/> 17" Aluminum Wheels	64W	600.00
<input type="checkbox"/> Engine Idle Shutdown (avail. w/6.7L diesel Only)	63T	250.00
<input type="checkbox"/> Operator Commanded Regeneration (OCR) (6.7L Diesel Only)	98R	250.00
<input type="checkbox"/> Power Locks, Windows, Mirrors, (Manual Telescoping w/Power Heated Glass, Inter. Clearance Lamps/turn signals), and Remote Keyless Entry	90L/54K	758.00/933.00cc
<input type="checkbox"/> Extra Heavy Duty Alternator 200 amp	67D	75.00
<input type="checkbox"/> Dual Alternators, Diesel only (total of 320 amps)	67A	325.00
<input type="checkbox"/> Electric Shift on the fly (4x4 only)	213	160.00
<input checked="" type="checkbox"/> Keys Extra for SecuriLock Anti-Theft Ignition	Sig	50.00 EA (1)
<input type="checkbox"/> Trailer Brake Controller	52B	200.00
<input type="checkbox"/> 5th Wheel/Gooseneck Hitch Prep Package (One Frame under-bed cross member, Five pickup bed attachment points with plugs, & One integrated 7-pin connector on driver's side pick-up bed wall. 8' Box only)	53W	315.00
<input type="checkbox"/> Transmission Power Take-Off Provision , Diesel Only	62R	235.00
<input type="checkbox"/> Cab Steps Molded Black	18B	275.00/315.00
<input type="checkbox"/> Window, Rear Sliding w/Privacy Glass(Deep Tint)	433	107.00
<input type="checkbox"/> Reverse Vehicle Aid Sensor	76R	210.00
<input type="checkbox"/> Rear View Camera (NA w/Pickup Box Delete)	76V	405.00
<input type="checkbox"/> Roof Clearance Lights	592	55.00
<input type="checkbox"/> Tailgate Step, Incl. Tailgate Assist, Step & Handle	85G	320.00
<input type="checkbox"/> AM/FM w/Single CD/MP3 Player/Clock w/4 speakers	585	235.00
<input type="checkbox"/> Speed Control	525	205.00

[] Upfitter Switches (4) located on I/P	66S	115.00
[] Rapid-Heat Supplemental Cab Heater, Req. Diesel and 67D or 67A Alternators	41A	220.00
[] 4x4 Off-Road Pkg (Incl.Skid Plates, E-Locking Axle & AT Tires)	17X/X3E/TBM	701.00
[] 9,900 GVWR Package	68D	N/C
[] Camper Package	471	140.00
[] Suspension Package, Heavy Service(N/A with 473)	67H	110.00
[] Snow Plow Prep Package(N/A with 67H)	473	75.00
[] CNG/LPG Prep Fuel Capable Engine	98F	271.00
[] XL Decor Group (Chrome front and rear step bumper, Bright chrome hub covers and center ornaments)	17F	193.00
[] XL Value Pkg (Chrome front and rear step bumper, AM/FM Stereo/Single CD w/4 Speakers, Bright chrome hub covers and center ornaments, & Cruise Control	96V	505.00
[] XL Value Pkg with SYNC System (All of the above listed & SYNC Entertainment & Bluetooth Technology System)	96V/91M/62D	895.00
[] Crew Chief(Telematics) by Microlise	87T	800.00
[] Cable Lock by Master Lock™ (Factory Invoiced Accessory; Replaces Cargo Tie Down Hooks; NA w/ 66D Pickup Box Delete)	87C	120.00
[] Pickup Box Delete(8' box only, NA 76V Rear View Camera)	66D	(465.00)
[] DELETE Air Conditioning-Credit	572	(540.00)
[] Heavy Service Package for Pickup Box Delete Only	63R	110.00
[] Spare Tire & Rim (for Box delete only)	512	245.00
[] Axle, Electronic Locking	X3_	338.00
[] Daytime running Lights	942	45.00
[] Skid Plate Package	41P	93.00
[] Tough Bed(Spray-in-bedliner)	85S	430.00
[] Bed Mat(N/A w/85S Tough Bed Spray-in-Bedliner)	85M	123.00
[] Powercode Remote Start System(Req. Power Equip. Grp.)	76S	170.00
[] Bug Shield	61B	108.00
[] Splash Guards/Mud Flaps	61S	108.00
[] Wheel Well Liner	61L	161.00
[] Exterior Backup Alarm	76C	114.00

Total \$19,812.00 ea

Colors for F-250

Exterior Colors

Sterling Grey Metallic
 Vermillion Red
 Blue Jeans Metallic
 Green Gem Metallic
 Ingot Silver Metallic
 Tuxedo Black
 Oxford White
 Pale Adobe Metallic

[UJ]
 [F1]
 [N1]
 [W6]
 [UX]
 [UH]
 [Z1]
 [LQ]

Interior Steel (Grey)

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 []
 []
 []
 []
 []
~~[X]~~
 []

SPECIAL PAINT

School Bus Yellow Add \$595.00
Omaha Orange Add \$465.00

[84S53] []
[W5684E] []

Supr. Truck
 22
 #35,586

**2014 F-250 Reg. Cab,
 SuperCab, Crew Cab
 Major Standard Equipment**

Powertrain/Functional

- Alternator, Heavy Duty – 157-amps
- Alternator, Extra Heavy Duty – 200-amps (Diesel)
- Battery, Diesel engine, 750 CCA, 78-AH, dual
- Battery, Gas engine, 650 CCA, 72-AH
- Brakes – 4-Wheel Anti-lock Braking System
- Engine– 6.2L 2-Valve SOHC EFI modular V8 gas (Flex Fuel)
- Fuel Tank, 35 Gallon (Gas Engine)
- Fuel Tank, 26 Gallon (Diesel Engine) – 137", – 142" & 156" Wheelbase
- Fuel Tank, 37.5 Gallon (Diesel Engine) – 158" & 172" Wheelbase
- Rear axle – Non-Limited Slip
- Stationary Elevated Idle Control
- Stabilizer bar – front
- Stationary Elevated Idle Control (SEIC)
- Steering – power
- Steering damper
- Tire Pressure Monitoring System (TPMS)
- Trailer Tow Package – 7-wire harness w/relays & 7/4-pin connector
- Transmission – 6-speed SelectShift™ Automatic O/D

Exterior

- "3-Blink" lane change signal
- Bumpers – front & rear, black painted
- Fender vents – front
- Front License Plate Bracket
- Glass – solar tinted
- Grille – Black painted
- Handles – door & tailgate, black
- Headlamps – dual beam jewel effect
- Jack– 2-Ton mechanical
- Mirrors – Manual Telescoping Trailer Tow Mirrors w/Manual Glass
- Moldings, tailgate and box rail
- Pickup box – partitionable & stackable
- Spare tire, wheel, lock & frame-mounted carrier
- Stop light – high-mounted
- Tailgate – removable w/key lock, black handle and TailGate Assist™
- Tie-down hooks – pickup box (four w/6 ¾' box; six w/8' box)
- Tires–LT245/75Rx17E BSW A/S (5)
- Tow Hooks-Front (2)
- Wheels– 17" Argent painted steel w/painted hub covers/center ornaments

- Underhood service light
- Window – rear, fixed

Interior

- Air conditioning – manual
- Audio – AM/FM stereo/digital clock & 2-speakers
- Coat hooks – LH/RH color coordinated
- Dash-top tray
- Dome Lamp – LH/RH door activated I/P switch operated w/delay
- Door trim – armrest/grab handle & reflector
- Floor covering – Black, full length vinyl
- Headliner – color coordinated cloth
- Instrument panel – color coordinated w/glove box, 4 air registers w/positive shutoff, power point, storage bin & trash bag hook
- Instrumentation – Multifunction switch message center with ice blue lighting (three button message control on steering wheel)
- Map lights – dual (front and rear w/Crew Cab)
- Mirror – rearview 11.5" day/night
- Overhead console with dual storage bins and map lights (Super Cab and Crew Cab)
- Power point – auxiliary (2)
- Scuff plates – color coordinated
- Seats – Front, HD vinyl, 40/20/40 split bench w/center armrest, cupholder and storage (manual lumbar – driver side), front center seat includes integrated restraint
- Steering wheel – Black vinyl, with telescoping and raking steering column
- Sunvisors – color coordinated vinyl, single driver w/pocket, single passenger w/mirror insert
- Windshield wipers – interval control

Safety/Security

- Air bags – Driver and Passenger frontal and side air bag/curtain
- Air bag deactivation switch – passenger side (not incl. w/Crew Cab)
- Belt-Minder®
- MyKey®
- Safety belts – color coordinated w/height adjustment D-ring
- SecuriLock® Anti-Theft Ignition
- SOS Post Crash Alert System
- AdvanceTrac® with Roll Stability Control®
- Trailer Sway Control and Hill Assist Control

10000#GVWR, Regular Cab 8 Ft. Box, 137" WB, 10000# GVWR

<input checked="" type="checkbox"/> Base Price 4x2 (F2A/600a)	\$17,743.00
<input type="checkbox"/> Base Price 4x4 (F2B/600a)	\$20,332.00

10000#GVWR, SuperCab Short Box 6.5 Ft., 142"WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (X2A/600a)	\$19,592.00
<input type="checkbox"/>	Base Price 4x4 (X2B/600a)	\$22,185.00

10000#, GVWR SuperCab Long Box 8 Ft. Box, 158"WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (X2A/600a)	\$19,762.00
<input type="checkbox"/>	Base Price 4x4 (X2B/600a)	\$22,350.00

10000# GVWR, Crew Cab Short Box 6.5 Ft., 156" WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (W2A/600a)	\$20,675.00
<input type="checkbox"/>	Base Price 4x4 (W2B/600a)	\$23,264.00

10000# GVWR, Crew Cab 8 Ft. Long Box, 172"WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (W2A/600a)	\$20,845.00
<input type="checkbox"/>	Base Price 4x4 (W2B/600a)	\$23,433.00

<u>Available Standard Options</u>	<u>Option</u>	<u>Price</u> <u>Reg.&Super/Crewcab</u>
<input type="checkbox"/> 6.7L Power Stroke 4V Diesel V8 (B20)/TorqShift 6-Spd Auto.	99T/44W	7,188.00
<input type="checkbox"/> Seats, 40/20/40 Split Bench Cloth	1S	95.00/275.00
<input type="checkbox"/> Seat, Vinyl 40/Mini-Console/40 (Regular Cab only)	LS	307.00
<input type="checkbox"/> Seats, Cloth 40/Mini-Console/40	2S	450.00/535.00
<input type="checkbox"/> Tires, LT245/75Rx17E All-Terrain (5)	TBM	110.00
<input type="checkbox"/> Tires, LT265/70R17E OWL All-Terrain (4)(Spare is BSW)	TCD	395.00
<input type="checkbox"/> 17" Aluminum Wheels	64W	600.00
<input type="checkbox"/> Engine Idle Shutdown (avail. w/6.7L diesel Only)	63T	250.00
<input type="checkbox"/> Operator Commanded Regeneration (OCR) (6.7L Diesel Only)	98R	250.00
<input type="checkbox"/> Power Locks, Windows, Mirrors, (Manual Telescoping w/Power Heated Glass, Inter. Clearance Lamps/turn signals), and Remote Keyless Entry	90L/54K	758.00/933.00cc
<input type="checkbox"/> Extra Heavy Duty Alternator 200 amp	67D	75.00
<input type="checkbox"/> Dual Alternators, Diesel only (total of 320 amps)	67A	325.00
<input type="checkbox"/> Electric Shift on the fly (4x4 only)	213	160.00
<input checked="" type="checkbox"/> Keys Extra for SecuriLock Anti-Theft Ignition	Sig	50.00 EA
<input type="checkbox"/> Trailer Brake Controller	52B	200.00
<input type="checkbox"/> 5th Wheel/Gooseneck Hitch Prep Package (One Frame under-bed cross member, Five pickup bed attachment points with plugs, & One integrated 7-pin connector on driver's side pick-up bed wall. 8' Box only)	53W	315.00
<input type="checkbox"/> Transmission Power Take-Off Provision , Diesel Only	62R	235.00
<input type="checkbox"/> Cab Steps Molded Black	18B	275.00/315.00
<input type="checkbox"/> Window, Rear Sliding w/Privacy Glass(Deep Tint)	433	107.00
<input type="checkbox"/> Reverse Vehicle Aid Sensor	76R	210.00
<input type="checkbox"/> Rear View Camera (NA w/Pickup Box Delete)	76V	405.00
<input type="checkbox"/> Roof Clearance Lights	592	55.00
<input type="checkbox"/> Tailgate Step, Incl. Tailgate Assist, Step & Handle	85G	320.00
<input type="checkbox"/> AM/FM w/Single CD/MP3 Player/Clock w/4 speakers	585	235.00
<input type="checkbox"/> Speed Control	525	205.00

[] Upfitter Switches (4) located on I/P	66S	115.00
[] Rapid-Heat Supplemental Cab Heater, Req. Diesel and 67D or 67A Alternators	41A	220.00
[] 4x4 Off-Road Pkg (Incl.Skid Plates, E-Locking Axle & AT Tires)	17X/X3E/TBM	701.00
[] 9,900 GVWR Package	68D	N/C
[] Camper Package	471	140.00
[] Suspension Package, Heavy Service(N/A with 473)	67H	110.00
[] Snow Plow Prep Package(N/A with 67H)	473	75.00
[] CNG/LPG Prep Fuel Capable Engine	98F	271.00
[] XL Decor Group (Chrome front and rear step bumper, Bright chrome hub covers and center ornaments)	17F	193.00
[] XL Value Pkg (Chrome front and rear step bumper, AM/FM Stereo/Single CD w/4 Speakers, Bright chrome hub covers and center ornaments, & Cruise Control	96V	505.00
[] XL Value Pkg with SYNC System (All of the above listed & SYNC Entertainment & Bluetooth Technology System)	96V/91M/62D	895.00
[] Crew Chief(Telematics) by Microlise	87T	800.00
[] Cable Lock by Master Lock™ (Factory Invoiced Accessory; Replaces Cargo Tie Down Hooks; NA w/ 66D Pickup Box Delete)	87C	120.00
[] Pickup Box Delete(8' box only, NA 76V Rear View Camera)	66D	(465.00)
[] DELETE Air Conditioning-Credit	572	(540.00)
[] Heavy Service Package for Pickup Box Delete Only	63R	110.00
[] Spare Tire & Rim (for Box delete only)	512	245.00
[] Axle, Electronic Locking	X3_	338.00
[] Daytime running Lights	942	45.00
[] Skid Plate Package	41P	93.00
[] Tough Bed(Spray-in-bedliner)	85S	430.00
[] Bed Mat(N/A w/85S Tough Bed Spray-in-Bedliner)	85M	123.00
[] Powercode Remote Start System(Req. Power Equip. Grp.)	76S	170.00
[] Bug Shield	61B	108.00
[] Splash Guards/Mud Flaps	61S	108.00
[] Wheel Well Liner	61L	161.00
[] Exterior Backup Alarm	76C	114.00

Total \$17,793.00 ea

Colors for F-250

Exterior Colors

Sterling Grey Metallic
 Vermillion Red
 Blue Jeans Metallic
 Green Gem Metallic
 Ingot Silver Metallic
 Tuxedo Black
 Oxford White
 Pale Adobe Metallic

Interior Steel (Grey)

[UJ] []
 [F1] []
 [N1] []
 [W6] []
 [UX] []
 [UH] []
 [Z1] []
 [LQ] []

SPECIAL PAINT

School Bus Yellow Add \$595.00 [84S53] []
Omaha Orange Add \$465.00 [W5684E] []

Price
#19,640

2014 F-250 Reg. Cab, SuperCab, Crew Cab Major Standard Equipment

Powertrain/Functional

- Alternator, Heavy Duty – 157-amps
- Alternator, Extra Heavy Duty – 200-amps (Diesel)
- Battery, Diesel engine, 750 CCA, 78-AH, dual
- Battery, Gas engine, 650 CCA, 72-AH
- Brakes – 4-Wheel Anti-lock Braking System
- Engine – 6.2L 2-Valve SOHC EFI modular V8 gas (Flex Fuel)
- Fuel Tank, 35 Gallon (Gas Engine)
- Fuel Tank, 26 Gallon (Diesel Engine) – 137", – 142" & 156" Wheelbase
- Fuel Tank, 37.5 Gallon (Diesel Engine) – 158" & 172" Wheelbase
- Rear axle – Non-Limited Slip
- Stationary Elevated Idle Control
- Stabilizer bar – front
- Stationary Elevated Idle Control (SEIC)
- Steering – power
- Steering damper
- Tire Pressure Monitoring System (TPMS)
- Trailer Tow Package – 7-wire harness w/relays & 7/4-pin connector
- Transmission – 6-speed SelectShift™ Automatic O/D

Exterior

- "3-Blink" lane change signal
- Bumpers – front & rear, black painted
- Fender vents – front
- Front License Plate Bracket
- Glass – solar tinted
- Grille – Black painted
- Handles – door & tailgate, black
- Headlamps – dual beam jewel effect
- Jack – 2-Ton mechanical
- Mirrors – Manual Telescoping Trailer Tow Mirrors w/Manual Glass
- Moldings, tailgate and box rail
- Pickup box – partitionable & stackable
- Spare tire, wheel, lock & frame-mounted carrier
- Stop light – high-mounted
- Tailgate – removable w/key lock, black handle and TailGate Assist™
- Tie-down hooks – pickup box (four w/6 ¾' box; six w/8' box)
- Tires – LT245/75Rx17E BSW A/S (5)
- Tow Hooks-Front (2)
- Wheels – 17" Argent painted steel w/painted hub covers/center ornaments

- Underhood service light
- Window – rear, fixed

Interior

- Air conditioning – manual
- Audio – AM/FM stereo/digital clock & 2-speakers
- Coat hooks – LH/RH color coordinated
- Dash-top tray
- Dome Lamp – LH/RH door activated I/P switch operated w/delay
- Door trim – armrest/grab handle & reflector
- Floor covering – Black, full length vinyl
- Headliner – color coordinated cloth
- Instrument panel – color coordinated w/glove box, 4 air registers w/positive shutoff, power point, storage bin & trash bag hook
- Instrumentation – Multifunction switch message center with ice blue lighting (three button message control on steering wheel)
- Map lights – dual (front and rear w/Crew Cab)
- Mirror – rearview 11.5" day/night
- Overhead console with dual storage bins and map lights (Super Cab and Crew Cab)
- Power point – auxiliary (2)
- Scuff plates – color coordinated
- Seats – Front, HD vinyl, 40/20/40 split bench w/center armrest, cupholder and storage (manual lumbar – driver side), front center seat includes integrated restraint
- Steering wheel – Black vinyl, with telescoping and raking steering column
- Sunvisors – color coordinated vinyl, single driver w/pocket, single passenger w/mirror insert
- Windshield wipers – interval control

Safety/Security

- Air bags – Driver and Passenger frontal and side air bag/curtain
- Air bag deactivation switch – passenger side (not incl. w/Crew Cab)
- Belt-Minder®
- MyKey®
- Safety belts – color coordinated w/height adjustment D-ring
- SecuriLock® Anti-Theft Ignition
- SOS Post Crash Alert System
- AdvanceTrac® with Roll Stability Control®
- Trailer Sway Control and Hill Assist Control

10000#GVWR, Regular Cab 8 Ft. Box, 137" WB, 10000# GVWR

- [] Base Price 4x2 (F2A/600a) **\$17,743.00**
- [] Base Price 4x4 (F2B/600a) **\$20,332.00**

10000#GVWR, SuperCab Short Box 6.5 Ft., 142"WB, 10000# GVWR

<input checked="" type="checkbox"/>	Base Price 4x2 (X2A/600a)	\$19,592.00
<input type="checkbox"/>	Base Price 4x4 (X2B/600a)	\$22,185.00

10000#, GVWR SuperCab Long Box 8 Ft. Box, 158"WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (X2A/600a)	\$19,762.00
<input type="checkbox"/>	Base Price 4x4 (X2B/600a)	\$22,350.00

10000# GVWR, Crew Cab Short Box 6.5 Ft., 156" WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (W2A/600a)	\$20,675.00
<input type="checkbox"/>	Base Price 4x4 (W2B/600a)	\$23,264.00

10000# GVWR, Crew Cab 8 Ft. Long Box, 172"WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (W2A/600a)	\$20,845.00
<input type="checkbox"/>	Base Price 4x4 (W2B/600a)	\$23,433.00

<u>Available Standard Options</u>	<u>Option</u>	<u>Price</u> <u>Reg.&Super/Crewcab</u>
<input type="checkbox"/> 6.7L Power Stroke 4V Diesel V8 (B20)/TorqShift 6-Spd Auto.	99T/44W	7,188.00
<input type="checkbox"/> Seats, 40/20/40 Split Bench Cloth	1S	95.00/275.00
<input type="checkbox"/> Seat, Vinyl 40/Mini-Console/40 (Regular Cab only)	LS	307.00
<input type="checkbox"/> Seats, Cloth 40/Mini-Console/40	2S	450.00/535.00
<input type="checkbox"/> Tires, LT245/75Rx17E All-Terrain (5)	TBM	110.00
<input type="checkbox"/> Tires, LT265/70R17E OWL All-Terrain (4)(Spare is BSW)	TCD	395.00
<input type="checkbox"/> 17" Aluminum Wheels	64W	600.00
<input type="checkbox"/> Engine Idle Shutdown (avail. w/6.7L diesel Only)	63T	250.00
<input type="checkbox"/> Operator Commanded Regeneration (OCR) (6.7L Diesel Only)	98R	250.00
<input type="checkbox"/> Power Locks, Windows, Mirrors, (Manual Telescoping w/Power Heated Glass, Inter. Clearance Lamps/turn signals), and Remote Keyless Entry	90L/54K	758.00/933.00cc
<input type="checkbox"/> Extra Heavy Duty Alternator 200 amp	67D	75.00
<input type="checkbox"/> Dual Alternators, Diesel only (total of 320 amps)	67A	325.00
<input type="checkbox"/> Electric Shift on the fly (4x4 only)	213	160.00
<input checked="" type="checkbox"/> Keys Extra for SecuriLock Anti-Theft Ignition	Sig	50.00 EA
<input type="checkbox"/> Trailer Brake Controller	52B	200.00
<input type="checkbox"/> 5th Wheel/Gooseneck Hitch Prep Package (One Frame under-bed cross member, Five pickup bed attachment points with plugs, & One integrated 7-pin connector on driver's side pick-up bed wall. 8' Box only)	53W	315.00
<input type="checkbox"/> Transmission Power Take-Off Provision , Diesel Only	62R	235.00
<input type="checkbox"/> Cab Steps Molded Black	18B	275.00/315.00
<input type="checkbox"/> Window, Rear Sliding w/Privacy Glass(Deep Tint)	433	107.00
<input type="checkbox"/> Reverse Vehicle Aid Sensor	76R	210.00
<input type="checkbox"/> Rear View Camera (NA w/Pickup Box Delete)	76V	405.00
<input type="checkbox"/> Roof Clearance Lights	592	55.00
<input type="checkbox"/> Tailgate Step, Incl. Tailgate Assist, Step & Handle	85G	320.00
<input type="checkbox"/> AM/FM w/Single CD/MP3 Player/Clock w/4 speakers	585	235.00
<input type="checkbox"/> Speed Control	525	205.00

[] Upfitter Switches (4) located on I/P	66S	115.00
[] Rapid-Heat Supplemental Cab Heater, Req. Diesel and 67D or 67A Alternators	41A	220.00
[] 4x4 Off-Road Pkg (Incl.Skid Plates, E-Locking Axle & AT Tires)	17X/X3E/TBM	701.00
[] 9,900 GVWR Package	68D	N/C
[] Camper Package	471	140.00
[] Suspension Package, Heavy Service(N/A with 473)	67H	110.00
[] Snow Plow Prep Package(N/A with 67H)	473	75.00
[] CNG/LPG Prep Fuel Capable Engine	98F	271.00
[] XL Decor Group (Chrome front and rear step bumper, Bright chrome hub covers and center ornaments)	17F	193.00
[] XL Value Pkg (Chrome front and rear step bumper, AM/FM Stereo/Single CD w/4 Speakers, Bright chrome hub covers and center ornaments, & Cruise Control	96V	505.00
[] XL Value Pkg with SYNC System (All of the above listed & SYNC Entertainment & Bluetooth Technology System)	96V/91M/62D	895.00
[] Crew Chief(Telematics) by Microlise	87T	800.00
[] Cable Lock by Master Lock™ (Factory Invoiced Accessory; Replaces Cargo Tie Down Hooks; NA w/ 66D Pickup Box Delete)	87C	120.00
[] Pickup Box Delete(8' box only, NA 76V Rear View Camera)	66D	(465.00)
[] DELETE Air Conditioning-Credit	572	(540.00)
[] Heavy Service Package for Pickup Box Delete Only	63R	110.00
[] Spare Tire & Rim (for Box delete only)	512	245.00
[] Axle, Electronic Locking	X3_	338.00
[] Daytime running Lights	942	45.00
[] Skid Plate Package	41P	93.00
[] Tough Bed(Spray-in-bedliner)	85S	430.00
[] Bed Mat(N/A w/85S Tough Bed Spray-in-Bedliner)	85M	123.00
[] Powercode Remote Start System(Req. Power Equip. Grp.)	76S	170.00
[] Bug Shield	61B	108.00
[] Splash Guards/Mud Flaps	61S	108.00
[] Wheel Well Liner	61L	161.00
[] Exterior Backup Alarm	76C	114.00

Total \$19,642.00 ea

Colors for F-250

Exterior Colors

Sterling Grey Metallic
 Vermillion Red
 Blue Jeans Metallic
 Green Gem Metallic
 Ingot Silver Metallic
 Tuxedo Black
 Oxford White
 Pale Adobe Metallic

Interior Steel (Grey)

[UJ] []
 [F1] []
 [N1] []
 [W6] []
 [UX] []
 [UH] []
 [Z1] []
 [LQ] []

SPECIAL PAINT

School Bus Yellow Add \$595.00 [84S53] []
Omaha Orange Add \$465.00 [W5684E] []

1-ton



September 24, 2013

City of Monroe
Attn: Shana Hayter
120 First Street
Monroe, MI 48161

Dear Shana Hayter:

Price on 2014 Vehicle State of Michigan Contract #071B1300009 Bid:

2014 Ford F350 Regular Cab 4x2 Chassis 141"WB, 60 CA in White	\$19,983.00 ea
Crysteel Dump Body, Hoist, and Hitch Plate	\$7,781.00 ea
Total Delivered Price	\$27,746.00 ea

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: December 31st, 2013.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

2014 F-350 DRW-Chassis Cab
Reg. Cab, SuperCab, Crew Cab
Major Standard Equipment

Powertrain/Functional

- Alternator, Extra Heavy Duty - 200-amps (Diesel)
- Alternator, Heavy Duty - 155-amps, (Gas)
- Battery, Diesel engine, 750 CCA, 78-AH, dual
- Battery, Gas engine, 650 CCA, 72-AH
- Brakes - 4-wheel Anti-lock Braking System
- Engine, 6.2L 2-Valve SOHC EFI modular V8 gas
- Fuel tank - 40 gallon aft-axle
- Shock absorbers - heavy duty gas
- Springs, rear auxiliary
- Stabilizer bars - front & rear
- Stationary Elevated Idle Control (SEIC)
- Steering damper
- Steering - power
- Trailer wiring - 7-wire harness w/relays, blunt cut & labeled
- Transmission - 6-speed SelectShift Automatic O/D

Exterior

- "3-Blink" Lane change signal
- Bumper - front, black painted
- Door handles - black
- Fender vents - front
- Front License Plate Bracket
- Glass - solar tinted
- Grille - black painted
- Headlamps - dual beam jewel effect
- Lights - roof/marker clearance lights
- Mirrors - manually telescoping trailer tow mirrors w/manual glass & 2-way fold
- Tires - LT245/75R17E BSW A/S (6)
- Tow hooks - (2) front
- Underhood service light
- Wheels - 17" argent painted steel
- Window - rear, fixed

Interior

- Air conditioning - manual
- Audio - AM/FM stereo w/digital clock & 2-speakers
- Convenience

- Auxiliary power point
- Coat hooks, REFLN color coordinated
- Dash-top tray
- Dome lamp w/dual map lights (front & rear w/Crew Cab), REFLN door activated & I/P switch operated w/delay
- Grab handles, driver & front passenger
- Roof ride handles, front passenger (also over rear doors on Crew Cab)
- Door trim - armrest/grab handle and reflector
- Floor covering - black vinyl full
- Headliner - color coordinated molded cloth
- Hood release
- Horn - dual electric
- Instrumentation - Multifunction switch message center with ice blue lighting (three button message control on steering wheel)
- Mirror - rearview 11.5" day/night
- Power point, auxiliary
- Scuff plates - color coordinated
- Seat - Front, HD vinyl, 40/20/40 split bench w/center armrest, cupholder & storage (manual lumbar - driver side)
- Steering wheel - black vinyl, with telescoping steering column
- Sunvisors - color coordinated vinyl, single driver w/pocket, single passenger w/mirror insert
- Upfitter switches (4) on the instrument panel
- Windshield Wipers - interval control

Safety/Security

- Air bag
 - Driver and Passenger frontal and side air bag/curtain
 - Passenger side air bag deactivation switch (not incl. w/Crew Cab)
- Belt-Minder® - chime & flashing warning light on I/P if belts not buckled
- Safety Belts - color coordinated w/height adjustment (front outboard seating positions only)
- SOS Post-Crash Alert System

(13,000 GVWR, 7,300 Payload) **Reg. Cab 141 WB, CA 60"** (13,000 GVWR, 6,900 Payload)

<input checked="" type="checkbox"/>	Base Price 4x2 (F3G/640a)	\$19,749.00
<input type="checkbox"/>	Base Price 4x4 (F3H/640a)	\$22,878.00

(14,000 GVWR, 7,879 Payload) **Reg. Cab WB 165, CA 84"** (14,000 GVWR, 7,447 Payload)

<input type="checkbox"/>	Base Price 4x2 (F3G/640a)	\$20,508.00
<input type="checkbox"/>	Base Price 4x4 (F3H/640a)	\$23,048.00

(14,000 GVWR, 7,625 Payload) **SuperCab WB 162, CA 60"** (14,000GVWR, 7,133 Payload)

<input type="checkbox"/>	Base Price 4x2 (X3G/640a)	\$22,335.00
<input type="checkbox"/>	Base Price 4x4 (X3H/640a)	\$24,862.00

(14,000 GVWR, 7,365 Payload) **Crew Cab WB 176, CA 60"** (14,000 GVWR, 6,936 Payload)

<input type="checkbox"/>	Base Price 4x2 (W3G/640a)	\$23,135.00
<input type="checkbox"/>	Base Price 4x4 (W3H/640a)	\$25,667.00

State of Michigan Required Options Included in this Price	Option#
Cruise Control	525
Axle, Limited Slip	X4L

Available Standard Options

	Option	Reg.&Super/Crewcab
[] 6.7L Power Stroke 4V Diesel V8 (B20)/TorqShift 6-Spd Auto.	99T/44W	6,787.00
[] Seats, 40/20/40 Split Bench Cloth	1S	95.00/310.00
[] Seat, Vinyl 40/Mini-Console/40 (Regular Cab only)	LS	340.00
[] Seats, Cloth 40/Mini-Console/40	2S	510.00/615.00
[] LT245/75RX17E BSW All-Terrain (6) 4x4 only	TBM	135.00
[] Engine Idle Shutdown (avail. w/6.7L diesel Only)	63T	230.00
[] 2-Ton Mechanical Jack	61J	50.00
[] Spare Tire & Wheel-Includes 2-ton mechanical jack	512	300.00
[] Dual Alternators, Diesel only, Total of 320 AMP	67A	370.00
[] Electric Shift on the fly (4x4 only)	213	170.00
[] Skid Plate Transfer Case 4x4 only (SuperCab & CrewCab Only)	41P	90.00
[] Keys Extra for SecurILock Anti-Theft Ignition	Sig	35.00 ea
[] Fuel Tank-19 Gallon Mid-Ship-Replaces 40 gal. aft-axle tank	65M	114.00
[] Fuel Tank-Dual Diesel (Adds 19 Gal. Mid-Ship to the 40 Gal.Aft.)	65C	710.00
[] TowCommand System-Aftermarket trailer brake wiring kit, Trailer brake controller not included	531	140.00
[] Tow Command Integrated Trailer Brake Controller (Verified to be compatible w/electric-actuated drum brakes only; Deletes Trailer Brake Wiring Kit included w/std. Trailer tow Pkg.)	52B	220.00
[] Transmission Power Take-Off Provision Diesel only	62R	265.00
[] Cab Steps-Black Molded	18B	315.00/365.00
[] Window, Rear Sliding w/Privacy Glass(Deep Tint)	433	117.00
[] AM/FM Stereo/Single CD/MP3/Player/Clock w/4 Speakers	585	255.00
[] Rapid-Heat supplemental Cab Heater-Req. 6.7L Diesel Engine & 67A Dual Alternators	41A	240.00
[] Extra Heavy Suspension Package(N/A 67H or 473)	67X	115.00
[] Suspension Package, Heavy Service(N/A 67X or 473)	67H	115.00
[] Power Locks, Window, Mirror, & Remote Keyless Entry	90L	766.00/980.00cc
[] Snow Plow Prep Package(N/A 67H or 67X)	473	85.00
[] XL Value Pkg (Chrome front bumper, AM/FM Stereo/Single CD w/4 Speakers, Bright chrome hub covers and center Ornaments)	96V	505.00
[] XL Value Pkg with SYNC System (Chrome front bumper, AM/FM Stereo/Single CD w/4 Speakers, Bright chrome hub covers and center Ornaments, & SYNC)	96V/91M/62D	895.00
[] Daytime running Lights	942	44.00
[x] Delivery Charge \$2.00 Per Mile from Owosso, MI 48867	\$2.00	234.00

Total Chassis Price \$19,983.00 ea

Exterior Colors

Sterling Grey Metallic
Vermillion Red
Blue Jeans Metallic
Green Gem Metallic
Ingot Silver Metallic
Tuxedo Black
Oxford White
Pale Adobe Metallic

Colors for F-350

Interior Steel (Grey)

[UJ]	[]
[F1]	[]
[N1]	[]
[W6]	[]
[UH]	[]
[UH]	[]
[Z1]	[x]
[LQ]	[]

Truck & Trailer Specialties, Inc.

6726 Hanna Lake Rd SE

Caledonia, MI. 49316

Ph 616-698-8215/Fax 616-698-0972

MIDEAL Quotation

Contract No. 071B1300074

March 26, 2013

City of Monroe

222 Jones Avenue

Monroe, MI. 48161

Attention: Shana Hayter

Chassis: 2013 Ford F350, DRW, 60"CA or GMC 3500, DRW, 60" CA

Install Crysteel 2-3 yard E Tipper Dump Body

9' long and 94" wide

14" high fixed sides and 20" tailgate 10 ga. A1011 steel

DA tailgate with quick release

7 ga. A1011 steel floor

Western style understructure (no crossmembers)

¾ cab shield and bulkhead punched window

Install Crysteel LB500 scissor hoist with a full subframe

12 volt Double acting power pack with push button in cab control

Install Rear pintle hitch plate with no Pintle hook at this time

Cut outs for chassis STT lights

Rear mud flaps, ICC body lights

Backup alarm

Above installed and painted one color

Price: \$7,781.00

Option: Manual tarp system, includes crank, bearings, roll up bar, tie down bar and mesh tarp

Add: \$510.00

Delivery: 20-40 days after ROC

FOB: Chassis Dealer

Respectfully submitted,

Tom Giles 03/26/13



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Consider Awarding Community Development Block Grant FIX Projects to Williams Painting Co.

DISCUSSION: As part of its Community Development Block Grant program, the City of Monroe has instituted a home rehabilitation program intended to provide low- and moderate-income homeowners an opportunity to make needed improvements to their homes. The assistance comes in the form of no interest, deferred loans of up to \$24,999. These loans do not have to be paid back as long as the recipients do not sell their home within five years of receiving the assistance. To gain bids for the current project, area contractors qualified to complete the work were sent bid packages.

The first project is located on E Third Street and the specifications requested bids for work including replacing the windows, gutters, interior and exterior doors, installing a new furnace and air conditioning, insulating the attic, repairing the handicap accessible rear porch, and addressing lead-based paint concerns throughout the property. To complete the work specified, the lowest bid of \$26,500 was submitted by Pranam Globaltech. The other bids received were \$26,880 from Williams Painting and \$36,695 from Carter Building. Since these amounts exceeded the program's spending cap, the project was reviewed for non-essential elements and the air conditioning portion of the job was reviewed. This lowered Williams Painting's bid to \$24,080, Pranam Globaltech's bid to \$24,500 and Carter Building's bid to \$34,145.

The second project is located on Winchester Avenue and the specification requested bids on work including repairing and replacing the roof, replacing the windows and exterior doors, installing a new water heater, making interior ceiling repairs related to a leaking roof, replacing the bathroom fixtures and making the property free of lead-based paint concerns. The lowest bid for the work specified was submitted by Williams Painting at \$20,058. Other bids received included \$22,153 from Pranam Globaltech, \$24,470 from Carter Building Services and \$29,830 from Global Green Service Group.

All of the contractors bidding are certified to complete this work using lead-based paint safe work practices, as is required by the Department of Housing and Urban Development regulations.

[Note: Federal regulations require anonymity for program recipients.]

IT IS RECOMMENDED that City Council award the Community Development Block Grant FIX contracts to Williams Painting for both projects with a budget of \$24,080 plus an additional \$919 in contingencies for the East Third Street project and a budget of \$20,058 plus an additional \$4,012 in contingencies for the Winchester Avenue project. It is also recommended that City Council authorize staff to take the necessary steps to complete each project in compliance with federal regulations, including drafting agreements to be signed by each homeowner and contractor.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: No set deadline

REASON FOR DEADLINE: N/A

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Economic and Community Development

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Dept. of Economic and Community Development, Local homeowners

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ 49,998
	Cost of This Project Approval	\$ 49,998
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ *

*Exact revenue is unknown, as it depends largely on future increases in valuation to homes assisted with CDBG programs

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
	<u>Other Funds</u>	Community Development Block Grant 273.65.730.818.027	\$49,998

Budget Approval: 

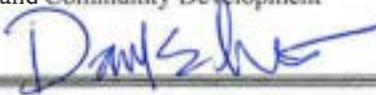
FACT SHEET PREPARED BY: Matt Wallace, Planner

DATE: October 15, 2013

REVIEWED BY: Dan Swallow, Director of Economic and Community Development

DATE: October 15, 2013

COUNCIL MEETING DATE: October 21, 2013



MITTED BY: WILLIAMS PAINTING CO
29125 W. CHICAGO
LIVONIA, MI 48150

E: Third

All estimates should include permit costs. Work must be completed according to the Michigan building code and doing so may include tasks not included in specifications. Please be aware Michigan Code specifies this home **will be required to have hard-wired smoke and carbon monoxide detectors** in addition to having the work below completed.

#1200-

General Lead-Based Paint Cleanup

All floors in the home should be either HEPA vacuumed or Wet wiped (depending on whether they're carpeted or hard surfaced) to remove lead dust. All window troughs should also be wet wiped to ensure all lead dust has been removed.

Cost of General Lead-Based Paint Cleanup: \$ 800-

Front Porch

For the porch walls, porch columns, porch beams, porch trim, porch stair risers, porch column caps and porch railing caps, wet scrape/sand painted surfaces, make any necessary repairs, stabilize and paint. For the lower porch skirting, remove, replace and paint to match other porch components.

Cost of Porch Repairs: \$ 485-

Replace Windows (including basement)

Remove existing windows (13 on first floor, 14 on second floor) and install vinyl replacement double-hung windows (or approximate style of existing windows) with Low-E glass and welded frame and sash. Include insulation and exterior aluminum trim around windows.

Replace interior wood trim when current trim is rotten.

Where lead-based paint hazards exist (see lead report provided to homeowner or contact city staff who can provide a copy) wet scrape/sand, stabilize and paint all window components (sashes, jambs, sills, etc.) which remain after replacement. Caulk all openings. Color should either match existing or match owner's request. All windows shall comply with current Michigan uniform energy code, and U-factor shall be submitted prior to installation.

Cost of Replacement Windows: \$ 8100-

Install Low E basement windows to code. Any window components remaining after replacement must be wet scraped/sanded, stabilized and painted. Also, wet scrape, stabilize and paint bars over basement windows. *Note: block windows may not meet current Michigan energy efficiency requirements.*

Cost of Basement Windows: \$ 800-

Replace Doors (Interior and Exterior)

Replace the entry door systems in the front of the house. Use steel new construction doors with half-round windows. Install new dead bolts and entry lock sets keyed alike. Install Triple track aluminum self-storing storm doors – (Trapp, Fox or equivalent) – on both the front and rear entry doors. (Do not replace sliding doors in kitchen).

Cost of New Doors: \$ 2200-

For the front entry door, the existing casing, threshold and door jamb are all lead hazards in need of replacement. Should any of these remain after the entry door system has been replaced, they should be wet scraped/sanded, stabilized and painted with friction reduction treatments installed where necessary.

Throughout the home (basement, first and second floors) all interior doors should be replaced with appropriately comparable interior doors. All interior door casings, door jambs, door stops throughout the interior of the home (both doors and doorways) should be wet scraped/sanded, repaired as necessary, stabilized and either painted or stained (to match current finish or to homeowner’s wishes).

Address Lead Hazards in Interior Doors and Doorways: \$ 1900-

Install New Furnace/Air Conditioning

Remove existing furnace. Replace with Energy Star rated (90% or better efficiency) gas furnace, appropriately sized for dwelling. Either install chimney liner to vent furnace through chimney or use PVC piping to vent furnace out basement wall.

Install 13 SEER central air conditioning unit, appropriately sized for dwelling.

Cost of furnace: \$ 3800-
Cost of Central Air: \$ 2800-

Insulate Attic

Insulate attic to R-38 as needed. Provide continuous baffle vents from eaves up sloped roof line to flat ceiling area. Fill sloped ceiling areas with insulation. If this method is not feasible, then block in rafter ends and dense pack sloped ceiling areas with insulation and fill flat ceilings to R-38. Provide ventilation to code. Please note on your bid material type and method to complete job as described above.

Cost of Insulation: \$ 700-

Install Ceiling Fan in Living Room

Wire and install an appropriately sized ceiling fan with light fixture in living room.

Cost of Ceiling Fan: \$ 345-

Repair Rear Deck

Remove and replace guard rails and hand rails on rear deck and handicap ramp (leaving existing floor/base). Stain new and remaining wood so they match (color of stain at homeowner's request).

Cost of Guard/Hand Rails and Stain: \$ 1500- *INCLUD
IN TOTAL

Cost of Guard/Hand Rails without Stain: \$ 1250-

Carpeting on Basement Steps

Remove/replace carpeting on basement steps (loose).

Cost of Replacing Carpeting: \$ 450-

Replace Gutters

Remove existing gutters, gutter attachments and downspouts.

Install new gutters and downspouts, matching existing dimensions and materials and replacing all existing downspouts and adding proper extensions at ground level.

Gutters shall be of the continuous design with no middle seams and supported with hidden hangers.

(Gutter nails shall not be used)

Cost of Gutters: \$ 1200-

Additional Lead-Based Paint Hazards

The following must be completed to address remaining lead-based paint hazards not addressed by activities listed above. (*See homeowner's copy of lead-based paint risk assessment or get copy from city staff for complete list of hazards*)

In Dining Room (Room #4 per risk assessment), wet scrape/sand, stabilize and paint crown molding (color to match existing) on west side of room (Side D in risk assessment). Also in Dining Room, remove and replace closet clothes rack and shelf supports.

In basement stairway, wet scrape/sand, stabilize and paint wood wall trim and wood beams to match existing or to homeowner's requested color and finish.

In stairway to second floor, wet scrape/sand, stabilize and paint wood trim to match existing.

On second floor, Bedroom #12 (front/north side of house), wet scrape/sand, stabilize and paint baseboards to match existing.

In second floor hallway, ensure window apron and any remaining window components are wet scraped/sanded, stabilized and painted to match existing.

Cost of Additional Lead-Based Paint Hazards: \$ 600-

LEAD-BASED PAINT NOTICE

As this project is being financed with federal funds, all work that disturbs lead-based painted surfaces (as determined by a lead-based paint hazard assessment to be shared with the homeowner and the contractor) will require lead-based paint safe work practices. The contractor is also required to distribute the *Lead hazard information pamphlet*, as required by the U.S. Department of Housing and Urban Development.

It will also be required that lead safe work practices be used in the interior work areas and that those areas are isolated from any area of the house considered to be free of lead-based hazards. For this reason, please submit a detailed description of the process you propose to use to ensure lead safe work practices within the home, which should be compliant with the rules detailed in 24 CFR 35.930.

Please be aware that once the interior work has been completed, a clearance test will need to be performed while the work areas are still isolated from the rest of the home. This will require coordination between your workers, the City of Monroe and a certified lead testing professional. The City of Monroe will pay to have the initial assessment completed as well as the first clearance test. **Any clearance tests required beyond the initial test will be paid for by the contractor.**

Please include anticipated costs related to lead-based paint in each of the individual items listed in these specifications. The total cost given under "Estimated Cost of Lead Safe Practices" is intended to show extra costs added to the project by meeting these requirements. **It is the city's intent that the Lead Safe Practices costs be included in the Total Project Cost listed above this item.**

Total Project Cost: \$ 24,880- * INCLUDES STAINING HANDRAILS

Homeowner Signature:
(to verify site visit)

10

Winchester

MITTED BY: WILLIAMS PAINTING CO.
29125 W. CHICAGO
LIVONIA, MI 48150

All estimates should include permit costs. Work must be completed according to local building codes and doing so may include tasks not included in specifications. Please be aware Michigan Code specifies this home **will be required to have hard-wired smoke and carbon monoxide detectors** in addition to having the work below completed.

\$ 1200-

Repair and Replace Roof

Remove all existing shingles and flashings

Includes replacement of up to 50' of 1"x 6" roof boards or 3 sheets of 7/16 OSB

Additional sheeting at: \$ 15.00 per SHEET (including labor)

1" X 6" boards at: \$ 75.00 per FOOT (including labor)

Install felt underlayment on roof and roll roofing in all valleys if applicable

Install ice and water shield

Install new soil pipe flashing and stack pipe cover(s)

Install new metal step and counter flashing at chimney

If roof is found to have a pitch shallower than 4:12, install single ply roofing member or equal (contact housing rehab specialist to discuss method to be used)

Provide and install to manufacturer's specifications GAF, CertainTeed, or approved equal Class A laminated architectural type of shingles

Minimum 30 year warranty. Color: Homeowner's choice from samples provided by contractor

Install roof ventilation system per MRC 2006 requirements

If roof vents are used - use bird proof vents

Removed and dispose of all nails, scrap and debris

Provide manufacturer's warranty to housing rehab specialist

Cost of Roofing: \$ 4700-

Replace Windows (including basement)

Remove existing windows (23 on first floor, 4 on second floor) and install vinyl replacement double-hung windows with Low-E glass and welded frame and sash. Include insulation and exterior aluminum trim around windows.

Replace interior wood trim when current trim is rotten.

Where a lead-based paint hazard is present in window components that will remain (east windows of bedroom #3 east of family room, and west window of rear bedroom on second floor), wet scrape/sand, stabilize and paint. Caulk all openings. Color should either match existing or match owner's request. All windows shall comply with current Michigan uniform energy code, and U-factor shall be submitted prior to installation.

Cost of Replacement Windows: \$ 8100-

Exterior Doors

Replace the entry door systems in the front (east) and rear (west, off the dining room) of the house. Use steel new construction doors with half-round windows. Install new dead bolts and entry lock sets keyed alike. Install Triple track aluminum self-storing storm doors – (Trapp, Fox or equivalent) – on both of these entry doors. The door jamb of the front entry door represents a lead hazard and therefore should be wet scraped/sanded, stabilized and painted if existing jamb is to remain during door replacement.

Cost of new Entry Door Systems: \$ 2288-

Replace Interior Ceilings

In kitchen, dining room (adjacent and to the west of kitchen) and pantry, demo existing ceilings. Install new drywall in both rooms. Prime and paint to homeowner's desired color and finish.

Cost of Ceiling Repair: \$ 550-

Bathroom Repairs

Install new 5' tub/shower and wall kit and new faucet. Replace toilet and bathroom sink/vanity with new fixtures comparable to existing.

Cost of Tub/Surround Replacement: \$ 975-
Cost of Toilet Replacement: \$ 400-
Cost of Sink/Vanity Replacement: \$ 600-

Water Heater

Install new 40 gallon gas water heater with new B-vent through roof and pan under water heater.

Cost of Water Heater: \$ 950-

Other Lead-Based Paint Concerns

Wet scrape/sand, stabilize and paint garage window and components.
Replace door components (casing and jamb) of doorway leading to second story stairs.
Wet scrape/sand stair stringers, make any necessary repairs, stabilize, paint and add tread covers or carpeting to avoid future wear from it being friction service.

Cost of Lead-Based Paint Controls: \$ 295-

LEAD-BASED PAINT NOTICE

As this project is being financed with federal funds, all work that disturbs lead-based painted surfaces (as determined by a lead-based paint hazard assessment to be shared with the homeowner and the contractor) will require lead-based paint safe work practices. The contractor is also required to distribute the *Lead hazard information pamphlet*, as required by the U.S. Department of Housing and Urban Development.

It will also be required that lead safe work practices be used in the interior work areas and that those areas are isolated from any area of the house considered to be free of lead-based hazards. For this reason, please submit a detailed description of the process you propose to use to ensure lead safe work practices within the home, which should be compliant with the rules detailed in 24 CFR 35.930.

Please be aware that once the interior work has been completed, a clearance test will need to be performed while the work areas are still isolated from the rest of the home. This will require coordination between your workers, the City of Monroe and a certified lead testing professional. The City of Monroe will pay to have the initial assessment completed as well as the first clearance test. **Any clearance tests required beyond the initial test will be paid for by the contractor.**

Please include anticipated costs related to lead-based paint in each of the individual items listed in these specifications. The total cost given under “Estimated Cost of Lead Safe Practices” is intended to show extra costs added to the project by meeting these requirements. **It is the city’s intent that the Lead Safe Practices costs be included in the Total Project Cost listed above this item.**

Total Project Cost: \$ 20,058-

Homeowner Signature:



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REFUSE COLLECTION CONTRACT – THREE-YEAR EXTENSION AWARD

DISCUSSION: One of the City's most important public services is the curbside collection of household refuse, and for some time now, the City has been contracting with vendors for this service, which includes weekly collection of general refuse and recycling for both residential and commercial customers, and weekly residential collection of yard waste from April through early December each year. The revenue source for this service is a refuse millage that is specifically authorized by Michigan Public Act 298 of 1917. Since 2003, the City has contracted with Waste Management for this service as the result of public bidding for two different five-year contract terms. In any contract with this level of service being provided across 7,230 residential properties and up to 400 commercial properties on a weekly basis, there will always be missed collections and other minor issues that arise from time to time. However, the staff has been extremely pleased with Waste Management over the years, as they respond immediately to our concerns through phone, email, or in-person contact, and have assigned more than adequate supervisory staff to assist in resolving any issues. They have also assisted us over the years in scheduling unlimited pickups in the weeks following major flooding events, and have been a willing partner when requested for supplemental recycling and refuse pickups for special events.

The current contract is scheduled to expire on February 28, 2014. While the City is of course free to re-bid this contract again for a new 5-year term after that date, the contract documents (signature and key provision pages attached) include a provision where the contract can be extended for an additional three-year term upon mutual consent of the parties. As such, Waste Management has provided us with a letter expressing their desire to extend the contract for this three-year term, should the City Council desire to do so. Given the lead time normally associated with the bidding process for a contract of this size and scope, if the City does not wish to consider an extension, this decision needs to be made now so that the bidding process may begin shortly. However, for the reasons cited above, the Department of Engineering and Public Services highly recommends that the three-year extension be granted, and this was also conveyed to the City Council at a work session on August 26.

While a complete discussion of every single facet of this contract is beyond the scope of this Fact Sheet, some attachments have been provided that highlight the current service costs and parameters. As noted earlier, the signature and key provision pages from the current contract have been attached. It should be noted that the original bid sheets for each of the five (5) principal pay items list the service cost on a weekly basis, whereas the extension request letter attachment presents them on a monthly basis. Bag tags, which can be used by residents desiring to place extra containers for pickup beyond the specified limit of three (3) per week, are charged at \$1.50 from Waste Management, and the City passes this cost directly on to the customer without markup. The most volatile item is of course the diesel fuel surcharge, which now is standard in the waste collection industry. For the most recent available billing period in August, this amount was \$1,572.53, and most months are generally near this value. The next attached item is a spreadsheet showing the adjustment factors used each year for the Consumer Price Index (CPI) adjustment, with the February value highlighted. With this adjustment, the baseline contract amount (less diesel fuel surcharge) has grown from \$917,997.99 in 2009 to \$990,762.30 in 2013, and overall increase of just under eight percent (8%) over five (5) years, still actually below the second low bidder's original 2009 price. Recently, we have also been cutting the yard waste collection back from 39 weeks to 37 weeks due to low demand, and this has saved roughly \$10,000 each year. Lastly, though most are familiar with our general level of service, the City's "Refuse Reference" document has been attached, and this details the services available under our current contract. This document is also available on the City's web page and at the DPS counter at City Hall in hard copy format.

IT IS RECOMMENDED that the City Council authorize a three-year extension of the Refuse Collection Contract through February 28, 2017 to Waste Management, Inc. as provided for in the attached documentation.

CITY MANAGER RECOMMENDATION:

- For
- For with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: As soon as possible

REASON FOR DEADLINE: If an extension is not granted, the bidding lead time on a large and complex contract will be 3-4 months, so the bidding process would need to be commenced very shortly.

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Council, Department of Public Services, all City residents and property owners

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$1,010,000*
	Cost of This Project Approval	\$1,010,000*
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

*Estimated cost of current year contract plus fuel surcharge. Each year is adjusted based on Consumer Price Index, and each month is adjusted additionally based on the market price of diesel fuel. Fiscal year 13-14 budget in this line item is \$1,040,000 to provide for some contingency on diesel fuel spikes during the year.

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
	Refuse Collection	226-60.528-818.020	\$1,010,000*

*Estimated cost of current year contract plus fuel surcharge. Each year is adjusted based on Consumer Price Index, and each month is adjusted additionally based on the market price of diesel fuel. Fiscal year 13-14 budget in this line item is \$1,040,000 to provide for some contingency on diesel fuel spikes during the year.

Other Funds

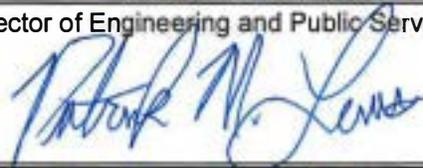
Budget Approval: 

FACT SHEET PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering and Public Services **DATE:** 10/14/13

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: October 21, 2013





WASTE MANAGEMENT
DETROIT RESIDENTIAL
19200 W. Eight Mile Road
Southfield, MI 48075
(248) 640-8754
(248) 473-7603 Fax

August 19, 2013

Patrick M. Lewis, P.E., Director
Engineering and Public Services
City of Monroe
120 East First Street
Monroe, MI 48161

Dear Mr. Lewis,

This communication is to express the interest of Waste Management of Michigan to continue as the environmental solutions provider for the City of Monroe through the extension of the current Refuse Collection Contract. WM has serviced the residents of the City of Monroe for several years, our collection crews and route managers have done their best to provide the best services in the industry today. We have worked very hard to ensure every customer is serviced everyday without any service errors.

We propose to continue the current curbside trash, recycle, yard waste, bulk, and curbside commercial business collection as they exist today. WM will also continue to provide the tags for the additional bag collection. WM request the opportunity to extend the current contract for a three year term at the current rates. I have listed the pricing and fuel surcharge information on the following page.

I am hopeful this extension offer is acceptable to officials of the City of Monroe. If you have any additional questions, please telephone me at 248-640-8754.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian J. Conaway'.

Brian J. Conaway, Public Sector Solutions

EXTENSION PROPOSAL FOR THE CITY OF MONROE
REFUSE COLLECTION CONTRACT

SOLID WASTE, RECYCLE, YARD WASTE BULK AND CURBSIDE COMMERCIAL

SOLID WASTE:	\$6.73 PER UNIT (7230 UNITS)
RECYCLE:	\$2.15 PER UNIT (7230 UNITS)
YARD WASTE:	\$2.85 PER UNIT (7230 UNITS)
COMMERCIAL HAND PICK - UP	\$6.73 PER UNIT (400 UNITS)
COMMERCIAL RECYCLE	\$2.15 PER UNIT (100 UNITS)
BAG TAGS:	\$1.50 PER TAG
UNLIMITED BULK INCLUDED	
FUEL SURGHARGE PROGRAM	\$.01 CENT PER UNIT INCREASE FOR EACH \$.04 INCREASE IN FUEL ABOVE BASE RATE

PRICING SCHEDULE ABOVE SUBJECT TO THE ANNUAL CONSUMERS PRICE INDEX
INCREASE ON THE CONTRACT ANNIVERSARY – MARCH 1, 2014 AND MARCH 1,
2015. 3 YEAR CONTRACT TERM MARCH 1, 2014 - FEBRUARY 28, 2016

REFUSE COLLECTION CONTRACT

This Refuse Collection Contract ("Contract") is entered into this 20th day of March, 2009, by and between the City of Monroe, Michigan, a municipal corporation, hereinafter referred to as "City", of 120 East First Street, Monroe, Michigan 48161, and Waste Management of Michigan, Inc. a Michigan corporation, hereinafter referred to as "Contractor", of 48797 Alpha Drive, Suite 100, Wixom, Michigan 48393.

1. Contractor agrees that it will, during the term of this Contract or any extension thereof: i) collect, transport and dispose of all items of refuse and recyclable material within the City of Monroe, and ii) collect, transport and dispose of all items of refuse and recyclable material with the City of Monroe. All services shall be provided in accordance with the attached Contract documents and in compliance with all provisions of applicable local ordinances, state and federal laws and regulations pertaining to the functions to be performed under the Contract.

2. The City agrees that it will, upon satisfactory performance of refuse and recyclable collection as required by the Contract documents and the provisions of this Contract, pay to the Contractor the amount specified in the attached Schedule "A" ("Pricing Schedule").

3. The term of the Contract shall be for a period of sixty (60) months, commencing March 1, 2009 and ending February 28, 2014. The parties reserve the right to extend this Agreement for one (1) additional three-year period, upon mutual consent.

4. The attached Schedule "A" Pricing Schedule and the attached Schedule "B" Contract Specifications are incorporated in this Contract by reference and are a part of the Contract and binding upon the parties.

5. The Pricing Schedule shall be subject to adjustments in accordance with the following:

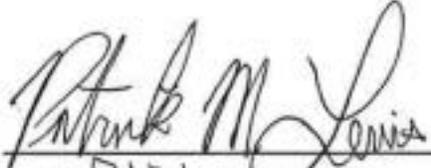
- a. The prices set forth in the Pricing Schedule shall be subject to an annual CPI adjustment effective July 1, 2010 and each July 1 of the contract, as set forth in RFP. In the event that the State of Michigan or any other governmental unit imposes any new or increased tax or surcharge on the hauling, disposal or processing of solid waste, recyclables or yard waste, which tax or surcharges lead to an increase in the cost of providing the services set forth in this Contract, Contractor shall receive additional compensation to the extent of such new tax or surcharge. Contractor shall provide the City a minimum of 30 day prior written notice of any new or increased tax or surcharge, and this notice shall include supporting documentation.
- b. The “Residential Refuse Collection” rate and the “Commercial Refuse Collection” rate” shall be subject to adjustment on a monthly basis, to the extent that the then applicable Cost of Diesel Fuel is at least \$.04 per gallon above or below the then applicable Diesel Fuel Base Rate. The Diesel Fuel Base Rate shall be initially established at \$3.00 per gallon, The Cost of Diesel Fuel shall be determined monthly, based upon the average rate of diesel fuel for the invoice month published by the U.S. Government Energy Information Administration for On Highway Diesel Prices, Midwest Region (or any replacement index), which information is currently found at the following website:
http://tonto.eia.doe.gov/oog/info/wohdp/diesel_detail_report_combined.asp

For each \$.04 rise in the Cost of Diesel Fuel above the Diesel Fuel Base Rate, a \$.01 fuel surcharge shall be added to the then applicable unit price for "Residential Refuse Collection" and "Commercial Refuse Collection" for the applicable month.

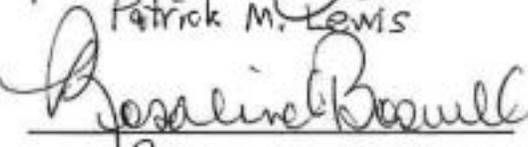
Attached as Exhibit "C" is a chart that illustrates how the fuel surcharge will be calculated.

6. During each Contract year during the term of the Contract, Contractor will supply the City 300-18 gallon curbside replacement recycling bins, at no cost. Any additional recycling bins that may be required in any given Contract year, may be purchased by the City at the rate of \$10.00 per bin.

WITNESSES:

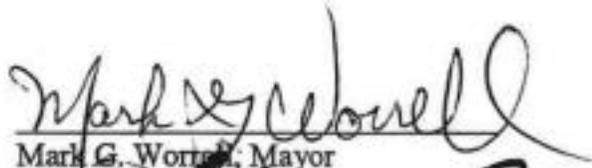


Patrick M. Lewis

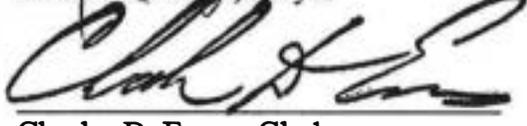


ROSALIND BARWELL

CITY OF MONROE, MICHIGAN,

By: 

Mark G. Wortel, Mayor

By: 

Charles D. Evans, Clerk

WITNESSES:

A handwritten signature in black ink, consisting of a large, stylized initial 'L' followed by a series of loops and a long horizontal stroke, positioned above a solid horizontal line.

**WASTE MANAGEMENT OF
MICHIGAN, INC.**

By:

A handwritten signature in black ink, appearing to read 'D. J. Sutz', positioned above a solid horizontal line.

S:\Waste Management\Monroe\Refuse Collection Contract 1-27-09.doc

SCHEDULE A

BID SHEETS

Residential Refuse Collection (three 32 gal. container limit + bulky items)

\$ 1.43 /residential unit/week X 52 weeks X 7,257 units = \$ 539,630.52/year

Residential Yard Waste Collection (no limit)

\$.61 /residential unit/week X 39 weeks X 7,257 units = \$ 172,644.03/year

Residential Recyclable Collection

\$.46 /residential unit/week X 52 weeks X 7,257 units = \$ 173,587.44/year

Commercial Refuse Collection (limited quantity + bulky items)

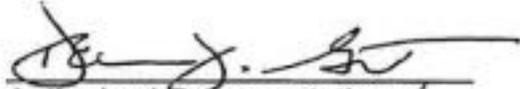
\$ 1.43 /commercial unit/week X 52 weeks X 400 units = \$ 29,744.00/year

Commercial Recyclable Collection

\$.46 /commercial unit/week X 52 weeks X 100 units = \$ 2,392.00/year

Tags/Stickers for additional bags over 3 container limit 1.50 ea /tag

Waste Management of Michigan, Inc.
Company


Authorized Representative



Fuel Surcharge

Due to the unpredictable spikes in diesel fuel charges, Waste Management is forced to add a fuel surcharge escalator to all municipal and commercial contracts.

The fuel surcharge will only apply if fuel rises above the base rate.

The fuel surcharge will apply as follows:

Base Rate: \$3.00 per gallon
The base rate shall increase with each schedule increase of the contract unit rate using the CPI formula.

Formula: For each \$.04 diesel fuel rises above \$3.00 in a given month a \$.01 surcharge per home per month shall be added to the unit price for waste removal only.

Diesel Fuel Rate: The rate shall be determined monthly based on the average rate of diesel fuel for the invoiced month published by the US Government Energy Information Administration for On Highway Diesel Prices, Midwest Region.

http://tonto.eia.doe.gov/oog/info/wohdp/diesel_detail_report_combined.asp

Please see the attached chart that illustrates how the fuel surcharge will affect your rate as fuel rises.

**WM / City of Monroe Fuel Surcharge Schedule for 1 Cent Increase
for Every 4 Cents Increase in Fuel Cost over \$3.00 per Gallon**

	CFP	BFP	Difference	Base Rate Per Unit Per Month	Rate Per Unit Per Month w/Fuel	Base Monthly Bill	Monthly w/Fuel	Bill	Example Monthly Fuel Surcharge
Example	\$3.04	\$3.00	\$0.04	\$ 6.18	\$ 6.19	\$ 44,848.26	\$ 44,920.83	\$	72.57
Example	\$3.08	\$3.00	\$0.08	\$ 6.18	\$ 6.20	\$ 44,848.26	\$ 44,993.40	\$	145.14
Example	\$3.12	\$3.00	\$0.12	\$ 6.18	\$ 6.21	\$ 44,848.26	\$ 45,065.97	\$	217.71
Example	\$3.16	\$3.00	\$0.16	\$ 6.18	\$ 6.22	\$ 44,848.26	\$ 45,138.54	\$	290.28
Example	\$3.20	\$3.00	\$0.20	\$ 6.18	\$ 6.23	\$ 44,848.26	\$ 45,211.11	\$	362.85
Example	\$3.24	\$3.00	\$0.24	\$ 6.18	\$ 6.24	\$ 44,848.26	\$ 45,283.68	\$	435.42
Example	\$3.28	\$3.00	\$0.28	\$ 6.18	\$ 6.25	\$ 44,848.26	\$ 45,356.25	\$	507.99
Example	\$3.32	\$3.00	\$0.32	\$ 6.18	\$ 6.26	\$ 44,848.26	\$ 45,428.82	\$	580.56
Example	\$3.36	\$3.00	\$0.36	\$ 6.18	\$ 6.27	\$ 44,848.26	\$ 45,501.39	\$	653.13
Example	\$3.40	\$3.00	\$0.40	\$ 6.18	\$ 6.28	\$ 44,848.26	\$ 45,573.96	\$	725.70
Example	\$3.44	\$3.00	\$0.44	\$ 6.18	\$ 6.29	\$ 44,848.26	\$ 45,646.53	\$	798.27
Example	\$3.48	\$3.00	\$0.48	\$ 6.18	\$ 6.30	\$ 44,848.26	\$ 45,719.10	\$	870.84
Example	\$3.52	\$3.00	\$0.52	\$ 6.18	\$ 6.31	\$ 44,848.26	\$ 45,791.67	\$	943.41
Example	\$3.56	\$3.00	\$0.56	\$ 6.18	\$ 6.32	\$ 44,848.26	\$ 45,864.24	\$	1,015.98
Example	\$3.60	\$3.00	\$0.60	\$ 6.18	\$ 6.33	\$ 44,848.26	\$ 45,936.81	\$	1,088.55

art continues if fuel rises over \$3.60 per gallon.

*Fuel Surcharge per gallon rate will be calculated using the average Midwest rate for diesel fuel the month service is rendered based on the Energy Information Administration of the US Department of Energy (EIA/DOE) web site:
http://tonto.eia.doe.gov/oog/info/wohdp/diesel_detail_report_combined.asp
 BFP= Base Fuel Price
 CFP= Current Fuel Price

Base rate of fuel will increase with the contract rate.

Bureau of Labor Statistics

**Consumer Price Index - All Urban Consumers
12-Month Percent Change**

Series Id: CUURA208SA0,CUUSA208SA0
Not Seasonally Adjusted
Area: Detroit-Ann Arbor-Flint, MI
Item: All items
Base Period: 1982-84=100
Years: 2002 to 2013

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2002		1.7		2.6		1.8		3.3		3.2		3.6	2.8	2.0	3.3
2003		3.5		1.8		2.1		1.5		1.6		0.9	2.0	2.6	1.4
2004		0.5		1.4		1.6		1.7		2.3		2.2	1.6	1.1	2.0
2005		2.4		2.8		2.0		2.9		4.0		3.8	2.9	2.4	3.4
2006		3.7		3.9		3.8		3.3		0.8		2.1	3.0	3.8	2.2
2007		1.7		1.6		2.4		0.5		2.6		1.9	1.8	1.9	1.8
2008		2.2		2.4		3.0		4.9		1.7		-1.1	2.3	2.4	2.2
2009		-0.2		-1.4		-1.5		-2.3		-0.1		3.0	-0.6	-1.0	-0.2
2010		0.7		1.4		0.2		0.4		0.4		1.2	0.8	1.0	0.6
2011		1.7		3.1		4.2		4.1		3.5		3.5	3.3	2.8	3.7
2012		3.9		2.1		0.4		1.5		2.4		1.4	2.0	2.4	1.7
2013		1.9		1.3											



Refuse Reference

This handy guide is intended to ensure that everything you throw away or recycle will be picked up from the terrace. Following these steps will minimize the chances of debris detracting from the beauty of your neighborhood and the City. Thank you for your participation.

Collection Places and Times

- **Monday** --- garbage/recyclables/yard waste are picked up north of the River Raisin, North Monroe Street (includes addresses east side of N. Monroe St.) east to East City limits, including Sylvan, Stockton, Stanford, Standish, and Stedman Drives.
- **Tuesday** --- garbage/recyclables/yard waste are picked up north of River Raisin, from N. Monroe St. (includes addresses west side of N. Monroe St.) west to North Telegraph Road (includes addresses on east side of N. Telegraph Rd.).
- **Wednesday** --- garbage/recyclables/yard waste are picked up north and south of River Raisin from N. Telegraph Rd. (includes addresses on west side of N. Telegraph Rd.) west to West City limits, and addresses south of River Raisin from Western Avenue east to Harrison Street (includes west side of Harrison St.).
- **Thursday** --- garbage/recyclables/yard waste are picked up south of River Raisin from Harrison St. (includes east side of Harrison St.) to East City limits.
- Everything to be picked up must be placed on the terrace (grass area near curb) and not in the street.
- All items to be picked up **cannot be put out earlier than the day before collection**. All containers **must be removed** from the terrace **by the day after collection**. Collection may start as early as 7:00 a.m. and end at 6:00 p.m.

Bundles, Containers and Weights



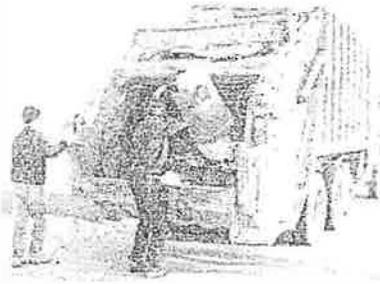
- There is a three-container limit for garbage pick up. Recyclables and yard waste **do not** count toward three-container limit. Any combination of garbage bags and trash cans can be used within the three-container limit. Three-container limit applies to each rental unit of a rental complex that has no more than three-units. These residents should separate their containers on the terrace several feet from the containers of their rental neighbors.



Recycling Bin

- Approved containers include: Heavy duty plastic trash bags up to 32 gallons and plastic or galvanized metal garbage cans not larger than 32 gallons. Containers bigger than 32 gallons will not be emptied.
- Fifty (50) pounds is the maximum weight of all containers or bundles.
- Recycling containers and adhesive yard waste labels may be picked up at the Department of Engineering and Public Services, 120 East 1st Street.
- Loose items such as carpet, cardboard, and branches/limbs (less than 4" in diameter) must be bundled and may not exceed these dimensions: 4' long x 2' diameter and less than 50 pounds. Please secure with a rope.

Garbage that Gets to Ride in the Truck



- Following is a partial list of common household items that will be collected: bicycles, metal/tin cans, cardboard (collapsed and bundled), carpeting (2'x4' rolled, and tied with rope), Christmas trees, clothes/fabric, disposable diapers, food waste, furniture (all types), glass/plastic bottles, microwave ovens, stereos/TVs, computers, paper, syringes (sealed in puncture-proof container), small tools. Bulk items do not count toward the three container limit. If in doubt, please call Department of Engineering and Public Services.

Garbage that Doesn't Get to Ride in the Truck

- Listed are some of the things that will not be picked up: Propane tanks, automobile batteries/parts/tires, building materials, leftovers from home improvement projects, herbicides/pesticides, motor oil and other petroleum products, paints, and solvents. Appliances such as dishwashers, washers, dryers, refrigerators, stoves, and water heaters, etc. are not included in collection. Call Department of Engineering and Public Services (384-9125) for an acceptable way to have appliances and scrap metal removed.
- Unprotected hypodermic needles, lancets, test strips, and other medical waste are unacceptable.

Recycling



- The City of Monroe encourages participation in its voluntary recycling program. Recyclables are collected on the same day as garbage. Recycling bins are available at Department of Engineering and Public Services at 120 E. 1st Street. Clean aluminum/tin/steel cans, newspapers, office paper, junk mail, magazines, telephone books, clean clear glass containers, flattened corrugated cardboard not larger than 2' x 2', clean plastic containers with recycling logo #1 through #7, pizza boxes, cereal, cake mix, gift/shoe boxes, kitchen cookware and plastic bags. Styrofoam containers/packing, aerosol cans, and wax coated paper milk/juice cartons are not acceptable.

Yard Waste

- The waste contractor collects grass clippings, leaves and branches (4" diameter, or less, bundled and tied with rope) on the same day as garbage pickup from the **first week of April through the first week in December**. Yard waste will be picked up in biodegradable paper bags and approved 32 gallon plastic or metal cans, identified with a yard waste sticker, weighing less than 50 pounds. Material should be placed on the terrace and bundled if needed. Mulching is the preferred method to dispose of leaves and grass clippings because it returns nutrients to lawns, flower beds, and gardens. Yard waste does not count toward the three container garbage limit; also **yard waste will not be picked up in plastic bags**. Putting yard waste into the street is an ordinance violation.

Etcetera . . .

- Three container limit can be exceeded by purchasing tags from the Public Services Department, 120 E. 1st Street; affix one tag to each additional 32 gallon size bag of trash.
- These holidays will delay collection by one day if they occur Monday - Thursday: January 1, Memorial Day, July 4, Labor Day, Thanksgiving Day, and December 25.
- Storing garbage, furniture, and appliances is not permissible on open front porches and in yards. These items can be stored in back yard no longer than eight days.



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Sawyer House Repair Contract

DISCUSSION: On July 20, 2013, the Sawyer House was struck by lightning, which caused a fire in the top level of the building. The Fire was extinguished in a timely manner, but significant fire and water damage to the building occurred. The Fire damage was primarily limited to the attic area and above.

Belfor Property Restoration was hired the day of the incident according to the attached work authorization document to begin to provide remediation services to secure the facility and limit any further water damage. The cupola of the building was shored up by carpenters, dryers were installed in the building, and water damaged materials were removed from the building.

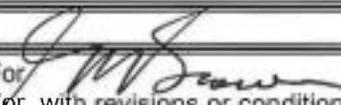
As the remediation services were occurring, our insurance carrier assigned an appraiser to determine the price of the repairs that needed to be made. Belfor has significant experience in restoring other historical structures and they were asked to develop a price for the repairs with the intent that we would likely work with them to complete the repairs. Belfor also has used its own architects to develop the project plan. Some of the materials required for the repairs required special pricing to keep the historical nature of the building. Those prices took some time to develop. Due to those types of delays, the appraiser wasn't able to complete his report until early October.

Attached to this fact sheet is a recap by room of the estimated cost of the repairs. Please contact me directly if you would like to be e-mailed the full 48 page report. The estimated replacement cost of the repairs is approximately \$550,000. Our insurance coverage will pay for the replacement cost, except for a five thousand dollar (\$5,000) deductible. The insurance will pay to restore the building to what it was prior to the incident. In addition to doing that, there may be some services that we would like performed that would differ from a simple restoration that should be considered. Those will be presented for the City Council's consideration at a future meeting. Increases in cost due to any of these types of changes will likely need to be fully funded by the City.

The City must now enter into an agreement with a contractor to make the repairs. All of the architectural and other design work completed to this point has been done by Belfor. Both the appraiser and our insurance carrier have given opinions that they are well qualified to complete the work. To hire a different contractor at this point would likely cause us to incur additional cost that our insurance may not fund. For those reasons, it is being recommended that we contract with Belfor to complete the repairs to the Sawyer House. It is also important that we get a contract in place now so that the roof repairs can occur prior to the winter weather occurring.

It is recommended that the Mayor and City Council authorize waiving the bid process and entering into a contract with Belfor Property Restoration for the repairs to the Sawyer House required as a result of the July 20, 2013 fire and water damage that will be covered by insurance, with the contract to be approved by the City Attorney, and that the City Manager be authorized to execute any necessary agreements related to the repair project.

CITY MANAGER RECOMMENDATION:

For 
 For, with revisions or conditions
 Against
 No Action Taken/Recommended

APPROVAL DEADLINE: 10/21/2013

REASON FOR DEADLINE: Material ordering for roof replacement

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY: Edward Sell, Finance Director

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Sawyer House

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$ 5,000
Cost of This Project Approval	\$ 5,000
Related Annual Operating Cost	\$ N/A
Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:

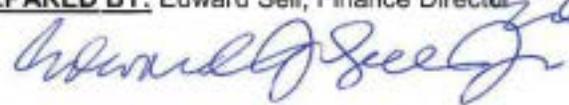
<u>City</u>	<u>Account Number</u>	<u>Amount</u>
Insurance Fund	677-30.865-962.000	\$5,000
Insurance Proceeds		\$545,000*
		\$ N/A
		\$ N/A

The insurance proceeds amount may increase from the \$545,000 amount if the scope of the project changes.

Budget Approval: 

FACT SHEET PREPARED BY: Edward Sell, Finance Director 

DATE: 10/16/13

REVIEWED BY: 

DATE: 10-16-13

COUNCIL MEETING DATE: October 21, 2013



WORK AUTHORIZATION

License # 2102160913

PROPERTY RESTORATION

The undersigned (insured), City of Monroe of

Charles Evans Print Name 384 9137 Phone

120 E Front Address Monroe City LA State 48161 Zip

represents that he/she/they are owners of/or agents for the hereinafter specified property (and/or its contents) and hereby authorize and direct BELFOR USA Group, Inc. ("Contractor") to provide all labor, equipment and materials required to properly repair the specified real property or structure commonly known as:

320 E Front Address Monroe City LA State 48161 Zip

It is understood and agreed that Contractor will perform all repair work in a good and workmanlike manner in accordance with our General Conditions, will have a policy of insurance in full force, will comply with local safety standards and will perform all work according to local building codes. A one-year workmanship warranty will be presented upon full payment for the work performed. The undersigned hereby transfers, assigns and conveys to Contractor his/her/their right, title and interest in and to the insurance policy proceeds and all drafts for work performed or to be performed by Contractor. Accordingly, undersigned authorizes and directs their insurer (named below) to make BELFOR USA a payee on all insurance drafts for all insurance work performed by Contractor on the above damaged property. The undersigned also agrees to immediately endorse and tender all drafts as produced to the Contractor.

All insurance work performed by the Contractor is subject to the terms of the Insured's policy of insurance which sets the scope and price of the work based upon industry standards. All uninsured work performed, including uninsured code-upgrade work, depreciation and insurance deductibles are the responsibility of the undersigned or Owner. The undersigned also agrees to and understands the General Conditions stated below. Contractor agrees perform the insured work as approved by the Insurance Company and accept insurance proceeds as payment for the insured work. Any uninsured work, which includes but is not limited to code-upgrade work, asbestos removal or any other form of work not covered under Owner's insurance policy shall be paid by Owner. In the event insurance proceeds are not issued Contractor has the right to stop work until such time the insurance proceeds are released.

The undersigned has the right to cancel this Work Authorization prior to the midnight of the 3rd business day of signing this agreement by writing and delivering a written cancellation request to Contractor by such time. See the attached Notice of Cancellation form for an explanation of this right. Additionally, Contractor is prohibited from having an independent courier service or other third-party pick up your payment at your residence before the end of the 3-business day period in which you can cancel the transaction.

\$ _____
AMOUNT (IF KNOWN)

1/1
DATE

[Signature]
INSURED-OWNER-AUTHORIZED REPRESENTATIVE

BELFOR REPRESENTATIVE

INSURED-OWNER-AUTHORIZED REPRESENTATIVE

INSURANCE COMPANY/AGENT

POLICY AND CLAIM NUMBER

General Conditions

Owner agrees to allow timely inspections by municipal inspectors and/or mortgage company agents and to assist with obtaining any third party payee signatures on all insurance drafts so that BELFOR can be timely paid. If for any reason your claim is denied by your insurance carrier or they refuse to pay the costs of any and/or all insurance work performed by Contractor, or you otherwise delay or prevent the payment of said insurance draft, or use it for other purposes, then the insured/owner(s) of the above mentioned property will be personally liable for all costs of services performed. The Contractor and undersigned acknowledge and agree that the Contractor shall have no liability for, and shall be indemnified and held harmless from and against, all claims, damages, liabilities and costs arising out of or relating to the presence, discovery, or failure to discover, remove address, remediate or cleanup environmental or biological hazards including, but not limited to, mold, fungus, hazardous waste, substances or materials, or asbestos unless covered by the insured's policy of insurance, remediation is part of the scope of work and such work is directed by an Industrial Hygienists protocol and clearance testing. If for any reason the amount due under this Work Authorization is not paid when due, the Contractor shall be entitled to its expenses and attorneys fees incurred in the collection of this agreement with interest on the unpaid balance at the rate of 1.5% per month or the rate prescribed by law. The undersigned permits Contractor to obtain a personal credit report to ensure that the insurance proceeds for this project are not in jeopardy. Any controversy or claim arising out of or relating to this agreement, or breach thereof; may be submitted to a court of competent jurisdiction. Contractor is in good standing with the Better Business Bureau. Contractor reserves their right to terminate this contract should the client breach any of its terms or the assurance of payment. 2/12

ANN ARBOR/YPSILANTI 734.994.7790 FENTON 810.714.6262 GRAND RAPIDS 616.554.0855 LIVONIA 734.261.7764 MIDLAND 989.496.7730 OKEMOS 517.827.4440 TROY 248.269.7979

Notice of Cancellation

Date of Transaction

You may cancel this transaction, without penalty or obligation, within three business days from the above date (the date the Work Authorization was signed).

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within 10 business days following the receipt by BELFOR of your signed cancellation notice, and any security interest arising out of the transaction will be canceled.

If you cancel, you must make available to the seller at your residence, in substantially as good condition as when received, any goods delivered to you under this agreement or sale; or you may if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk. If required by applicable law, if a buyer's return of goods is impractical or inequitable, buyer in order to rescind this agreement must tender its reasonable value.

If you do make the goods available to the seller and the seller does not pick them up within 20 days of the date of your notice of cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice or any other written notice, or send a telegram to BELFOR at 185 Oakland Avenue, Suite 150, Birmingham, Michigan 48009 not later than midnight of: _____

Date

I hereby cancel this transaction.

Date

Buyer

Emergency Work

The undersigned hereby authorizes BELFOR without delay to effect repairs on an Emergency Basis. As this is a repair on real property, we waive our right to cancel this transaction within 3 business days.

Buyer

ACCURATE APPRAISAL SERVICE

PO BOX 21
 CLARKSTON, MICHIGAN 48347-0021
 248-634-7077 FAX 248-634-8898 MOBILE 248-421-7078
 e-mail: twright@accurateappraisalservice.com

Recap by Room

Estimate: 2013-10-04-2410

Area: Main Level

Entry/Foyer		2,132.20	0.47%
Coverage: Dwelling	100.00% =	2,132.20	
1 Flr Common Hall		10,559.57	2.31%
Coverage: Dwelling	100.00% =	10,559.57	
1st Flr West Room		14,956.25	3.27%
Coverage: Dwelling	99.65% =	14,903.90	
Coverage: Contents	0.35% =	52.35	
1st Flr East Room		12,668.32	2.77%
Coverage: Dwelling	99.59% =	12,615.97	
Coverage: Contents	0.41% =	52.35	
Kitchen		5,198.62	1.14%
Coverage: Dwelling	100.00% =	5,198.62	
Walkin Closet		2,142.56	0.47%
Coverage: Dwelling	100.00% =	2,142.56	

Area Subtotal: Main Level		47,657.52	10.43%
Coverage: Dwelling	99.78% =	47,552.82	
Coverage: Contents	0.22% =	104.70	

Area: 2nd floor

Stair Hall 2nd Flr		3,793.36	0.83%
Coverage: Dwelling	99.72% =	3,782.89	
Coverage: Contents	0.28% =	10.47	
2nd Flr front hall		4,075.58	0.89%
Coverage: Dwelling	99.74% =	4,065.11	
Coverage: Contents	0.26% =	10.47	
2nd Flr West Room		15,133.53	3.31%
Coverage: Dwelling	99.65% =	15,081.18	
Coverage: Contents	0.35% =	52.35	
2nd Flr East Room		13,050.04	2.86%
Coverage: Dwelling	99.60% =	12,997.69	
Coverage: Contents	0.40% =	52.35	
2nd Flr Bedroom		9,611.82	2.10%
Coverage: Dwelling	99.46% =	9,559.47	
Coverage: Contents	0.54% =	52.35	
2nd Flr Rear Hall		23.87	0.01%
Coverage: Dwelling	100.00% =	23.87	
Stairs to attic		976.21	0.21%
Coverage: Dwelling	100.00% =	976.21	

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Area Subtotal: 2nd floor		46,664.41	10.21%
Coverage: Dwelling	99.62% =	46,486.42	
Coverage: Contents	0.38% =	177.99	
<hr/>			
Area: attic			
Attic		10,527.33	2.30%
Coverage: Dwelling	100.00% =	10,527.33	
<hr/>			
Area Subtotal: attic		10,527.33	2.30%
Coverage: Dwelling	100.00% =	10,527.33	
<hr/>			
Area: Basement			
Basement		3,613.88	0.79%
Coverage: Dwelling	100.00% =	3,613.88	
Framing		194,584.03	42.59%
Coverage: Dwelling	100.00% =	194,584.03	
Roof		46,097.03	10.09%
Coverage: Dwelling	100.00% =	46,097.03	
Exterior		13,852.00	3.03%
Coverage: Dwelling	100.00% =	13,852.00	
Mechanical		23,527.81	5.15%
Coverage: Dwelling	100.00% =	23,527.81	
General		70,329.58	15.39%
Coverage: Dwelling	99.24% =	69,793.58	
Coverage: Other Structures	0.76% =	536.00	
<hr/>			
Area Subtotal: Basement		352,004.33	77.05%
Coverage: Dwelling	99.85% =	351,468.33	
Coverage: Other Structures	0.15% =	536.00	
<hr/>			
Subtotal of Areas		456,853.59	100.00%
Coverage: Dwelling	99.82% =	456,034.90	
Coverage: Other Structures	0.12% =	536.00	
Coverage: Contents	0.06% =	282.69	
<hr/>			
Total		456,853.59	100.00%

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Recap by Category with Depreciation

O&P Items			RCV	Deprec.	ACV
APPLIANCES			241.94		241.94
Coverage: Dwelling	@	100.00% =	241.94		
CABINETRY			450.52		450.52
Coverage: Dwelling	@	100.00% =	450.52		
CLEANING			12,589.63		12,589.63
Coverage: Dwelling	@	97.75% =	12,306.94		
Coverage: Contents	@	2.25% =	282.69		
GENERAL DEMOLITION			26,165.49		26,165.49
Coverage: Dwelling	@	100.00% =	26,165.49		
DOORS			1,695.70		1,695.70
Coverage: Dwelling	@	100.00% =	1,695.70		
DRYWALL			80.75		80.75
Coverage: Dwelling	@	100.00% =	80.75		
ELECTRICAL			17,332.81		17,332.81
Coverage: Dwelling	@	100.00% =	17,332.81		
HEAVY EQUIPMENT			1,750.00		1,750.00
Coverage: Dwelling	@	100.00% =	1,750.00		
FLOOR COVERING - CARPET			2,055.47	449.99	1,605.48
Coverage: Dwelling	@	100.00% =	2,055.47		
FLOOR COVERING - VINYL			13,970.89	1,083.76	12,887.13
Coverage: Dwelling	@	100.00% =	13,970.89		
FLOOR COVERING - WOOD			282.80		282.80
Coverage: Dwelling	@	100.00% =	282.80		
PERMITS AND FEES			18,190.34		18,190.34
Coverage: Dwelling	@	100.00% =	18,190.34		
FINISH CARPENTRY / TRIMWORK			1,464.08		1,464.08
Coverage: Dwelling	@	100.00% =	1,464.08		
FINISH HARDWARE			19.71		19.71
Coverage: Dwelling	@	100.00% =	19.71		
FRAMING & ROUGH CARPENTRY			188,480.43		188,480.43
Coverage: Dwelling	@	100.00% =	188,480.43		
HEAT, VENT & AIR CONDITIONING			5,162.55		5,162.55
Coverage: Dwelling	@	100.00% =	5,162.55		
LABOR ONLY			34,440.56		34,440.56
Coverage: Dwelling	@	100.00% =	34,440.56		
LANDSCAPING			536.00		536.00
Coverage: Other Structures	@	100.00% =	536.00		
MASONRY			1,684.80		1,684.80
Coverage: Dwelling	@	100.00% =	1,684.80		
INTERIOR LATH & PLASTER			18,898.91		18,898.91
Coverage: Dwelling	@	100.00% =	18,898.91		

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O&P Items			RCV	Deprec.	ACV
PLUMBING			1,275.00		1,275.00
Coverage: Dwelling	@	100.00% =	1,275.00		
PAINTING			25,712.72	3,452.38	22,260.34
Coverage: Dwelling	@	100.00% =	25,712.72		
ROOFING			37,861.10	5,085.33	32,775.77
Coverage: Dwelling	@	100.00% =	37,861.10		
SCAFFOLDING			3,915.00		3,915.00
Coverage: Dwelling	@	100.00% =	3,915.00		
TEMPORARY REPAIRS			1,500.00		1,500.00
Coverage: Dwelling	@	100.00% =	1,500.00		
WINDOW TREATMENT			2,892.83		2,892.83
Coverage: Dwelling	@	100.00% =	2,892.83		
WINDOWS - WOOD			21,656.00		21,656.00
Coverage: Dwelling	@	100.00% =	21,656.00		
WALLPAPER			16,547.56	2,458.30	14,089.26
Coverage: Dwelling	@	100.00% =	16,547.56		
O&P Items Subtotal			456,853.59	12,529.76	444,323.83
Overhead	@	10.0%	45,685.73		45,685.73
Coverage: Dwelling	@	99.82% =	45,603.83		
Coverage: Other Structures	@	0.12% =	53.60		
Coverage: Contents	@	0.06% =	28.30		
Profit	@	10.0%	45,685.73		45,685.73
Coverage: Dwelling	@	99.82% =	45,603.83		
Coverage: Other Structures	@	0.12% =	53.60		
Coverage: Contents	@	0.06% =	28.30		
Total			548,225.05	12,529.76	535,695.29